



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/22/2019    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 8:35 AM    **Departure:** 12:00 PM

**CCLC-50130**

**The Mills Academy**

2545 Jolly Road College Park, GA 30349 Fulton County  
 (404) 768-1530 themillsacademy18@gmail.com

**Mailing Address**

210 stratton pl way sw  
 atlanta, GA 30331

**Regional Consultant**

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@dec.al.ga.gov

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/22/2019	Complaint Closure	Good Standing	
03/22/2019	Complaint Investigation Follow Up	Good Standing	
03/13/2019	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants & 1's	Infants	1	10	NC	17	C	NA	NA	Feeding, Free Play, Floor Play
Main	B-2L- 2's		0	0	C	19	C	NA	NA	
Main	C-3L Back- 3's & 4's	Two Year Olds and Three Year Olds and Four Year Olds	1	15	C	37	C	52	C	Free Play
Main	D-3R Back-3's, 4's & ASP		0	0	C	35	C	49	C	
Main	E- 2R-2's	Two Year Olds	1	6	C	22	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 130			Total Capacity @25 sq. ft.: 159							
Total # Children this Date: 31			Total Capacity @25 sq. ft.: 159							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	66	C
Main	Small	12	C

**Comments**

The purpose of this visit is to conduct a complaint investigation and follow-up visit to previous.

Plan of Improvement: Developed This Date 03/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tenisha Booker, Program Official

Date

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Princess Walton, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

**Children's Records**

**591-1-1-.08 Children's Records**

**Defer**

**Defer**

591-1-1-.08(1)-Consultant will check on next visit.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 4/12/2019**

**Facility**

**591-1-1-.06 Bathrooms**

**Defer**

**Defer**

591-1-1-.06(4)-Consultant will check on next visit.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 4/12/2019**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Defer**

**Defer**

591-1-1-.25(11)- Consultant will check on next visit.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 2/28/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Defer**

**Defer**

591-1-1-.26(8)-Consultant will check playground area on next visit.

**POI (Plan of Improvement)**

The Center will remove the boards around the play structures and will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 3/20/2019**

<b>Staff Records</b>
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**591-1-1-.31 Staff(CR)**

**Defer**

**Defer**

591-1-1-.31(1)(b)2.-Consultant will check on next visit.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 4/30/2019**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on consultant observation that the infant classroom A 1L- 6weeks to 12months had a ratio of 1:10; the required ratio should be 1:6.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 3/22/2019**

**Technical Assistance**

591-1-1-.32(2) - Discuss mix age group with the director.

**Correction Deadline: 3/22/2019**

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**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.32(7) - Consultant discuss supervision rules with owner.

**Correction Deadline: 3/22/2019**