



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/30/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:00 PM

**CCLC-50461**

**Cedars Preschool at Locust Grove**

1217 Leguin Mill Rd Locust Grove, GA 30248 Henry County  
 (770) 320-8220 jflores@cedarspreschool.com

**Regional Consultant**

April Brown

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april.brown@dec.al.ga.gov

**Mailing Address**

1217 Leguin Mill Road  
 Locust Grove, GA 30248

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
07/30/2019	Licensing Study	Good Standing
05/16/2019	Monitoring Visit	Good Standing
02/07/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R-6wks-12 mths	Infants and One Year Olds	2	12	C	14	C	NA	NA	Free Play,Nap
Main	B/2R- 1's	One Year Olds	3	19	C	20	C	NA	NA	Free Play
Main	C/3R- 3's	Three Year Olds	2	17	C	17	C	NA	NA	Outside
Main	D/4R- 3's	Three Year Olds and Four Year Olds	2	18	NC	17	NC	NA	NA	Centers
Main	E/Middle - After School	Six Year Olds and Over	1	25	C	53	C	NA	NA	Art
Main	F/1L- 2's	Two Year Olds	2	19	C	22	C	NA	NA	Outside
Main	G/2L - GA Pre-K		0	0	C	20	C	NA	NA	Not In Use
Main	H/3L - GA Pre-K		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 160						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Heath Department Limitations		
Total # Children this Date: 110			Total Capacity @35 sq. ft.: 160			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/FL- 2's	17	C
Main	Playground B/BL- 3 and up	69	C
Main	Playground C/RR- 3 and up	96	C
Main	Playground D/FR- 6wks- 2's	12	C

**Comments**

Plan of Improvement: Developed This Date 07/30/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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JENNIFER FLORES, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 7/30/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked on this date. The director reported no swimming activities were being conducted at this time.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained and completed on this date.

**Comment**

Records were observed to be complete and well organized on this date.

	<b>Facility</b>
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**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained on this date.

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation the forth right three-year-old classroom was over capacity in that there were 18 children in the classroom that was licensed for 17 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 8/6/2019**

**Recited on 7/30/2019**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

Please ensure the white bookshelves in the second right classrooms are in good repair and free of chipped paint as required.

**Correction Deadline: 7/30/2019**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Playground observed to be clean and in good repair on this date.

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation two inches of mulch was observed in the fall zones of both wooden multi-colored play structures on Playground C and Playground D instead of six inches which was required.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 8/9/2019**

	<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines on this date. Children were served pizza, broccoli, mixed fruit and milk for lunch.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized on this date.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center on this date.

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**591-1-1-.20 Medications(CR)****Not Met****Comment**

Documentation for medication dispensing observed complete on this date.

**Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation in the third right classroom, medication (Albuterol Sulfate HFA) was located inside of a child's book bag stored on the lower bottom shelf on the right side of the classroom, labeled "keep out of reach of children" accessible to children in care.

**POI (Plan of Improvement)**

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

**Correction Deadline: 7/30/2019**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills on this date.

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices on this date.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements with the director on this date.

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**Safety**

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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises on this date.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection observed on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete on this date. The last field trip was conducted on July 23, 2019 to Great Escapes Movie Theater.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with license plates ending in P0004, P0005, and P0006 were all completed on December 6, 2018.

**Comment**

All three vehicles had an approved fire extinguisher and first aid kit on this date.

**Comment**

Complete documentation of transportation observed for field trips. The director reported no routine transportation for before and after school at this time.

**Technical Assistance**

Please monitor vehicle with license plate ending in P0006 for seat tears. Also, please ensure all vehicles are free of debris as required.

**Correction Deadline: 7/31/2019**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Discussed SIDS and infant sleeping position on this date.

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation blankets in the second right classroom were observed to be stored in the closet touching each other and not kept in separate containers as required.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 7/30/2019**

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**Staff Records**

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**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 05/28/2019

Staff # 2

Met

Date of Hire: 08/27/2009

Staff # 3 Met

Date of Hire: 08/16/2018

Staff # 4 Met

Date of Hire: 05/31/2019

Staff # 5 Met

Date of Hire: 03/05/2010

Staff # 6 Met

Date of Hire: 07/27/2015

Staff # 7 Met

Date of Hire: 10/13/2014

Staff # 8 Met

Date of Hire: 07/19/2017

Staff # 9 Met

Date of Hire: 03/15/2010

Staff # 10 Met

Date of Hire: 03/08/2010

Staff # 11 Met

Date of Hire: 12/01/2014

Staff # 12 Met

Date of Hire: 07/29/2019

Staff # 13 Met

Date of Hire: 05/02/2019

**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete on this date.

**Comment**

Director provided four files for employees hired since last visit which was completed on May 16, 2019.

**591-1-1-.14 First Aid & CPR Met****Comment**

Complete first aid kits observed in center and on vehicles on this date.



**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training for 2018 was observed to be complete as required on this date.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.