



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/27/2018 **VisitType:** Monitoring Visit **Arrival:** 11:35 AM **Departure:** 3:00 PM

CCLC-49644

High Achievers Learning Center, Inc.

3045 Bloomfield Drive Macon, GA 31206 Bibb County
(478) 305-7707 loribrownmrs.1@gmail.com

Regional Consultant

Brandi Mangino

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
09/27/2018	Monitoring Visit	Good Standing
08/29/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - Front Right (Infants)		0	0	C	10	C	NA	NA	
Main	Room B - Back Right	One Year Olds and Two Year Olds	1	7	C	8	C	NA	NA	Nap
Main	Room C - Back Left	Three Year Olds	1	10	C	37	C	NA	NA	Nap
Main	Room D - Front Left	Two Year Olds	1	7	C	8	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 59						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Building Department		
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 59			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Left	23	C
Main	Playground B - Right	32	C

Comments

Plan of Improvement: Developed This Date 09/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Teresa Warren, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 9/27/2018 **VisitType:** Monitoring Visit **Arrival:** 11:35 AM **Departure:** 3:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Correction Deadline: 8/29/2018

Corrected on 9/27/2018

.12(4) - Citation observed to be corrected.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Technical Assistance**

Technical Assistance

Please ensure that restroom lights are properly working.

Correction Deadline: 10/27/2018

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation the following hazards were observed present in the classrooms on this date which posed a hazard to the children.

Classroom B

- * Push pins
- *rubber gloves
- *baby wipes

Classroom C

- *plastic bag in child's book bag
- *push pins

Classroom D

- *Baby wipes
- *push pins

Hallway restroom

- *plunger

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/1/2018

Recited on 9/27/2018

591-1-1-.26 Playgrounds(CR)

Correction Deadline: 10/11/2018

Corrected on 9/27/2018

.26(4) - Citation observed to be corrected as the center had a new fence installed.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined based on consultant's observation on Playground B the fall zone is measuring 13 feet instead of the required 13 feet four (4) inches. It was further determined that the blue and orange metal equipment was observed to have inadequate resilient surfacing due to grass growing through.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones.

Correction Deadline: 10/4/2018

Recited on 9/27/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that on the right side playground in the back left corner a large ant bed was present. It was further determined, that a piece of fencing was observed to be lying on the ground and had sharp edges.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/27/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalfga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Handwashing procedures discussed with the director on this date as the children were napping.

Correction Deadline: 9/27/2018

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

Discipline rules were discussed with the center director on this date as the children were napping.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

The center has not started transportation as of this date. The center is not sure when they will start, but transportation rules were discussed on this date. Consultant observed all seat belts on the center van to be in working order on this date.

Correction Deadline: 10/2/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

The program ordered six new cribs that meet CPSC standards and they were observed on this date. The center still has four cribs present that do not meet CPSC standards that they will remove. No infants are currently enrolled.

Correction Deadline: 10/7/2018

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 08/29/2018	
Staff # 2	Met
Date of Hire: 08/13/2018	
Staff # 3	Met
Date of Hire: 08/29/2018	
Staff # 4	Met
Date of Hire: 08/29/2018	
Staff # 5	Met
Date of Hire: 08/29/2018	
Staff # 6	Not Met
Date of Hire: 08/20/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 7	Met
Date of Hire: 08/29/2018	
Staff # 8	Met
Date of Hire: 08/29/2018	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Not Met

Technical Assistance

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018. The consultant discussed new criminal background policies and procedures that will become effective on October 1, 2018. The director will review the upcoming changes to ensure criminal background compliance is maintained.

Correction Deadline: 9/27/2018

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records that the center has a volunteer that is present a few times a week. The volunteer started at the center in August 2018 and the portability of the fingerprint clearance expired in November 2017.

POI (Plan of Improvement)

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

Correction Deadline: 9/27/2018

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(8)(b) requires the Center to ensure that volunteers shall not be solely responsible for children other than their own and must be under continuous direct supervision of a Center Employee while in the presence of children other than their own. It was determined based on consultant observation that upon arrival a volunteer was solely responsible for Classroom C as the center director was in her office talking with a parent.

POI (Plan of Improvement)

The Center will ensure that no volunteer is solely responsible for children other than their own children and are under continuous direct supervision of a Center Employee while in the presence of other children in care.

Correction Deadline: 9/27/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant observation that the diaper changing station locations in Room B and Room D required the staff members backs to be turned and all areas of the classroom cannot be supervised. Staff member in both classrooms were observed to change diapers without any additional staff members present to provide adequate supervision.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/27/2018