



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/9/2019 **VisitType:** Licensing Study **Arrival:** 8:35 AM **Departure:** 11:50 AM

CCLC-49542

Sundance Academy

3105 Kimball Bridge Road Alpharetta, GA 30022 Fulton County
 (678) 982-2309 fredgiahi1@gmail.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/09/2019	Licensing Study	Good Standing	
04/03/2019	Monitoring Visit	Good Standing	
08/01/2018	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L/ 6wks- 18 mths	Infants	1	2	C	21	C	NA	NA	Floor Play
Main	B- 2L/ 18 mths - 35 mths		0	0	C	16	C	NA	NA	Not In Use
Main	C- 3L/ potty trained 2's	Two Year Olds	1	5	C	18	C	NA	NA	Circle Time
Main	D- 1R/ 3's and 4's	Three Year Olds	1	9	C	29	C	41	C	Art
Main	E- 2R/ GA Prek-Afterschool	PreK	2	17	C	38	C	53	C	Circle Time
Main	F- 3R/ GA Pre-K	PreK	2	17	C	22	C	31	C	Centers
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 180							
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 144							
			Total Capacity @25 sq. ft.: 180							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A /1R - 3 and up	55	C
Main	Playground B/2R - 3 and up	62	C
Main	Playground C/ Back - 3 and up	60	C
Main	Playground D/1Left-6wks to 2 years	25	C
Main	Playground E- Patio/ all ages	13	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on April 3, 2019.

Consultant provided a staff orientation form and First Aid checklist on this date.

Plan of Improvement: Developed This Date 10/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Farid Giahi, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

Please ensure all hazards are removed from the outside play areas before children in care access the playground.

	Food Service
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591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Please ensure that the refrigerator is cleaned daily or as needed of any spills.

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Technical Assistance
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Technical Assistance

Consultant discussed proper hand washing procedures and the importance of hand washing during transition times with staff on this date.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

	Policies and Procedures
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591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills as of September 22, 2019 on this date.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. Per discussion with the staff the program only participates in field trips during the summer months only.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 06/08/2018

Staff # 2

Met

Date of Hire: 05/20/2018

Staff # 3

Met

Date of Hire: 03/08/2016

Staff # 4

Met

Date of Hire: 04/09/2019

Staff # 5 Met
Date of Hire: 08/27/2007

Staff # 6 Met
Date of Hire: 10/22/2015

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided two files for employees hired since last visit on April 3, 2019 on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training Technical Assistance

Technical Assistance

Please ensure completed orientation checklists are documented and signed for all staff.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months on this date.

Comment

Staff observed to be compliant with applicable laws and regulations. Consultant discussed with staff to obtain a copy of Lead Staff credentials for staff files on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.