



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/12/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

CCLC-50744

Moultrie Road Child Development Center

111 Moultrie Road Albany, GA 31705 Dougherty County
(229) 435-6580 rweldon@swgacac.com

Mailing Address
Same

Regional Consultant

Jennifer Salies
Phone: (770) 357-7052
Fax: (770) 357-7051
jennifer.salies@decal.ga.gov

Joint with: Angela Byrd

Quality Rated: No

Compliance Zone Designation		
09/12/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- (1) 3 yrs	Three Year Olds	2	15	C	17	C	NA	NA	Outside
Main	B (2)- 3 yr	Three Year Olds	2	17	C	17	C	NA	NA	Outside
Main	C (3) - 3-4 yrs	Three Year Olds	2	16	C	17	C	NA	NA	Outside
Main	D (4) - 3-4 yrs	Three Year Olds	2	16	C	17	C	NA	NA	Centers
Main	E (5) - 3-4yrs	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Centers
Main	F (6) - 3-4 yrs	Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Centers
Main	G (7) - 4-5 yr	Four Year Olds	2	16	C	21	C	NA	NA	Centers
Main	H (8) 4-5 yrs	Four Year Olds	2	18	C	21	C	NA	NA	Centers
Main	I (9) - 4-5 years	Four Year Olds	2	17	C	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 165						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 145			Total Capacity @35 sq. ft.: 165			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 3-5 yrs	62	C

Comments

Permission to Operate was issued on this date. Facility has Liability Insurance. Consultant discussed Quality Rated and the new Criminal Background requirements on this date.

Plan of Improvement: Developed This Date 09/12/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Wygwenette Weston, Program Official

Date

Jennifer Salies, Consultant

Date

Angela Byrd, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that classrooms A, B, C, D, E, F, G, and H had computer screens and printers that were accessible to children, were not secured to the tables and could easily be tipped over.

POI (Plan of Improvement)

The Center will mount the computer screens and printers with velcro straps.

Correction Deadline: 9/12/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's files, that five (5) of five (5) files were missing the complete address to whom the child may be released.

POI (Plan of Improvement)

Center staff will obtain complete information for all children enrolled in the program to include the address to whom the child may be released.

Correction Deadline: 9/12/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The overall licensed capacity is 165 children and may not exceed 170 children per the Fire and Building Certificate of Occupancy.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled who require diapering. Program serving children ages three (3) - five (5) years old.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Proper storage , cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/23/2017	
Staff # 2	Met
Date of Hire: 08/25/2015	
Staff # 3	Met
Date of Hire: 02/22/2018	
Staff # 4	Met
Date of Hire: 08/25/2015	
Staff # 5	Met
Date of Hire: 07/13/2015	
Staff # 6	Met
Date of Hire: 07/14/2005	

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 07/11/2005	Met
Staff # 8 Date of Hire: 11/18/2018	Met
Staff # 9 Date of Hire: 03/14/2006	Met
Staff # 10 Date of Hire: 04/13/2005	Met
Staff # 11 Date of Hire: 08/13/2012	Met
Staff # 12 Date of Hire: 11/28/2009	Met
Staff # 13 Date of Hire: 01/03/2012	Met
Staff # 14 Date of Hire: 09/11/2018	Met
Staff # 15 Date of Hire: 08/27/2012	Met
Staff # 16 Date of Hire: 08/12/2014	Met
Staff # 17 Date of Hire: 08/22/2005	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete. Twenty-nine (29) of twenty-nine (29) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for the bathrooms located in the hallway for classrooms A, B, C, D, E, F, G, H, and I. A supervision plan was also created for the playground due to the shape of the playground. Please ensure staff position themselves to view all children at all times.