



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/12/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 2:30 PM

**CCLC-49916**

**The Chestnut Treehouse II LLC**

300 Fairview Road Ellenwood, GA 30294 Henry County  
 (770) 389-4020 jdunn@thechestnuttreehouse.com

**Regional Consultant**

Neli Todorova

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neli.todorova@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/12/2018	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R- 3's	Three Year Olds	1	14	C	21	C	NA	NA	Circle Time, Transitioning
Main	B-1L-2's	Two Year Olds	2	12	C	15	C	NA	NA	Centers
Main	C-1L Back-1's	One Year Olds	2	11	C	16	C	NA	NA	Free Play, Transitioning
Main	D-2L-Infants	Infants	1	4	C	11	C	NA	NA	Floor Play
Main	E-Back Left-4's	Four Year Olds	2	17	C	23	C	33	C	Centers
Main	F-Back Right- 3's &4's	Four Year Olds	1	8	C	24	C	33	C	Centers
Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 120							
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 120		Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	24	C
Main	PG B	94	C
Main	PG C	55	C

**Comments**

Plan of Improvement: Developed This Date 10/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decga.gov](mailto:qualityrated@decga.gov)

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Jacquelyn Dunn, Program Official

Date

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Neli Todorova, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

**Comment**

A variety of equipment and toys were observed throughout the center.

**Technical Assistance**

591-1-1-.12(4) - Discussed with the Director to ensure that all computer monitors in the classrooms are secured.

**Correction Deadline: 10/12/2018**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

**Comment**

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

### Facility

#### 591-1-1-.06 Bathrooms

Technical Assistance

**Technical Assistance**

591-1-1-.06(5) - Discussed with the Director to ensure that the bathrooms for children aged four (4) and older shall be suitably screened for privacy.

**Correction Deadline: 10/22/2018**

#### 591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**Correction Deadline: 8/24/2018**

**Corrected on 10/12/2018**

**.25(3) - Previous citation corrected on this date as consultant observed all previously noted deficiencies to have been corrected.**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(4) - Discussed with the Director to ensure that the fence is routinely checked for rust on the poles and cleaned/ painted as needed.

**Correction Deadline: 10/12/2018**

**Correction Deadline: 8/31/2018**

**Corrected on 10/12/2018**

**.26(6) - Previous citation corrected on this date as consultant observed all outdoor equipment to be well maintained and in good repair.**

**Technical Assistance**

591-1-1-.26(6) - Discussed with the Director to remove the handles on the climbing play structure on PG B-Left so the children are not able to access it, because the fall zones around it are not at least six feet around.

**Correction Deadline: 10/22/2018**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Two vehicles had an approved fire extinguisher and first aid kit on this date.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

On this date, Consultant observed eight of eight cribs that are used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

**Technical Assistance**

591-1-1-.30(4) - Discussed with the Director to ensure that the mats and cots are covered with a sheet when stored to prevent children from accessing them.

**Correction Deadline: 10/12/2018**

**Staff Records****Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 04/16/2018

Staff # 2 Met  
Date of Hire: 10/06/2017

Staff # 4 Met  
Date of Hire: 02/15/2011

Staff # 5 Met  
Date of Hire: 07/11/2011

Staff # 6 Met

**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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Date of Hire: 09/01/2017

Staff # 7

Met

Date of Hire: 08/10/2009

Staff # 8

Met

Date of Hire: 02/21/2011

Staff # 9

Met

Date of Hire: 08/08/2011

Staff # 10

Met

Date of Hire: 12/14/2010

Staff # 12

Met

Date of Hire: 10/30/2017

Staff # 13

Met

Date of Hire: 08/05/2013

Staff # 14

Met

Date of Hire: 08/12/2014

Staff # 15

Met

Date of Hire: 01/08/2018

Staff # 16

Met

Date of Hire: 08/13/2012

Staff # 17

Met

Date of Hire: 07/10/2018

Staff # 18

Met

Date of Hire: 05/23/2013

**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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Staff # 3

Met

Date of Hire: 07/29/2018

Staff # 11

Met

Date of Hire: 07/16/2018

**Staff Credentials Reviewed: 18**

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**Comment**

Criminal record checks were observed to be complete for all staff.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed more than 50% of center staff certified in First Aid and CPR.

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A supervision plan was created on this date for classroom A-1R due to the L-shape of the room.