



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/18/2021 **VisitType:** Monitoring Visit

**Arrival:** 12:00 PM

**Departure:** 2:15 PM

**CCLC-49916**

**The Chestnut Treehouse II LLC**

300 Fairview Road Ellenwood, GA 30294 Henry County  
 (770) 389-4020 jdunn@thechestnuttreehouse.com

**Regional Consultant**

April Brown

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april.brown@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/18/2021	Monitoring Visit	Good Standing	
08/05/2020	Licensing Study	Good Standing	
01/02/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R- 3's		0	0	C	21	C	NA	NA	Not In Use
Main	B-1L-2's	Three Year Olds	1	10	C	15	C	NA	NA	Story
Main	C-1L Back-1's	One Year Olds and Two Year Olds	2	9	C	16	C	NA	NA	Free Play
Main	D-2L-Infants	Infants	1	3	C	11	C	NA	NA	Floor Play
Main	E-Back Left-4's	Three Year Olds and Four Year Olds	1	8	C	23	C	33	C	Free Play
Main	F-Back Right- 3's &4's	Three Year Olds and Four Year Olds	1	8	C	24	C	33	C	Music
Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 120							
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 120		Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	24	C
Main	PG B	94	C
Main	PG C	55	C

**Comments**

An Administrative Review was conducted on February 18, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 23, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 02/18/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jacquelyn Dunn, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute as needed due to rainy weather. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Playground observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Correction Deadline: 2/18/2021**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Hand washing requirements were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The center currently does not dispense or administer medication at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Policies and Procedures****591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Safety**

**Comment**

Age-appropriate discussion and redirection observed. A Virtual Visit was conducted due to the COVID-19 pandemic. Regulations regarding proper discipline were discussed with the Director on this date.

## 591-1-1-.36 Transportation(CR)

**Technical Assistance****Technical Assistance**

591-1-1-.36(7)(c)2. - Please ensure that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. Consultant provided technical assistance to the director for children listed on the transportation form who were not transported due to participation in virtual learning during the week reviewed from November 30, 2020 through December 4, 2020.

**Correction Deadline: 2/19/2021**

<b>Sleeping &amp; Resting Equipment</b>
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## 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

**Comment**

Discussed SIDS and infant sleeping position with the director and infant staff member on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

<b>Staff Records</b>
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<b>Records Reviewed: 15</b>	<b>Records with Missing/Incomplete Components: 0</b>
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Staff # 1	Met
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Date of Hire: 10/27/2017

Staff # 2	Met
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Date of Hire: 02/21/2021

Staff # 3	Met
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Date of Hire: 02/05/2019

Staff # 4	Met
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Date of Hire: 02/22/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5	Met
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Date of Hire: 01/30/2011

Staff # 6	Met
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Date of Hire: 01/30/2011

Staff # 7	Met
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Staff # 8	Met
Date of Hire: 08/13/2012	
Staff # 9	Met
Date of Hire: 09/11/2015	
Staff # 10	Met
Date of Hire: 08/06/2013	
Staff # 11	Met
Date of Hire: 01/30/2011	
Staff # 12	Met
Date of Hire: 07/01/2014	
Staff # 13	Met
Date of Hire: 05/28/2019	
Staff # 14	Met
Date of Hire: 01/30/2011	
Staff # 15	Met
Date of Hire: 01/08/2018	

**Staff Credentials Reviewed: 10****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit which was completed on August 5, 2020. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.31 Staff(CR) Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.