



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/19/2022 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 10:50 AM

CCLC-50141

West Windsor Academy at Governors Towne Club

5265 Cedarcrest Rd. Acworth, GA 30101 Paulding County
 (770) 529-5530 jjordan@wwagtc.com

Regional Consultant

Brionne Higgins

Phone: (404) 232-1903

Fax: (770) 359-5819

brionne.higgins@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/19/2022	Monitoring Visit	Good Standing	
10/25/2021	Licensing Study	Good Standing	
06/02/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L(L)- 6 wks- 8mths	Infants	1	3	C	8	C	NA	NA	Floor Play
Main	B-2L(L) - 8 mths- 18mths	Infants	1	5	C	12	C	NA	NA	Floor Play
Main	C/3R(L) - 1's	One Year Olds	2	10	C	22	C	NA	NA	Transitioning
Main	D/2R(L) - 2's	Two Year Olds	2	10	C	16	C	NA	NA	Transitioning
Main	E-1R(L) - 4 years	Four Year Olds	1	8	C	19	C	NA	NA	Transitioning
Main	F/1L(R)- Pre-K	Four Year Olds	1	12	C	20	C	NA	NA	Centers
Main	G-2L(R) - Pre-K		0	0	C	21	C	NA	NA	Not In Use
Main	H/3L(R)- 3's and 4's	Three Year Olds and Four Year Olds	1	13	C	20	C	NA	NA	Centers
Main	I/2R(R)- 3's		0	0	C	21	C	NA	NA	Not In Use
Main	J/1R(R)- 2's	Two Year Olds	2	15	C	21	C	NA	NA	Art

Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 76

Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A -6 wks-2 years	34	C
Main	Playground B -3 yrs-12 yrs	76	C
Main	Playground B/ 3-4 Years	94	C
Main	Water Park (Behind A)	52	C

Comments

The purpose of this visit was to follow up to a visit conducted on October 25, 2021. The administrative review was due on July 26, 2022.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Jordan, Program Official

Date

Brionne Higgins, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Defer****Comment**

Complete documentation of transportation observed.

Defer

591-1-1-.36(7)(d)1.- Previous citation will be reviewed at the next annual visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/29/2021**Defer**

591-1-1-.36(7)(d)2.- Previous citation will be review at the next annual visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/29/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/14/2019

Staff # 2

Met

Staff # 3

Met

Date of Hire: 09/16/2019

Staff # 4 Date of Hire: 08/10/2020	Met
Staff # 5	Met
Staff # 6 Date of Hire: 08/20/2018	Met
Staff # 7 Date of Hire: 02/05/2019	Met
Staff # 8 Date of Hire: 09/09/2021	Met
Staff # 9 Date of Hire: 08/13/2018	Met
Staff # 10 Date of Hire: 06/01/2021	Met
Staff # 11	Met
Staff # 12 Date of Hire: 08/30/2021	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 02/25/2021	Met
Staff # 16 Date of Hire: 06/01/2021	Met
Staff # 17 Date of Hire: 08/04/2021	Met
Staff # 18	Met
Staff # 19 Date of Hire: 08/13/2018	Met
Staff # 20 Date of Hire: 08/13/2013	Met

Staff # 21 Met
Date of Hire: 12/11/2020

Staff # 22 Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 10/29/2021

Corrected on 7/19/2022

.09(1)(a) - Previous citation corrected on this date. Consultant observed completed comprehension background checks for all staff present and caring for children.

Correction Deadline: 10/29/2021

Corrected on 7/19/2022

.09(1)(c) - Previous citation corrected on this date.

591-1-1-.33 Staff Training Defer

Defer

591-1-1-.33(5)-- Previous citation will be reviewed at the next annual visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2021

591-1-1-.31 Staff(CR) Defer

Defer

591-1-1-.31(2)(b)2.- Previous citation will be reviewed at the next annual visit.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 12/31/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.