



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/4/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 11:20 AM

**CCLC-50063**

**Building Kidz School of Roswell**

11516 Woodstock Road Roswell, GA 30075 Fulton County  
(678) 275-8338 chriss@buildingkidz.com

**Regional Consultant**

LaToya Longshore

Phone: (470) 542-7388

Fax:

latoya.longshore@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
03/04/2021	Monitoring Visit	Good Standing
11/13/2020	POI Follow Up	Good Standing
10/08/2020	Incident Investigation Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1- Infant	Infants	2	8	C	10	C	NA	NA	Floor Play
Main	A2-Infant	Infants	2	3	C	10	C	NA	NA	Nap,Floor Play
Main	B-Ones	One Year Olds	3	10	C	15	C	NA	NA	Story
Main	C-Ones & Twos	One Year Olds	2	10	C	18	C	NA	NA	Centers
Main	D-Twos	Two Year Olds	2	12	C	18	C	NA	NA	Centers
Main	E-Fours	Four Year Olds	2	9	C	18	C	NA	NA	Outside
Main	G-Fives	Five Year Olds	2	21	C	22	C	NA	NA	Centers,Circle Time
Main	H-Fives		0	0	C	15	C	NA	NA	
Main	I-Threes	Three Year Olds	2	10	C	16	C	NA	NA	Outside
Main	J-Threes	Three Year Olds	2	7	C	18	C	NA	NA	Outside
Main	K-After School		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 185						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 90			Total Capacity @35 sq. ft.: 185			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Adventure	12	C
Main	Adventure Playground B	62	C
Main	A-Preschool	52	C
Main	B-Toddler	12	C

### Comments

A Monitoring visit was conducted on March 8, 2021. Staff files, children's files, and background checks were all reviewed. A virtual inspection was conducted on March 8, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 03/04/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Monica Shy, Program Official

Date

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LaToya Longshore, Consultant

Date



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### Findings Report

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Same

The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering requirements was discussed with the Director on this date. During the virtual walk through, diapering was not directly observed, however, the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, discipline was not directly observed, however, the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 37**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 10/22/2020	
Staff # 2	Met
Date of Hire: 03/27/2019	
Staff # 3	Met
Date of Hire: 10/05/2020	
Staff # 4	Met
Date of Hire: 08/31/2020	
Staff # 5	Met
Date of Hire: 10/26/2020	
Staff # 6	Met
Date of Hire: 02/16/2021	
Staff # 7	Met
Date of Hire: 04/29/2019	

Staff # 8 Date of Hire: 01/12/2021	Met
Staff # 9 Date of Hire: 01/12/2021	Met
Staff # 10 Date of Hire: 05/29/2019	Met
Staff # 11 Date of Hire: 02/01/2019	Met
Staff # 12 Date of Hire: 06/29/2020	Met
Staff # 13 Date of Hire: 08/04/2020	Met
Staff # 14 Date of Hire: 12/21/2025	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 01/04/2021 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 16 Date of Hire: 01/08/2021	Met
Staff # 17 Date of Hire: 08/05/2019	Met
Staff # 18 Date of Hire: 10/01/2018	Met
Staff # 19 Date of Hire: 06/07/2019	Met
Staff # 20 Date of Hire: 11/30/2020	Met
Staff # 21 Date of Hire: 02/24/2020	Met

Staff # 22 Date of Hire: 08/07/2020	Met
Staff # 23 Date of Hire: 01/02/2019	Met
Staff # 24 Date of Hire: 09/18/2020	Met
Staff # 25 Date of Hire: 02/10/2020	Met
Staff # 26 Date of Hire: 08/04/2020	Met
Staff # 27 Date of Hire: 09/23/2019	Met
Staff # 28 Date of Hire: 01/01/2018	Met
Staff # 29 Date of Hire: 02/01/2021	Met
Staff # 30 Date of Hire: 08/31/2020	Met
Staff # 31 Date of Hire: 11/04/2019	Met
Staff # 32 Date of Hire: 10/28/2020	Met
Staff # 33 Date of Hire: 01/10/2020	Met
Staff # 34 Date of Hire: 09/28/2020	Met
Staff # 35 Date of Hire: 01/04/2021	Met
Staff # 36 Date of Hire: 12/14/2020	Met

Staff # 37

Met

Date of Hire: 07/31/2019

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of staff records that staff # 5 was not ported electronically prior to employment and was on premises.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will update staff checklist to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will update the staff checklist to ensure Comprehensive Records Check rules are maintained.

**Correction Deadline: 3/4/2021**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.