



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:30 AM **Departure:** 3:15 PM

CCLC-50021

New Beginnings Child Care, LLC

105 Lata Terrace Milledgeville, GA 31061 Baldwin County
(478) 454-3004 newbeginning@windstream.net

Regional Consultant

Neli Todorova

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Mailing Address

105 Lata Terrace
Milledgeville, GA 31061

Quality Rated: ★ ★

Compliance Zone Designation		
10/31/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front Left- 4's and Up		0	0	C	18	C	25	C	
Main	B- Front Right-3's		0	0	C	27	C	37	C	
Main	C-Back Left-1's	One Year Olds	1	4	C	11	C	NA	NA	Outside
Main	D-Back Right- Infant	One Year Olds	1	2	C	13	C	NA	NA	Outside
Total Capacity @35 sq. ft.:			69			Total Capacity @25 sq. ft.: 86				
Total # Children this Date: 6			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 86				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	38	C
Main	B	36	C
Main	C	38	C

Comments

Plan of Improvement: Developed This Date 10/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

DORIS WATSON, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 10/31/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:30 AM **Departure:** 3:15 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

Technical Assistance

591-1-1-.12(4) - Please ensure that the computer monitors in classroom A-Front Right are secured with velcro to the desk and do not present a hazard from falling or tipping over.

Correction Deadline: 10/31/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program is not participating in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records**Met****Correction Deadline: 7/19/2018****Corrected on 10/31/2018****.08(1) - Previous citation corrected as consultant observed No Liability Insurance sign posted at the center.****Facility**

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(5) - Consultant discussed with the provider that the toilet facilities for children aged four (4) and older need to be suitably screened for privacy

Correction Deadline: 11/10/2018

591-1-1-.19 License Capacity(CR)**Met****Comment**Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(17) - Please ensure that the vines on the fence are cut down and inaccessible to the children.

Correction Deadline: 10/31/2018

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(8) - Consultant discussed with the Director resilient surface requirements and fall zones around the Merry-Go Around and four feet high climbing structure on the Middle Playground. The provider will remove the Merry Go Round and the Tricycle Go Round structures from the play area and reposition the climbing structure in a way that will allow for six feet resilient surface all the way around it with six inches of thickness. Additionally, the provider will remove one swing from each of the swing sets and ensure that there are no more than two swings per bay.

Correction Deadline: 11/10/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Correction Deadline: 7/19/2018

Corrected on 10/31/2018

.15(2) - Previous citation corrected as consultant observed that there were no children under 12 months enrolled and staff stated proper knowledge.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on consultant's observation, that there were no operable screened windows and no exhaust in diapering rooms C-Back Left and D-Back Right.

POI (Plan of Improvement)

The director stated that exhaust vents will be installed in both classrooms.

Correction Deadline: 1/31/2019

Correction Deadline: 7/18/2018

Corrected on 10/31/2018

.10(4) - Previous citation corrected today as staff stated proper knowledge.

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 7/18/2018

Corrected on 10/31/2018

.17(7) - Previous citation corrected today as staff stated proper knowledge.

Correction Deadline: 7/18/2018

Corrected on 10/31/2018

.17(8) - Previous citation corrected today as staff stated proper knowledge.

591-1-1-.20 Medications(CR)

Met

Comment

Per director's statement no medication has been administered at the center since 2015. Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant's review of records that there was documentation of Fire and Tornado Drills as required, but no Lockdown drills documentation for 2017 and 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 11/5/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Not Met****Finding**

591-1-1-.13(7) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number. It was determined based on consultant's observation that the children returning from a Field Trip did not have on their person their name and the Center's name and phone number.

POI (Plan of Improvement)

Previously Cited: Center staff will provide name tags for each child to wear on field trips that include all of the required information and will check that each child has the name tag on their person.

Center staff will provide name tags for each child to wear on field trips that include all of the required information and will check that each child has the name tag on their person.

Correction Deadline: 11/7/2018**Recited on 10/31/2018**

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Consultant discussed with the provider that booster seats are not allowed on a school bus and provided fact sheets for proper passenger restraints.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that there was no evidence of current transportation training for the Director on this date.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 11/30/2018

Correction Deadline: 7/19/2018

Corrected on 10/31/2018

.36(4)(f)2. - Previous citation corrected on this date as consultant observed a school bus with license plate AIP 2985 to have 15 seats and 14 children were transported for the field trip. Staff stated proper knowledge of vehicle capacity limitations.

Correction Deadline: 7/19/2018

Corrected on 10/31/2018

.36(7)(c)2. - Previous citation corrected on this date as consultant observed complete and accurate documentation of the field trip.

Correction Deadline: 7/19/2018

Corrected on 10/31/2018

.36(7)(c)3. - Previous citation corrected on this date as consultant observed accurate documentation on the the field trip form.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

On this date, Consultant observed five of five cribs that are used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 4

Staff # 1 Met

Date of Hire: 08/01/2011

Staff # 2 Met

Date of Hire: 09/04/2014

Staff # 3 Met

Date of Hire: 02/25/2013

Staff # 4 Not Met

Date of Hire: 06/17/1997

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5 Not Met

Date of Hire: 01/07/1997

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing,.31(1)(b)2.-Director Qualifications-Education Missing, .33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing,.31(1)(b)2.-Director Qualifications-Education Missing

Staff # 6

Not Met

Date of Hire: 03/05/1998

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 7

Not Met

Date of Hire: 06/09/1997

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Met

Date of Hire: 07/18/2018

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Satisfactory Comprehensive Criminal record checks were observed to be complete for eight staff. The Director reported no new staff on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 8/31/2018

Corrected on 10/31/2018

.14(1) - Previous citation corrected on this date as consultant observed 100% of staff to have evidence of current CPR/First aid on file.

591-1-1-.33 Staff Training

Defer

Comment

Discussed: Health and Safety Training and First aid/CPR is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Defer

591-1-1-.33(6)-Previous citation deferred on this date as 2017 had already passed and staff has until the end of 2018 to complete the required training for 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of records that the Director does not have evidence of the minimum academic requirements.

POI (Plan of Improvement)

The Director will complete the 40 Hours Director training and use that in addition to five years of experience as a director of a licensed program.The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 4/30/2019

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that three lead teachers did not have the educational requirements required for lead teachers and had no evidence of being enrolled in a program to obtain credentials.

POI (Plan of Improvement)

The CDA had expired in 2016 and staff did not review. Currently they are in the process of collecting \$445 per person application fee for CDA renewal. Consultant provided information about Decal Scholars Scholarships. Th provider will make sure that Lead Teachers obtain the required credentials.

Correction Deadline: 12/31/2018

Recited on 10/31/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.