



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/14/2020 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 10:55 AM

CCLC-50384

Laugh and Learn Children's Academy, LLC

62 Wax Road Silver Creek, GA 30173 Floyd County
(706) 767-0014 johlnalindsey381@yahoo.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/14/2020	Licensing Study	Good Standing	
10/23/2019	Licensing Study	Good Standing	
07/15/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants and 1's	Infants	2	7	C	12	C	NA	NA	Floor Play
Main	B-2L-1's & 2's	Two Year Olds and Three Year Olds	2	10	C	17	C	NA	NA	Art
Main	C-2R-3's & 4's	Three Year Olds and Four Year Olds	1	8	C	17	C	NA	NA	Centers
Main	D-1R-2's	One Year Olds and Two Year Olds	1	6	C	12	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Health Department Limitations				

Total # Children this Date: 31

Total Capacity @35 sq. ft.: 56

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	38	C

Comments

Plan of Improvement: Developed This Date 12/14/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Johnna Lindsey, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 12/14/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Defer

Defer

591-1-1-.03(2)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will begin creating age appropriate lesson plans for each classroom. The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 11/6/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 2**

Child # 1

Met

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Allergies and Disabilities

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - A Virtual Visit was conducted due to the COVID-19 pandemic. During an administrative review of records it was observed that allergy/medical information was missing in 2 of 5 records observed. Please ensure this information is not left blank. If the children do not have allergies or any medical conditions please instruct parent or guardians to use "N/A" or "None".

Correction Deadline: 12/14/2020

Facility

591-1-1-.06 Bathrooms

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be compliant with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the storage of hazards was discussed with the Director. No hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(1) - Please ensure meals provided by parents/guardians meet the USDA guidelines.

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA’s website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through diapering was not directly observed. Diapering rules and procedure were discussed with the director this date.

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 10/24/2019

Corrected on 12/14/2020

.17(7) - Previous cite corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through handwashing rules were discussed with the Director. It was discussed that if children in room A were not old enough to old their heads up wipes could be used.

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

591-1-1-.20 - Please ensure the authorization to dispense medication is filled out weekly form parents or guardians unless a physician's note or an allergy action plan is maintained on file with the doctor's signature. and the dates for the medication to be dispensed are noted clearly with the month, days and year. Additionally, if a medicine is authorized to be dispensed daily and there is some reason why the medication was not dispensed at the center please note why the medication was not dispensed, I.e. "Child Absent", etc.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Defer

Defer

591-1-1-.21(3)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 10/28/2019

591-1-1-.29 Required Reporting**Not Evaluated****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through infant sleeping was discussed with the Director. Please ensure cribs sheets are changed daily/

Correction Deadline: 12/14/2020**Staff Records****Records Reviewed: 17****Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 08/03/2020	
Staff # 2	Met
Date of Hire: 06/04/2020	
Staff # 3	Met
Date of Hire: 10/03/2019	
Staff # 4	Met
Date of Hire: 09/10/2019	
Staff # 5	Not Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 2**

Date of Hire: 08/16/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 6

Met

Date of Hire: 08/14/2020

Staff # 7

Met

Date of Hire: 05/02/2019

Staff # 8

Met

Date of Hire: 09/22/2020

Staff # 9

Met

Date of Hire: 08/05/2019

Staff # 10

Met

Date of Hire: 09/30/2019

Staff # 11

Not Met

Date of Hire: 03/01/2019

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 12

Met

Date of Hire: 01/16/2020

Staff # 13

Met

Date of Hire: 09/15/2019

Staff # 14

Met

Date of Hire: 04/08/2019

Staff # 15

Met

Staff # 16

Met

Staff # 17

Met

Date of Hire: 08/05/2020

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the administrative review Staff criminal records check information was verified in Koala Outback. Criminal Records Checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

During an administrative review of staff information it was determined that CPR training had expired for one staff. Please be mindful of training expiration dates and ensure training is obtained prior to expiration.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on the observation of staff records during an administrative review what the Director did not have four hours of nutrition training on file, in that two hours of training had been obtained.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 1/13/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Correction Deadline: 10/23/2019****Corrected on 12/14/2020**

.32(2) - Previous cite corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate and compliant ratios were observed this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.