



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/6/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:20 PM

CCLC-49701

CHI Montessori Academy, INC

2295 Benjamin Mays Drive, SW Atlanta, GA 30311 Fulton County
 (678) 515-8368 ssuitt@bellsouth.net

Regional Consultant

Jennifer Salies

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
12/06/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 12mths - 35 mths	One Year Olds and Two Year Olds	2	12	C	19	C	NA	NA	Centers
Main	B-12 mths- 35mths	One Year Olds and Two Year Olds	2	17	C	18	C	NA	NA	Centers
Main	C-6wks-12mths	Infants	2	7	C	8	C	NA	NA	Feeding,Floor Play,Diapering
Main	D/3-5 yrs	Three Year Olds and Four Year Olds and Five Year Olds	2	17	C	21	C	NA	NA	Centers
Main	E/3-5 yr olds	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	27	C	NA	NA	Centers
Main	F- 6 - 9 yrs old	Six Year Olds and Over	2	9	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 118						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 118			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- 6wks- 35 mths	20	C
Main	B- 3-9 yr olds	47	C

Comments

Permission to operate granted on this date. Facility does carry Liability Insurance. Consultant discussed Quality Rated with the Director on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated, by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sharon Suitt, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

The overall measured capacity is 148 children. The center has self-limited to an overall licensed capacity of 118 children.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation, that the center was not kept in good repair when in classroom D, chipped paint on the closet door frame was found to be accessible to children in care.

POI (Plan of Improvement)

The Center will sand and repaint the door frame.

Correction Deadline: 12/27/2018

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation, that hazards existed on playgrounds A and B in that:

-Playground A: a four (4) inch gap was found to be present on the back left panel between the ground and the base of the fence. Gaps should measure three and one half (3 1/2) inches or less.

-Playground B: four (4) inch gaps were found to be present between the iron rails along the right side fencing. Gaps should measure three and one half (3 1/2) inches or less.

POI (Plan of Improvement)

The Center will add a two (2) by four (4) barrier at the bottom of the fence on playground A and add security mesh along the right side of the fencing on playground B.

Correction Deadline: 12/27/2018**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation, that chipped paint was present on the red truck, accessible to the children on playground B.

POI (Plan of Improvement)

The Center will sand and pressure wash and repaint the red truck.

Correction Deadline: 12/27/2018**Technical Assistance**

591-1-1-.26(8) - Consultant discussed rebluffing the resilient surface on playground B around the slides.

Correction Deadline: 12/16/2018

Food Service

Technical Assistance

591-1-1-.15(1) - Consultant discussed with the director about checking dates, even on food in the freezer and to throw away expired foods.

Correction Deadline: 12/6/2018

Health and Hygiene

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on consultant's measurements, that classrooms A, B and C had six (6) square feet of screen windows for ventilation when eighteen (18) square feet is required.

POI (Plan of Improvement)

The center will add screens to two (2) more windows in each room to meet the eighteen (18) square feet required.

Correction Deadline: 12/27/2018

Correction Deadline: 2/21/2018

Corrected on 12/6/2018

.10(4) - Consultant observed the diaper changing table was smooth and nonporous on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position. Eight (8) of eight (8) cribs cribs used for sleeping and resting with a year of 2014 manufacturing date, to meet Consumer Product Safety Commission (CPSC) guidelines.

Correction Deadline: 2/21/2018

Corrected on 12/6/2018

.30(2) - Consultant observed infants to be placed on their backs with no covers or swaddling on this date

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 08/01/2014

Staff # 2 Met

Date of Hire: 04/17/2017

Staff # 3 Met

Date of Hire: 07/10/2017

Staff # 4 Met

Date of Hire: 08/23/2018

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Staff # 5 Date of Hire: 03/15/2018	Met
Staff # 6 Date of Hire: 07/30/2018	Met
Staff # 7 Date of Hire: 10/01/2014	Met
Staff # 8 Date of Hire: 07/30/2018	Met
Staff # 9 Date of Hire: 07/30/2018	Met
Staff # 10 Date of Hire: 11/02/2018	Met
Staff # 11 Date of Hire: 07/21/2014	Met
Staff # 12 Date of Hire: 10/03/2018	Met
Staff # 13 Date of Hire: 09/21/2015 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training	Not Met
Staff # 14 Date of Hire: 11/08/2018	Met
Staff # 15 Date of Hire: 08/01/2016	Met
Staff # 16 Date of Hire: 07/31/2017	Met
Staff # 17 Date of Hire: 07/30/2018	Met

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Fifteen (15) of seventeen (17) staff had completed satisfactory comprehensive determination letters and two (2) staff had national satisfactory determination letters on file on this date. Consultant discussed with the Director that the two (2) staff with national satisfactory letters must be supervised, at all times, by someone with a comprehensive background check until they receive their satisfactory comprehensive background check determination.

591-1-1-.33 Staff Training

Not Met

Correction Deadline: 2/21/2018

Corrected on 12/6/2018

.33(3) - Consultant observed all Health and Safety Orientation training for all staff on this date.

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based consultant's review of staff files, that one (1) staff, who transferred over from previous location, was missing training hours for 2017. Staff number 4 was hired in 2015 and was missing seven (7) hours of the required ten (10) annual hours of training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Recited on 12/6/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date for classrooms A, B, D, E, and F, for the bathrooms located in the hallways. A supervision plan was also created on this date for classrooms A and B with the diaper changing tables facing the wall.