



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/20/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

CCLC-51064

Appling County Head Start

22 Junior High Drive Baxley, GA 31513 Appling County
(912) 367-4321 breynolds@myactionpact.org

Regional Consultant

Brianne Walters
Phone: (912) 544-9775
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Brianne.Walters@decal.ga.gov

Mailing Address
Same

Joint with: Connie Boatright

Quality Rated: ★ ★ ★

Compliance Zone Designation		
09/20/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3 (C)	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Lunch,Outside,Nap
Main	A (1)	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Nap,Lunch
Main	B (2)	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Lunch,Nap,Outside
Main	D (EHS)	Infants and One Year Olds and Two Year Olds	2	7	C	20	C	NA	NA	Transitioning,Outside,Clean Up
Total Capacity @35 sq. ft.: 80						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (EHS)	69	C
Main	B (HS)	143	C

Comments

The center was issued PTO this date and will be receive a permanent license. The program had liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Activities observed were varied and developmentally appropriate.

Correction Deadline: 9/20/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of developmentally and age appropriate equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable. All equipment was observed clean and in good condition.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool on site.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records **Met**

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

There were no limitations to the capacity. Room capacities were met during the visit.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained. No hazards were observed accessible during the visit.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed adding a tension wire to ensure the fence is secure around the bottom, to prevent pushing/pulling of the fence along the bottom and monitoring equipment for any potential hazards. Also discussed ensuring that there is no exposed cement around shade structure posts.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu met USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appeared clean and well organized. Meals are prepared on site.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center by staff and children.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation or field trips at this time. Discussed with the director that prior to providing transportation and/or field trips, staff are required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of transportation training. In addition, prior to providing transportation, the regional consultant will be contacted to discuss and review all transportation requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)
Met**Comment**

Crib observed in Room D was in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards.

Correction Deadline: 9/30/2019

Staff Records

Records Reviewed: 9
Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/27/2015	
Staff # 2	Met
Date of Hire: 12/02/2009	
Staff # 3	Met
Date of Hire: 08/24/1987	
Staff # 4	Met
Date of Hire: 07/31/2017	
Staff # 5	Met
Date of Hire: 10/02/1998	
Staff # 6	Met
Date of Hire: 03/02/2014	
Staff # 7	Met
Date of Hire: 10/15/2007	
Staff # 8	Met
Date of Hire: 12/11/2006	
Staff # 9	Met
Date of Hire: 01/07/2016	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all staff.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations. Lead teacher requirements discussed.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.