



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/25/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:40 AM **Departure:** 2:30 PM

CCLC-50155

Keeping It Positive Learning Academy

2548 Vulcan Drive Lithia Springs, GA 30122 Douglas County
(404) 453-4153 bass_wanda@yahoo.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
06/25/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left		0	0	C	26	C	NA	NA	
Main	B-2nd Left		0	0	C	30	C	NA	NA	
Main	C-Back Far Left		0	0	C	10	C	NA	NA	
Main	D-Back Middle		0	0	C	11	C	NA	NA	
Main	E-Back Far Right		0	0	C	10	C	NA	NA	
Main	F-2nd Right		0	0	C	19	C	NA	NA	
Main	G-1st Right		0	0	C	19	C	NA	NA	

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 0

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Playground	A-Left Side	10	C
Playground	B-Middle Back	39	C
Playground	C-Right Side	64	C

Comments

The purpose of the visit was to conduct an initial licensing visit. The provider was issued Permission to Operate on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Wanda Bass, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed daily schedules posted and the provider had current lesson plans on site that reflect appropriate instruction practices and activities to support children's development.

Correction Deadline: 6/25/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - The consultant discussed with the provider to ensure the portable handwashing sink in classroom D is secured and equipment of weight or mass does not pose a tipping hazard to children.

Correction Deadline: 6/25/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

No children were enrolled on this date. The consultant discussed with the provider to ensure all fields on the enrollment form are complete once children are enrolled.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)**Met****Comment**

The provider is licensed for One-hundred and twenty-five (125) capacity and the consultant discussed ratios and mixed age groups.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

Comment

591-1-1-.25(3) The consultant observed the center to be in good repair. The provider was in the process of hanging pictures in the hallways and cleaning up after painting had occurred. The provider will monitor the ceiling tiles for stains and ensure all lights are working.

Correction Deadline: 6/25/2019**Comment**

591-1-1-.25(7) The consultant discussed with the provider to ensure doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

Correction Deadline: 6/25/2019**Comment**

591-1-1-.25(9) The consultant discussed with the provider that access should be restricted for persons without a legitimate reason for being present. This was discussed because this property has other buildings on the same premises.

Correction Deadline: 6/25/2019

591-1-1-.25 Physical Plant-Structural/Mechanical**Technical Assistance****Technical Assistance**

591-1-1-.25(16) - The consultant observed the parking lot to have light residue paint markings, but the provider stated the owner of the building will have the parking and entrance area painted to clearly identify parking spaces and the flow of traffic.

Correction Deadline: 7/25/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(4) - The provider has a four to five foot fence on playground A and five to six foot on playground B. The provider was in the process of adding additional height to the chain link fencing to meet the requirement.

Correction Deadline: 6/25/2019**Comment**

591-1-1-.26(9) The consultant observed the playgrounds to be kept clean, free from litter and free of hazards. The consultant discussed with the provider to monitor for pine cones, ant beds and exposed tree roots.

Correction Deadline: 6/25/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Comment

591-1-1-.15(3) The consultant discussed with the provider to ensure baby bottles and formula will be labeled with the individual child's name; supplied by the parent daily in bottles; and refrigerated at a temperature of forty (40) degrees fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water.

Correction Deadline: 6/25/2019

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

591-1-1-.10(2) The provider has sinks adjacent to the diaper table and classroom D has a portable sink with warm running water on this date. The provider will ensure the portable sink is secured.

Correction Deadline: 6/25/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

Comment

There were no children enrolled on this date. The consultant discussed with the provider to ensure transportation checklists are complete for first and second checks daily, and to ensure vehicle emergency forms are on the vehicle for each child being transported.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

591-1-1-.30(1)(a) The consultant observed in classroom D six (6) cribs dated November 11, 2012 on this date. The provider will ensure any additional cribs purchased meet the safety approval in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards.

Correction Deadline: 7/5/2019

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/25/2019	
Staff # 2	Met
Date of Hire: 06/25/2019	
Staff # 3	Met
Date of Hire: 06/25/2019	

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must meet DECAL credential requirements or enroll in an approved education program within 6 months of hire and complete the credential within 18 months. The provider will create an action plan for any lead teacher enrolled in school. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.