



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/4/2019    **VisitType:** Incident Investigation & Follow Up    **Arrival:** 10:35 AM    **Departure:** 3:00 PM

**CCLC-49753**

**Kids University of Marietta**

20 North Fairground Street NE Marietta, GA 30060 Cobb County  
 (678) 217-5229 info@kidsuniversityofmarietta.com

**Regional Consultant**

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/04/2019	Incident Investigation & Follow Up	Good Standing	
07/29/2019	Complaint Closure	Good Standing	
07/18/2019	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A -upstairs 1st left		0	0	C	27	C	NA	NA	
Main	B upstairs 2nd left	Three Year Olds and Four Year Olds	1	8	C	26	C	NA	NA	Centers
Main	C-Downstairs Right		0	0	C	43	C	NA	NA	
Main	D-Downstairs 2nd right		0	0	C	14	C	NA	NA	
Main	E -Downstairs back middle	Infants and One Year Olds and Two Year Olds	4	14	C	13	NC	NA	NA	Transitioning,Floor Play
Total Capacity @35 sq. ft.: 93			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations					
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 93		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of today's visit was to conduct follow up from the previous visit conducted on July 7, 2019 and to conduct an incident investigation. The Affidavit Verifying Completion of Background Check Video Units was issued the conclusion of the visit. The consultant script that goes along with the issuance of the Affidavit was read to the Program Director and the response was documented. A copy of the report was provided at the end of the visit.

Plan of Improvement: Developed This Date 09/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Wright Felisha, Program Official

Date

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Sherri Thompson, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Discussed movement of children to maintain capacities.

**Safety**

**591-1-1-.36 Transportation(CR)**

**Met**

**Correction Deadline: 7/18/2019**

**Corrected on 9/4/2019**

.36(4)(c) - The consultant observed fully charged fire extinguishers on both of the center's vans during the time of the visit.

**Correction Deadline: 7/19/2019**

**Corrected on 9/4/2019**

.36(7)(c)2. - A sample of transportation documents were viewed and were observed to be complete during the time of the visit.

**Correction Deadline: 7/18/2019**

**Corrected on 9/4/2019**

.36(7)(d)2. - A sample of transportation documents were viewed and observed to be completed during the time of the visit.

**Staff Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

**Staff # 1**

**Met**

**Date of Hire: 08/01/2019**

Staff # 2	Met
Date of Hire: 08/01/2018	
Staff # 3	Not Met
Date of Hire: 08/15/2019	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 4	Met
Date of Hire: 08/01/2018	
Staff # 5	Met
Date of Hire: 04/04/2019	

**Staff Credentials Reviewed: 2**

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on the Consultant's observations and review of background checks for staff that a staff member from a support center did not have their satisfactory comprehensive background check determination ported to the center. The staff member was observed in the classroom with one and two-year-old children. the staff member's documented date of hire in their record was August 15, 2019.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will to ensure CRC rules are maintained.

**Correction Deadline: 9/4/2019**