



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2019    **VisitType:** Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 11:30 AM

**CCLC-50243**

**Atlanta Preparatory School**

2541 Glenvalley Drive Decatur, GA 30032 DeKalb County  
(404) 289-8666 atlantapreparatory@gmail.com

**Regional Consultant**

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 08/16/2019                         | Monitoring Visit                  | Good Standing |  |
| 06/25/2019                         | Complaint Closure                 | Good Standing |  |
| 05/23/2019                         | Complaint Investigation Follow Up | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room                  | Age Group                                   | Staff                       | Children | NC/C | Max 35 SF.                  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                                    |   |
|--------------------------------|-----------------------|---|-----------------------------|----------|------|-----------------------------|--------------|------------|--------------|--|---|
| Main                           | A-1st right side      |   | 0                           | 0        | C    | 46                          | C            | NA         | NA           |  |   |
| Main                           | B- 2nd left Preschool | Three Year Olds and Four Year Olds          | 1                           | 13       | C    | 56                          | C            | NA         | NA           | Outside, Transitioning                   |   |
| Main                           | C-Left side infants   | Infants and One Year Olds and Two Year Olds | 4                           | 23       | C    | 41                          | C            | NA         | NA           | Free Play, Diapering, Transitioning, Art |   |
| Total Capacity @35 sq. ft.:    |                       |   | 125                         |          |      | Total Capacity @25 sq. ft.: |              | 0          |              |  | Building @35 capacity limited by Insufficient Toilets/Sinks |
| Total # Children this Date: 36 |                       |   | Total Capacity @35 sq. ft.: |          |      | Total Capacity @25 sq. ft.: |              | 0          |              |  |   |

| Building | Playground                 | Playground Occupancy | Playground Compliance |
|----------|----------------------------|----------------------|-----------------------|
| Main     | A-Preschool and School-age | 31                   | C                     |
| Main     | B-Infant and Toddler       | 17                   | C                     |

**Comments**

Plan of Improvement: Developed This Date 08/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Michelle Wells, Program Official

Date

Laurel Benta, Consultant

Date



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### Findings Report

**Date:** 8/16/2019 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 11:30 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(4) - Please monitor the shelving equipment in the toddler/infant classroom for security.

**Correction Deadline: 8/16/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 5/23/2019**

**Corrected on 8/16/2019**

.08(6) - The previous citation was corrected on this date. The center is not using ProCare and sheets for signing in and out. Eventually the center will use ProCare exclusively.

### Facility

**591-1-1-.19 License Capacity(CR)**

**N/A**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the black seat was cracked with jagged edges on the green seesaw on the playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 8/27/2019****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground had tall grass and weeds growing throughout and up on the play equipment accessible to children.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/27/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that there were several tears with exposed foam accessible to children on the first, second and third passenger seats in the right side of the vehicle.

**POI (Plan of Improvement)**

The center will repair seats and maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 8/17/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined that five out of five cribs had loose fitting sheets.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 8/16/2019**

**Staff Records**

**Records Reviewed: 2 Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 05/02/2019

Staff # 2 Met

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Correction Deadline: 6/26/2019**

**Corrected on 8/16/2019**

**.32(4) - The previous citation was corrected on this date. The consultant observed appropriate ratios.**

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.