



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/5/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

CCLC-50561

Primrose School of Atlanta Westside

2260 Marietta Boulevard, NW, Suite 114 Atlanta, GA 30318 Fulton County
(404) 565-0257 nwilliams@primroseatlantawestside.com

Mailing Address
Same

Regional Consultant

Jessica Grant

Phone: (770) 359-5808
Fax: (404) 591-5814
jessica.grant@decal.ga.gov

Joint with: Ashley Cunningham

Quality Rated: No

Compliance Zone Designation		
06/05/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A Infants		0	0	C	8	C	NA	NA	Not In Use					
Main	B Infants		0	0	C	9	C	NA	NA	Not In Use					
Main	C Two's		0	0	C	16	C	NA	NA	Not In Use					
Main	D Three's		0	0	C	24	C	NA	NA	Not In Use					
Main	E After school		0	0	C	30	C	NA	NA	Not In Use					
Main	F Four's		0	0	C	24	C	NA	NA	Not In Use					
Main	G Three's		0	0	C	24	C	NA	NA	Not In Use					
Main	H Two's		0	0	C	16	C	NA	NA	Not In Use					
Main	I One's		0	0	C	16	C	NA	NA	Not In Use					
Main	J Infants		0	0	C	9	C	NA	NA	Not In Use					
Main	K One's		0	0	C	12	C	NA	NA	Not In Use					
Total Capacity @35 sq. ft.: 188						Total Capacity @25 sq. ft.: 0									
Total # Children this Date: 0						Total Capacity @35 sq. ft.: 188					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infants	17	C
Main	B Toddler	23	C
Main	C Preschool	28	C
Main	D School age	31	C
Main	E Garden Area	8	C

Comments

Congratulations permission to operate was granted on this date!

Plan of Improvement: Developed This Date 06/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding art supplies to the classrooms with the Director.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director, on this date. Consultant also stated to Center Director that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The total Licensed capacity of the Center measured at 188 children, based on Consultant measurement of eleven (11) of eleven (11) classrooms, Licensed this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - The center was in the process of adding a gate to playground D during the inspection. The area outside of playground D is still enclosed. The center is also removing the additional padding/surface underneath the swing area and from the bottom of the slides due to the area already having the required surfacing.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on consultant observation that ventilation was not present in the bathroom located in classroom H as required.

POI (Plan of Improvement)

The Director stated they will install a ventilation fan in the classroom.

Correction Deadline: 6/4/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures with the Director on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A completed inspection was observed for the vehicle used in transporting children this date.

Comment

The Center Director stated that the Center provides Transportation and will conduct Field Trips, however, no Transportation or Field Trips have been provided at this time. Prior to the visit and on this date, Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also observed documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation and/or Field Trips.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed twenty-six (26) of twenty-six (26) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director, prior to the visit and on this date. Further, Consultant discussed cot and mat disinfecting requirements with Center Director on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 04/08/2019	Met
Staff # 2 Date of Hire: 04/01/2019	Met
Staff # 3 Date of Hire: 03/18/2019	Met
Staff # 4 Date of Hire: 05/01/2019	Met
Staff # 5 Date of Hire: 05/13/2019	Met
Staff # 6 Date of Hire: 05/13/2019	Met
Staff # 7 Date of Hire: 05/13/2019	Met
Staff # 8 Date of Hire: 03/18/2019	Met
Staff # 9 Date of Hire: 05/13/2019	Met
Staff # 10 Date of Hire: 05/13/2019	Met
Staff # 11 Date of Hire: 05/13/2019	Met
Staff # 12 Date of Hire: 05/15/2019	Met
Staff # 13 Date of Hire: 05/01/2019	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Please ensure required staff are ported over to the new license number prior to their portability date.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the Director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.