



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/21/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 11:30 AM

**CCLC-50798**

**Primrose School of Sandy Springs North**

460 Abernathy Road Sandy Springs, GA 30328 Fulton County  
 (404) 993-7716 mranang@primrosesandyspringsnorth.com

**Regional Consultant**

Emma Smith

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emma.smith@decal.ga.gov

**Mailing Address**

9620 Autry Falls Dr  
 Alpharetta, GA 30022

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
01/21/2021	Monitoring Visit	Good Standing
07/28/2020	Licensing Study	Good Standing
02/10/2020	Incident Investigation Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A One	One Year Olds	2	7	C	12	C	NA	NA	Floor Play,Centers
Main	B Infant	Infants	2	8	C	8	C	NA	NA	Not In Use,Feeding,Floor Play
Main	C Infant		0	0	C	8	C	NA	NA	Not In Use
Main	D Two		0	0	C	16	C	NA	NA	Not In Use
Main	E Two	Two Year Olds	2	8	C	16	C	NA	NA	Floor Play,Centers
Main	F Three	Three Year Olds	1	7	C	16	C	NA	NA	Centers
Main	G Infant		0	0	C	8	C	NA	NA	Not In Use
Main	H One		0	0	C	12	C	NA	NA	Not In Use
Main	I After school		0	0	C	20	C	NA	NA	Not In Use
Main	J Four		0	0	C	24	C	NA	NA	Not In Use
Main	K Four	Four Year Olds	1	5	C	24	C	NA	NA	Circle Time,Homework
Main	L Three		0	0	C	24	C	NA	NA	Not In Use
Main	M Three	Three Year Olds	1	6	C	24	C	NA	NA	Centers,Circle Time
Total Capacity @35 sq. ft.: 212						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 212			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A -After school	68	C
Main	B Preschool	32	C
Main	C Toddlers	14	C

**Comments**

A virtual inspection was conducted on January 21, 2021, with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

The consultant left an A to Z video affidavit with the Director on this date.

Plan of Improvement: Developed This Date 01/21/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Programs/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/Programs/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Curtrina Williams, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 1/21/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:30 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. Cleaning supplies were observed locked in a cabinet not accessible to children on this date. There were no hazards observed to be accessible to the children this date

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director and staff on this date. During the virtual walk through the staff displayed proper knowledge of the rules and regulations.

### 591-1-1-.17 Hygiene(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director and staff on this date. Liquid soap and paper towels were observed accessible in the restroom area.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

## Safety

### 591-1-1-.11 Discipline(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider there was no routine transportation provided.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 12/14/2020

Staff # 2

Met

Date of Hire: 01/10/2020

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 1**

Staff # 3 Date of Hire: 10/28/2019	Met
Staff # 4 Date of Hire: 12/27/2019	Met
Staff # 5 Date of Hire: 01/31/2020	Met
Staff # 6 Date of Hire: 03/04/2020	Met
Staff # 7 Date of Hire: 09/30/2019	Met
Staff # 8 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Dissatisfied	Not Met
Staff # 9 Date of Hire: 03/04/2020	Met
Staff # 10 Date of Hire: 02/27/2020	Met
Staff # 11 Date of Hire: 06/10/2019	Met
Staff # 12	Met
Staff # 13 Date of Hire: 09/16/2019	Met

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff #8 did not have recently issued determination letter ported to the facility on this date. Consultant left a CBC affidavit with the director on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will follow up on all CBCs to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the video units to ensure CRC rules are maintained.

**Correction Deadline: 1/21/2021**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to provide direct supervision and be attentive to children's needs.