



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2018 **VisitType:** Incident Investigation & Follow Up **Arrival:** 1:30 PM **Departure:** 5:00 PM

CCLC-499

Little Treasures Learning Center

1695 E.G. Miles Pkwy. Hinesville, GA 31313 Liberty County
 (912) 876-5750 littletreasures1ga@yahoo.com

Regional Consultant

Monique Chambers

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
10/31/2018	Incident Investigation & Follow Up	Good Standing
04/05/2018	Monitoring Visit	Good Standing
11/08/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	3yrs	Three Year Olds	1	9	C	15	C	NA	NA	Snack, Transitioning
1	Toddler		0	0	C	13	C	NA	NA	
1	Toddler	One Year Olds	2	10	C	9	NC	NA	NA	Snack
Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 0							
Main	DELETE DUP		0	0	C	8	C	NA	NA	
Main	infant	Infants	1	5	C	8	C	NA	NA	Floor Play, Feeding, Diapering
Main	Lf. Hall last class on right	Three Year Olds and Four Year Olds	1	14	C	18	C	NA	NA	Nap
Main	Pre k	PreK	2	21	C	20	NC	NA	NA	Transitioning, Snack
Main	Rt hall, last class on left		0	0	C	18	C	NA	NA	
Main	Rt. hall, 2nd to last rm on left	One Year Olds and Two Year Olds	1	7	C	17	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 89			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/toddler	22	C
Main	Playground pre school	12	C

Comments

The purpose of the visit was to conduct an incident investigation and follow-up visit. There were two rule violations found associated with the follow-up. Director provided five files for employees hired since last visit.

Plan of Improvement: To Be Submitted 11/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lisa Dowd, Program Official

Date

Monique Chambers, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 4/5/2018

Corrected on 10/31/2018

.03(2) - Previous citation observed corrected in that current lesson plans were observed in all classrooms on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 4/5/2018

Corrected on 10/31/2018

.10(4) - Previous citation corrected in that proper diapering was observed on this date in the infant room and the changing pad was repaired on this date.

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 4/5/2018

Corrected on 10/31/2018

.36(7)(d)2. - Previous citation corrected in that documentation of first and second checks were observed on all checklists on this date.

Sleeping & Resting Equipment

Correction Deadline: 4/5/2018

Corrected on 10/31/2018

.30(1)(d) - Previous citation corrected in that cribs in use were observed to be 12 inches apart, however, they were next to cribs that were NOT being used.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Staff # 1 Date of Hire: 04/24/2017	Met
Staff # 2 Date of Hire: 07/15/2016	Met
Staff # 3 Date of Hire: 11/25/2004	Met
Staff # 4 Date of Hire: 10/22/2018	Met
Staff # 5 Date of Hire: 02/01/2018	Met
Staff # 6 Date of Hire: 12/14/2017	Met
Staff # 7 Date of Hire: 05/29/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 8 Date of Hire: 10/23/2018	Met
Staff # 9 Date of Hire: 10/22/2018	Met
Staff # 10	Met
Staff # 11 Date of Hire: 07/20/2015	Met
Staff # 12 Date of Hire: 10/06/1997	Met
Staff # 13	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Date of Hire: 10/02/2018

Staff # 14 Met

Date of Hire: 01/01/1991

Staff # 15 Met

Date of Hire: 05/15/2017

Staff # 16 Met

Staff # 17 Met

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records and staff statement that one employee had not submitted fingerprints to an authorized fingerprinting site on this date.

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Correction Deadline: 10/31/2018

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one employee lacked a current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

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Correction Deadline: 10/31/2018