



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/22/2019 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-51065

Charlton County Head Start

244 Mary M. Bethune Drive Folkston, GA 31537 Charlton County
(912) 496-3041 cclarke@myactionpact.org

Regional Consultant

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

Brianne.Walters@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation		
11/22/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- EHS	Infants	3	7	C	22	C	NA	NA	Lunch, Floor Play
Main	B- PS1	Three Year Olds and Four Year Olds	2	11	C	25	C	NA	NA	Outside
Main	C- PS2	Three Year Olds and Four Year Olds	2	11	C	25	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 72						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 29			Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- HS	124	C
Main	B- EHS	48	C

Comments

The program was issued permission to operate this date. The program has liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Dorothy Reed, Program Official

Date

Brianne Walters, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met during the visit. There were no current limitations to the capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Discussed adding a safety strap or lock to the refrigerator located in Room A (Early Head Start).

Comment

No hazards observed accessible to children on this date. Center was observed clean and in good repair.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed in good condition and no hazards were observed. Discussed continuing to monitor equipment steps for sanding and maintenance. Also discussed ensuring the gaps at the bottom of the gates is no more than 3 1/2 inches to the ground.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Meals and snacks are provided and transported from Folkston Elementary School. A satisfactory inspection report was observed.

Correction Deadline: 11/22/2019

591-1-1-.18 Kitchen Operations**Met****Comment**

The program did not have a kitchen, as meals are not prepared on site.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation or field trips at this time. Consultant discussed that prior to providing transportation and/or field trips, staff are required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of transportation training. In addition, prior to providing transportation, the regional consultant will be contacted to discuss and review all transportation requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Comment

Cribs in Room A were observed in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards. Crib certificate of compliance was observed on file.

Correction Deadline: 12/2/2019**Staff Records**

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 09/24/2018	Met
Staff # 2 Date of Hire: 03/18/2013	Met
Staff # 3 Date of Hire: 12/04/2018	Met
Staff # 4 Date of Hire: 01/06/2005	Met
Staff # 5 Date of Hire: 01/27/2015	Met
Staff # 6 Date of Hire: 09/24/2018	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

A satisfactory comprehensive record check determination letter was observed for nine current staff.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Discussed that all staff are required to obtain CPR, First Aid, and 10-hour Health & Safety training within 90 calendar days of hire. Health & Safety, and transportation safety training can be located at: www.decal.ga.gov/CCS (under "News Topics")

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) **Met**

Comment

Proper supervision was observed during the visit. A supervision plan was created on this date for the hall restroom.