



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/21/2020    **VisitType:** Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 12:00 PM

**CCLC-50053**

**Magic Years of Learning (Gainesville)**

122 Gabriel Dr. NE Gainesville, GA 30501 Hall County  
 (770) 536-4681 magicyears438@gmail.com

**Regional Consultant**

Malissa Champion  
 Phone: (770) 357-4925  
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 malissa.champion@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
01/21/2020	Monitoring Visit	Good Standing
09/10/2019	Incident Investigation Closure	Good Standing
08/06/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R-6wks to 12 mths	Infants and One Year Olds	2	7	C	10	C	NA	NA	Nap, Floor Play
Main	B/1L- 1's	One Year Olds and Two Year Olds	2	12	C	16	C	NA	NA	Diapering, Free Play
Main	C/2L- 2's	Two Year Olds and Three Year Olds	2	17	C	21	C	NA	NA	Free Play
Main	E/3L- 3's	Three Year Olds and Four Year Olds	1	13	C	21	C	NA	NA	Transitioning, Free Play
Main	F/Back Middle-PreK 1	PreK	2	19	C	22	C	NA	NA	Centers
Main	G/ 4R- PRe-K II	PreK	2	19	C	23	C	NA	NA	Centers
Main	H/3L- 3's	Three Year Olds and Four Year Olds	1	10	C	21	C	NA	NA	Centers
Main	I/Upstairs- 3 and up		0	0	C	30	C	NA	NA	
Total Capacity @35 sq. ft.: 150					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Heath Department Limitations			
Total # Children this Date: 97			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/FR- Infants	13	C
Main	Playground B/ RB - 3 and up	115	C
Main	Playground C/BL- 2 and up	49	C


Main	Playground D FL- 1's and 2's	36	C
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**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on August 6, 2019.

Plan of Improvement: Developed This Date 01/21/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Martha Thompson, Program Official

Date

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Malissa Champion, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 8/6/2019**

**Corrected on 1/21/2020**

**.03(2) - The previous citation was observed to be corrected on this date. The consultant observed current lesson plans in all classrooms on this date.**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

#### **Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following furniture and equipment were not free from hazardous conditions causing potential incidents involving children and/or staff.

Classroom A:

- The cabinet door hinge located beneath the changing table was broken and fell when pulled open.

Classroom C

- The bottom portion of the plastic hinge cover on the classroom door leading to the cafeteria was broken exposing rough and sharp edges on this date.

#### **POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 1/21/2020**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

#### **Comment**

Center does not provide swimming activities.

**Facility**

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**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met**

**Correction Deadline: 8/6/2019**

**Corrected on 1/21/2020**

**.25(12) - The previous citation was observed to be corrected on this date. The consultant observed all heating and cooling equipment items to be stored away from children on this date.**

**Correction Deadline: 8/6/2019**

**Corrected on 1/21/2020**

**.25(13) - The previous citation was observed to be corrected on this date. The consultant observed all hazardous items stored in a locked container and/or cabinet on this date.**

**Finding**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that the outlet on the right hand side of the right wall in Classroom H was observed to be missing the plastic protective cover and the protective cap was missing on one of the outlet plugs on this date.

**POI (Plan of Improvement)**

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

**Correction Deadline: 1/21/2020**

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**591-1-1-.26 Playgrounds(CR)****Met**

**Correction Deadline: 8/9/2019**

**Corrected on 1/21/2020**

**.26(9) - The previous citation was observed to be corrected on this date .Playground observed to be clean and in good repair. Consultant discussed monitoring the playground daily and complete repairs as needed to prevent potential incidents involving children and/or staff.**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met**

**Correction Deadline: 8/6/2019**

**Corrected on 1/21/2020**

**.15(3) - The previous citation was observed to be corrected on this date. The consultant observed bottles to be ready-to-feed and properly labeled with the children's individual names on this date.**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Met**

**Correction Deadline: 8/6/2019**

Corrected on 1/21/2020

.07(5) - The previous citation was observed to be corrected on this date. The consultant did not observe any child to be wearing a pacifier clip or any other items attached to clothing or around the neck on this date,

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child in Classroom B did not wash their hands with liquid soap and warm running water after diapering on this date.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 1/21/2020**

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 8/11/2019**

Corrected on 1/21/2020

.21(3) - The previous citation was observed to be corrected on this date, The consultant observed complete emergency drill logs on this date.

**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation. Center hires a city bus for field trips during the summer time.

**Correction Deadline: 8/16/2019**

Corrected on 1/21/2020

.36(3)(a-b) - The previous citation was observed to be corrected on this date. During a review of records consultant observed staff to have evidence of transportation training on this date.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that an infant in Classroom A was sleeping in a bouncy seat for an undetermined amount of time on this date.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

**Correction Deadline: 1/21/2020**

<b>Staff Records</b>
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**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Date of Hire: 11/12/2019	
Staff # 3	Met
Date of Hire: 11/22/2019	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

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**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four files for employees hired since last visit on August 6, 2019.

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**591-1-1-.33 Staff Training****Not Met****Correction Deadline: 9/5/2019**

**Corrected on 1/21/2020**

**.33(3) - The previous citation was observed to be corrected on this date. During a review of records consultant observed current staff to have completed health and safety training on this date.**

**Correction Deadline: 9/5/2019**

**Corrected on 1/21/2020**

**.33(6) - The previous citation was observed to be corrected on this date. During a review of records consultant observed staff to have completed 10 clock hours of training for the year 2019.**

**Finding**

Previously Cited: 591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on a review of records that four (4) of 20 staff members did not have evidence of orientation training on file on this date.

591-1-1-.33(6) requires that evidence of orientation and training shall be documented in the Personnel file of each Staff member and shall be available to the Department for inspection. It was determined based on a review of records that Staff #2 hired June 10, 2019, Staff #5 hired July 1, 2019, Staff #9 hired November 15, 2019, and Staff # 17 hired May 14, 2019, did not have evidence of orientation training on file on this date.

**POI (Plan of Improvement)**

Previously Cited: The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

**Correction Deadline: 1/21/2020**

**Recited on 1/21/2020**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Correction Deadline: 8/6/2019**

**Corrected on 1/21/2020**

**.32(7) - The previous citation was observed to be corrected on this date. Consultant observed children to be supervised at all times during the visit on this date.**