



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2022 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 10:00 AM

CCLC-49916

The Chestnut Treehouse II LLC

300 Fairview Road Ellenwood, GA 30294 Henry County
 (770) 389-4020 jdunn@thechestnuttreehouse.com

Regional Consultant

April Brown

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Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/01/2022	Licensing Study	Good Standing	
07/09/2021	Monitoring Visit	Good Standing	
02/18/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R- 3's		0	0	C	21	C	NA	NA	Not In Use
Main	B-1L-2's	Two Year Olds	1	10	C	15	C	NA	NA	Circle Time
Main	C-1L Back-1's	One Year Olds	1	6	C	16	C	NA	NA	Art
Main	D-2L-Infants	Infants	1	4	C	11	C	NA	NA	Floor Play
Main	E-Back Left-4's	Four Year Olds	1	6	C	23	C	33	C	Art
Main	F-Back Right- 3's &4's	Three Year Olds and Four Year Olds	2	15	C	24	C	33	C	Art

Total Capacity @35 sq. ft.: 110

Total Capacity @25 sq. ft.: 120

Total # Children this Date: 41

Total Capacity @35 sq. ft.: 110

Total Capacity @25 sq. ft.: 120

Building @25 capacity limited by Fire Marshall Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	24	C
Main	PG B	94	C
Main	PG C	55	C

Comments

Plan of Improvement: Developed This Date 03/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jacquelyn Dunn, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 3/1/2022 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 10:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized on this date. Consultant discussed ensuring each file contains the following: requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

Comment

Playgrounds observed to be clean and in good repair on this date.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The center currently does not dispense or administer medication at this time.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the center did not conduct tornado drills, lock down drills and review emergency plan procedures every six months in 2021 as required.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 3/31/2022

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises at this time.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with tag numbers ending in B7511 and E5171 were completed on August 7, 2021. Vehicle with tag number ending in Y8649 was completed on November 30, 2021.

Comment

Complete documentation of transportation observed from February 7, 2022 through February 18, 2022 on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with the director on this date.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 01/30/2011

Staff # 2 Met

Date of Hire: 09/27/2021

Staff # 3 Met

Date of Hire: 01/30/2011

Staff # 4 Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Date of Hire: 01/30/2011

Staff # 5

Met

Date of Hire: 02/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 08/17/2020

Staff # 7

Met

Date of Hire: 09/07/2021

Staff # 8

Met

Staff # 9

Met

Date of Hire: 08/13/2012

Staff # 10

Met

Date of Hire: 02/21/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Met

Date of Hire: 09/11/2015

Staff # 12

Met

Date of Hire: 08/06/2013

Staff # 13

Met

Date of Hire: 01/30/2011

Staff # 14

Met

Date of Hire: 07/01/2014

Staff # 15

Met

Date of Hire: 05/28/2019

Staff # 16

Met

Date of Hire: 01/30/2011

Staff # 17

Met

Date of Hire: 01/08/2018

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete on this date.

Comment

Director provided two files for employees hired since the last visit which was completed on July 9, 2021.

591-1-1-.14 First Aid & CPR**Technical Assistance****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

Technical Assistance

Please ensure that staff members are trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. Training has been scheduled for hands on in person training for March 1, 2022.

Correction Deadline: 3/31/2022

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required annual staff training for 2021.

Comment

The director and both cooks completed the required four hours of nutrition training in 2021.

Correction Deadline: 3/31/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.