



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2020 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 3:00 PM

CCLC-49426

Tuckston UMC Pre-School

4175 Lexington Road Athens, GA 30605 Clarke County
 (706) 410-5619 tuckstonpreschool@gmail.com

Regional Consultant

Kelly Jones

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2020	Licensing Study	Good Standing	
03/03/2020	Complaint Closure	Good Standing	
03/03/2020	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C/5R- 4 year olds and up	Four Year Olds	1	6	C	11	C	NA	NA	Transitioning, Free Play
Main	D4R- 3's	Three Year Olds	1	4	C	10	C	NA	NA	Transitioning
Main	E/3R- 2's and 1's		0	0	C	11	C	NA	NA	
Main	H/Middle - Indoor Gym	One Year Olds and Two Year Olds	3	13	C	0	NC	NA	NA	
Main	Infant First Right		0	0	C	6	C	NA	NA	
Main	Room 105	Two Year Olds	2	5	C	11	C	NA	NA	Clean Up, Circle Time, Transitioning
Main	Room 106	Infants	3	6	C	10	C	NA	NA	Nap, Feeding, Floor Play
Main	Room 110		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 69						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 34						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- All ages	63	C

Comments

A virtual inspection was conducted on August 25, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. An Administrative review was completed on September 3, 2020. The program was in compliance with the Executive Order issued on August 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 08/25/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Constance Bowen, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation there were fans accessible to the children in classrooms Infant first Right, E/3R and D4/R. It was further observed that in classroom 106 the air condition window unit was installed under the window without a barrier making it accessible to children causing a possible hazard on this date.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 8/31/2020**Correction Deadline: 3/3/2020****Corrected on 8/25/2020**

.25(9) - Previous citation observed to be corrected on this date. A Virtual Visit was conducted due to the COVID-19 pandemic. Staff ensured that anyone without a purpose was not on the premises of the center.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to inclement weather. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center snack menu meets USDA guidelines. Children bring their lunch.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the walk through. Staff stated proper knowledge of diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center. Staff member stated knowledge of proper hand washing procedures on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Met****Comment**

591-1-1-.22 - - Parental access requirements are met per current COVID-19 guidelines

Correction Deadline: 8/25/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - Consultant discussed with the director to ensure blankets and sheets are stored individually for sanitary purposes.

Staff Records

Staff # 1	Not Met
Date of Hire: 07/09/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 2	Met
Date of Hire: 10/16/2019	
Staff # 3	Met
Staff # 4	Not Met
Date of Hire: 08/01/1999	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Not Met
Date of Hire: 10/01/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 8	Met
Date of Hire: 10/08/2019	
Staff # 9	Met
Date of Hire: 08/12/2019	
Staff # 10	Not Met
Date of Hire: 01/01/2020	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 11	Met
Date of Hire: 05/24/2019	
Staff # 12	Not Met
Date of Hire: 10/19/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 13	Not Met
Date of Hire: 12/09/2019	

Records Reviewed: 26**Records with Missing/Incomplete Components: 7**"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14	Met
Staff # 15	Met
Date of Hire: 08/19/2019	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 07/08/2019	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 11/06/2018	
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Date of Hire: 09/04/2019	
Staff # 23	Not Met
Date of Hire: 07/01/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 24	Met
Date of Hire: 10/19/2019	
Staff # 25	Met
Date of Hire: 10/11/2018	
Staff # 26	Met
Date of Hire: 09/01/1990	

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met**

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member # 4 , hire date August 1, 1999, staff member # 23 hire date July 1, 2018, staff member # 7 hire date October 1, 2017, Staff member # 10 hire date January 1, 2020 and staff member # 13 hire date December 9, 2019 do not have evidence that the satisfactory fingerprint Records Check Determination letter has been ported electronically.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review to ensure CRC rules are maintained.

Correction Deadline: 8/25/2020

591-1-1-.14 First Aid & CPR**Met****Comment**

CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive order issued on August 16, 2020.

Finding

591-1-1-.31(2)(b)3.(i) requires that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. It was determined based on a review of records that staff # 1 hire date July 9, 2019, staff # 12 hire date October 19, 2019 and staff # 24 hire date October 19, 2019 did not have evidence of a Lead Teacher credential on file. Staff did not enroll in a program within the first six months of hire.

POI (Plan of Improvement)

The Center will ensure that all teachers will comply with the educational and qualifying child care experience requirements.

Correction Deadline: 8/25/2020

Correction Deadline: 9/30/2020

Corrected on 8/25/2020

.31(2)(c) - The previous citation was observed to be corrected staff member #11 is no longer at the center.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.