



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/6/2019 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 1:45 PM

CCLC-50053

Magic Years of Learning (Gainesville)

122 Gabriel Dr. NE Gainesville, GA 30501 Hall County
 (770) 536-4681 magicyears438@gmail.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/06/2019	Licensing Study	Good Standing	
05/07/2019	Complaint Closure	Good Standing	
05/07/2019	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R-6wks to 12 mths	Infants and One Year Olds	1	6	C	10	C	NA	NA	Feeding, Floor Play
Main	B/1L- 1's	One Year Olds	2	13	C	16	C	NA	NA	Free Play
Main	C/2L- 2's	Two Year Olds and Three Year Olds	2	13	C	21	C	NA	NA	Free Play
Main	E/3L- 3's	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	21	C	NA	NA	Centers
Main	F/Back Middle-PreK 1		0	0	C	22	C	NA	NA	
Main	G/ 4R- PRe-K II		0	0	C	23	C	NA	NA	
Main	H/3L- 3's	Three Year Olds	1	12	C	21	C	NA	NA	Free Play
Main	I/Upstairs- 3 and up	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	28	C	30	C	NA	NA	Outside
Total Capacity @35 sq. ft.:			150			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Health Department Limitations
Total # Children this Date: 88			Total Capacity @35 sq. ft.:			150		Total Capacity @25 sq. ft.:		0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/FR- Infants	13	C
Main	Playground B/ RB - 3 and up	115	C


Main	Playground C/BL- 2 and up	49	C
Main	Playground D FL- 1's and 2's	36	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on May 7, 2019.

Plan of Improvement: Developed This Date 08/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Martha Thompson, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

Date: 8/6/2019 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 1:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that five (5) of seven (7) classrooms did not have evidence of a current lesson plan available on this date.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 8/6/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

	Facility
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591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that Classroom E had two (2) box fans accessible to children on this date.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 8/6/2019

Recited on 8/6/2019

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were found throughout the facility on this date:

Classroom A:

- Two bottles of baby shampoo in a diaper bag in an unlocked cabinet accessible to children.
- One bottle of Germ-x hand sanitizer in a diaper bag in an unlocked cabinet accessible to children.

Classroom B:

- One staff bag was located in an unlocked cabinet accessible to children.
- One staff purse was located in an unlocked cabinet accessible to children.

Classroom C:

- One bottle of Dial antibacterial soap located on top of the counter next to the sink was accessible to children.

All items were labeled "Keep Out of Reach of Children."

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/6/2019

Recited on 8/6/2019

Correction Deadline: 5/7/2019

Corrected on 8/6/2019

.25(3) - The previous citation was observed to be corrected on this date. Consultant observed the walls to be in good repair on this date.

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 5/17/2019

Corrected on 8/6/2019

.25(4) - The previous citation was observed to be corrected on this date. Consultant observed air condition unit to be working throughout the facility on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the playgrounds on this date:

Playground A:

- Approximately six inches of standing water was observed in a storage container creating a potential drowning hazard on this date.

Playground B:

- Exposed tree roots were observed on Playground B creating a potential tripping hazard on this date.

- Multiple wasp nests were located underneath the wooden stairs that lead up to the second floor of the facility.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/9/2019

Recited on 8/6/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Center menu meets USDA guidelines.

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that staff members were mixing formula for infants on this date.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 8/6/2019

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health

Not Met

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that a child in classroom A/1R and a child in classroom B/1L were wearing pacifier clips attached to their clothing creating a potential choking hazard on this date.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 8/6/2019

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not complete a fire drill for the month of July 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 8/11/2019

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date. Provider stated that they rented buses during the summer for field trip purposes. Provider purchased first aid kits and fire extinguishers for rented buses. Consultant observed these items.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that four (4) staff members that attended field trips did not have evidence of obtaining two (2) hours of state-approved transportation training on this date.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 8/16/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 5/7/2019****Corrected on 8/6/2019**

.30(1)(a)3 - The previous citation was observed to be corrected on this date. Consultant observed all crib sheets to be tight-fitting on this date.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 10/08/2006

Staff # 2

Met

Date of Hire: 02/16/2015

Staff # 3

Met

Date of Hire: 11/09/2016

Staff # 4 Not Met
 Date of Hire: 01/05/2015
"Missing/Incomplete Components"
 .36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 5 Not Met
 Date of Hire: 08/15/2016
"Missing/Incomplete Components"
 .33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 6 Met
 Date of Hire: 08/02/2018

Staff # 7 Met
 Date of Hire: 08/02/2018

Staff # 8 Not Met
 Date of Hire: 04/24/2019
"Missing/Incomplete Components"
 .33(3)-Health & Safety Certificate

Staff # 9 Met
 Date of Hire: 01/02/2008

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven (7) file for employees hired since last visit on May 7, 2019.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that on this date four (4) of 20 staff members did not have evidence of completing health and safety training within the first 90 days of their date of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/5/2019

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that two (2) of 20 staff members did not complete the required 10 hours of annual training for the year 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 9/5/2019

Finding

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on a review of records that four (4) of 20 staff members did not have evidence of orientation training on file on this date.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 8/16/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that a staff member walked into classroom B from the playground to clean the classroom leaving a ratio of 1:13 one-year-old children when a ratio of 2:13 was required on this date.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 8/6/2019