



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2020 **VisitType:** Monitoring Visit **Arrival:** 8:40 AM **Departure:** 12:10 PM

CCLC-49612

Little Creative One's Learning Center

1271 Gordon Highway Augusta, GA 30901 Richmond County
 (706) 432-0888 littlecreativeones@hotmail.com

Regional Consultant

Kaycee Purvis

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kaycee.purvis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2020	Monitoring Visit	Good Standing	
11/01/2019	Complaint Closure	Good Standing	
09/30/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	F	One Year Olds	1	10	NC	22	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Main	A		0	0	C	9	C	NA	NA	
Main	B	Two Year Olds and Three Year Olds	1	10	C	11	C	NA	NA	Breakfast, Free Play
Main	C	Three Year Olds and Four Year Olds	1	11	C	21	C	NA	NA	Free Play
Main	D		0	0	C	9	C	NA	NA	
Main	E	Infants	1	2	C	9	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 54			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Playground C	72	C
Main	Playground B	3	C
Main	Playground A	55	C

Comments

Plan of Improvement: Developed This Date 02/19/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jacqueline Habersham, Program Official

Date

Kaycee Purvis, Consultant

Date



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Findings Report

Date: 2/19/2020 **VisitType:** Monitoring Visit **Arrival:** 8:40 AM **Departure:** 12:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the knob on the bottom right cabinet in the bathroom in Classroom F was missing, leaving a protruding screw exposed on this date.

POI (Plan of Improvement)

The Center will replace the missing knob.

Correction Deadline: 2/19/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a staff member's purse was observed on the counter in Classroom B accessible to children. It was further determined that a bottle of Glade Air Freshener Spray, plastic bags, and trash bags were located in an unlocked cabinet under the sink in Classroom B on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. Staff removed the items at the Consultant's request.

Correction Deadline: 2/19/2020

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation and staff statement that the ceiling in Classroom E was leaking water on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 2/19/2020

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Technical Assistance

591-1-1-.36(7)(a) - The Director and Consultant discussed ensuring that the Facility Name, telephone number, and vehicle tag numbers are documented on all transportation forms.

Correction Deadline: 2/20/2020

Correction Deadline: 2/19/2020

Corrected on 2/19/2020

.36(7)(c)2. - Correction of previous citation in that the consultant observed completed documentation on this date. The Consultant and Director also discussed documenting when school is out and the center is not transporting children.

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the center failed to document in writing the time of arrival for one child transported from Copeland Elementary to the center on February 13, 2020. It was further determined based on a review of records that the center failed to document in writing the time of arrival, time of departure, and load time for two children transported from Monte Sano Elementary to the center on February 13, 2020.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring. The Consultant and Director discussed documenting when school is out and the center is not transporting children.

Correction Deadline: 2/20/2020**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that the center failed to document in writing the first check immediately upon unloading the last child when transporting two children from Monte Sano Elementary to the center on February 12, 2020 and February 13, 2020.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor. The Consultant and Director also discussed documenting when school is out and the center is not transporting children.

Correction Deadline: 2/20/2020**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that the center failed to document in writing the second check immediately upon completion of the first check of the vehicle for one child transported from Copeland Elementary to the center on February 12, 2020 and February 13, 2020. It was further determined based on a review of records that the center failed to document in writing the second check immediately upon completion of the first check of the vehicle for two children transported from Monte Sano Elementary to the center on February 12, 2020 and February 13, 2020. It was further determined based on a review of records that the center failed to document in writing the second check immediately upon completion of the first check of the vehicle for one child transported from Lake Forest Hills Elementary to the center on February 13, 2020. It was further determined based on a review of records that the center failed to document in writing the second check immediately upon completion of the first check of the vehicle for one child transported from Wilkerson Garden Elementary to the center on February 10, 11,12, 13, 2020.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor. The Consultant and Director also discussed documenting when school is out and the center is not transporting children.

Correction Deadline: 2/19/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 11/1/2019

Corrected on 2/19/2020

.30(1)(b)4 - Correction of previous citation in that based on staff statements all children who sleep on cots are provided with a cover during naptime.

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/14/2002	
Staff # 2	Met
Date of Hire: 07/02/2018	
Staff # 3	Met
Date of Hire: 07/01/2018	
Staff # 4	Met
Date of Hire: 07/11/2018	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 12/01/2016	
Staff # 7	Met
Date of Hire: 07/01/2018	
Staff # 8	Met
Date of Hire: 02/05/2019	
Staff # 9	Met
Date of Hire: 08/14/2018	
Staff # 10	Met
Date of Hire: 05/29/2019	
Staff # 11	Met
Date of Hire: 01/15/2019	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 12/31/2019

Corrected on 2/19/2020

.33(6) - Correction of previous citation in that the Consultant observed completed training documentation.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that a ratio of 1:10 was observed in Classroom F when a ratio of 2:10 was required.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 2/19/2020

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.