



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/30/2019 **VisitType:** Monitoring Visit

Arrival: 8:00 AM

Departure: 10:45 AM

CCLC-51044

Milton Montessori School at Bethany Bend

3505 Bethany Bend Road Milton, GA 30004 Fulton County
 (770) 664-2869 nora.arrieta@themiltonmontessorischool.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------------|---------------|--|
| 09/30/2019 | Monitoring Visit | Good Standing | |
| 06/25/2019 | Initial Licensing Study | Good Standing | |
| 04/26/2019 | Initial Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|--------------------------|--|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------------------|
| Building 2 | A - 3 to 6 years | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 9 | C | 20 | C | NA | NA | Circle Time |
| Building 2 | B- 3 to 6 years | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 10 | C | 20 | C | NA | NA | Free Play |
| Building 2 | C - 3 to 6 yrs | | 0 | 0 | C | 20 | C | NA | NA | Not In Use |
| Building 2 | D- 6wks - 18 mth | Infants | 2 | 2 | C | 8 | C | NA | NA | Free Play |
| Building 2 | E - 1's and 2's | Two Year Olds | 2 | 6 | C | 20 | C | NA | NA | Breakfast |
| Total Capacity @35 sq. ft.: 88 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Main | A Back - 6- 12 years | Three Year Olds and Four Year Olds and Five Year Olds | 1 | 9 | C | 10 | C | NA | NA | Circle Time,Not In Use |
| Main | B Front - 6-12 years | | 0 | 0 | C | 18 | C | NA | NA | Not In Use |
| Main | C Downstairs/ 3- 6 years | | 0 | 0 | C | 21 | C | NA | NA | Not In Use |
| Total Capacity @35 sq. ft.: 49 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 36 | | | Total Capacity @35 sq. ft.: 137 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|-------------------------|--------------------------|
| Main | Playground | 81 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on May 25, 2019.

Consultant provided contact information on this date.

Plan of Improvement: Developed This Date 09/30/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Nora Arrieta, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observations that a staff purse was observed sitting on the shelf in Classroom B accessible to children in care on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/30/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant's observations the diaper changing pad in the Infant classroom is torn on both sides that foam is exposed on this date.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/30/2019

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Consultant discussed the hand washing procedures with staff on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 6**

Staff # 1

Met

Date of Hire: 06/06/2016

Staff # 2

Not Met

Records Reviewed: 11**Records with Missing/Incomplete Components: 6**

Date of Hire: 01/01/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 3

Not Met

Date of Hire: 12/07/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 4

Not Met

Date of Hire: 07/16/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 5

Not Met

Date of Hire: 07/23/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 6

Not Met

Date of Hire: 01/04/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 7

Met

Date of Hire: 10/18/2017

Staff # 8

Not Met

Date of Hire: 12/05/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 9

Met

Date of Hire: 10/01/2017

Staff # 10

Met

Date of Hire: 09/19/2017

Staff # 11

Met

Date of Hire: 04/13/2018

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of staff files that eight staff members did not have evidence of completed staff orientation on this date.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 9/30/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.