



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/26/2019    **VisitType:** Initial Licensing Study    **Arrival:** 9:30 AM    **Departure:** 3:45 PM

**CCLC-51044**

**Milton Montessori School at Bethany Bend**

3505 Bethany Bend Road Milton, GA 30004 Fulton County  
 (770) 664-2869 nora.arrieta@themiltonmontessorischool.com

**Mailing Address**  
 Same

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

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Joint with: Margaret Pringle

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/26/2019	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A - 3 to 6 years	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	15	C	20	C	NA	NA	Centers
Building 2	B- 3 to 6 years	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	20	C	NA	NA	Centers
Building 2	C - 3 to 6 yrs	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	20	C	NA	NA	Circle Time
Building 2	D- 6wks - 18 mth	Infants and One Year Olds	1	6	C	8	C	NA	NA	Floor Play,Nap
Building 2	E - 1's and 2's	One Year Olds and Two Year Olds	2	15	C	20	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 0							
Main	A Back - 6- 12 years	Six Year Olds and Over	1	4	C	10	C	NA	NA	Centers
Main	B Front - 6-12 years	Six Year Olds and Over	1	11	C	18	C	NA	NA	Centers
Main	C Downstairs/ 3- 6 years	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	8	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 49			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	81	C

#### Comments

Final License not issued, pending Fire Marshall Inspection. Consultant discussed Quality Rated with the Director and the new Criminal background requirements. Consultant also discussed the Compliance and Enforcement Determination Worksheet and the importance of correcting all current citations and Technical Assistant comments.

Plan of Improvement: Developed This Date 04/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Nora Arrieta, Program Official

Date

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Jennifer Salies, Consultant

Date

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Margaret Pringle, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(4) - Consultant discussed with the Director about one (1) shelf in classroom A of building 2 that was observed to be wobbly, consultant discussed securing it.

**Correction Deadline: 4/26/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 4	Met
Child # 5	Met

**Technical Assistance**

591-1-1-.08(1) - Consultant discussed with the Director that all information in the children's files must be completed in their entirety. One (1) of five (5) children's records reviewed was missing the doctor, clinic, phone number.

**Correction Deadline: 4/26/2019**

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26(4) - Please cut down the two (2) bolts protruding more than two (2) threads around the A/C unit to two (2) threads.

**Correction Deadline: 4/26/2019**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that chipped paint was accessible to the children on the toddler slide structure and the preschool structure on the playground.

**POI (Plan of Improvement)**

The Center will sand and repaint the structures.

**Correction Deadline: 5/13/2019**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation that the resilient surface on the preschool slide structure measured one (1) inch, when three (3) inches are required. Further, consultant observed that the toddler structure lacked fall zone requirements between the slide and the monkey bar, the slide and the rope ladder and the tire swing:

- the distance between the slide and the monkey bar measured three (3) feet when six (6) feet are required,
- the distance between the slide and the rope ladder measured one (1) foot when six (6) feet are required, and
- the distance around the tire swing measured five (5) feet when ten (10) feet are required.

**POI (Plan of Improvement)**

The Center will remove the monkey bar, rope ladder, and tire swing to meet the required fall zones.

**Correction Deadline: 5/13/2019**

**Food Service**

**Finding**

591-1-1-.18(12) prohibits children from being in the kitchen except as part of a planned, supervised learning experience. It was determined based on consultant's observation that the kitchen lacked a barrier and was accessible to children outside of a planned, supervised learning experience.

**POI (Plan of Improvement)**

The Center will add a four (4) foot barrier to the kitchen entrance so that it is inaccessible to children.

**Correction Deadline: 5/3/2019**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20 - Consultant observed documentation missing no reaction noted on one (1) file. Consultant discussed ensuring while no reaction happened, then that needs to be noted on the medical log.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position. Eight (8) of eight (8) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2015.

<b>Staff Records</b>
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**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/18/2017

**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

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Staff # 2	Met
Date of Hire: 03/26/2018	
Staff # 5	Met
Date of Hire: 02/06/2018	
Staff # 6	Met
Date of Hire: 04/13/2018	
Staff # 7	Met
Date of Hire: 11/01/2017	
Staff # 8	Met
Date of Hire: 09/19/2017	
Staff # 9	Met
Date of Hire: 08/09/2009	
Staff # 12	Met
Date of Hire: 09/11/2018	
Staff # 14	Met
Date of Hire: 09/22/2017	
Staff # 15	Met
Date of Hire: 06/06/2016	
Staff # 16	Met
Date of Hire: 03/22/2018	
Staff # 17	Met
Date of Hire: 02/17/2012	
Staff # 19	Met
Date of Hire: 02/26/2018	
Staff # 22	Met
Date of Hire: 04/13/2018	

**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

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Staff # 3	Met
Date of Hire: 10/31/2018	
Staff # 4	Met
Date of Hire: 01/06/2019	

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**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

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Staff # 10 Date of Hire: 11/28/2018	Met
Staff # 11 Date of Hire: 01/02/2018	Met
Staff # 13 Date of Hire: 12/07/2018	Met
Staff # 18 Date of Hire: 07/23/2018	Met
Staff # 20 Date of Hire: 01/03/2019	Met
Staff # 21 Date of Hire: 04/09/2018	Met

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**Staff Credentials Reviewed: 22**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

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**Met****Comment**

Criminal record checks were observed to be complete. Twenty (22) of twenty (22) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**591-1-1-.14 First Aid & CPR**

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**Met****Comment**

Please be mindful of training expiration dates.

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**591-1-1-.31 Staff(CR)**

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**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

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**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

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**Met****Comment**

A supervision plan was created on this date for the classroom B in the Main Building, due to the shape of the classroom. A supervision plan was also created on this date for classrooms D and E due to the diaper changing table facing the wall. Please ensure children are properly supervised at all times.