



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/23/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 3:00 PM

CCLC-49242

Brantley's Busy Bee Learning Center

4628 Bloomfield Road Macon, GA 31206 Bibb County
(478) 788-4328 allartal@yahoo.com

Regional Consultant

Angela Byrd
Phone: (678) 920-3975
Fax:
angela.byrd@decals.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
10/23/2018	Initial Licensing Study	Good Standing
08/29/2018	Licensing Study	Good Standing
06/26/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A - 1L (1 - 2 yrs)	Infants	1	3	C	6	C	NA	NA	Story	
Main	Room B - Front (2 yrs)	Two Year Olds	1	8	C	10	C	NA	NA	Free Play	
Main	Room C - 2R (Infant)	One Year Olds and Two Year Olds	1	2	C	6	C	NA	NA	Story	
Main	Room D - Back (3-12 yrs)	Three Year Olds and Four Year Olds	2	11	C	19	C	NA	NA	Art	
Total Capacity @35 sq. ft.:			41			Total Capacity @25 sq. ft.:			0		

Total # Children this Date: 24 Total Capacity @35 sq. ft.: 41 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	28	C
Main	Playground B	38	C

Comments

Congratulations! On this date the facility was granted permission to operate.

This licensed facility carry liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Latralla Brantley, Program Official

Date

Angela Byrd, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 10/23/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Correction Deadline: 8/29/2018****Corrected on 10/23/2018****.08(1) - On this date, Consultant reviewed five files and all five files observed had parent work information, release person address, and allergies and special need information.****Facility**

591-1-1-.19 License Capacity(CR)**Met****Comment**

Discussed 25 square feet rule.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 9/8/2018****Corrected on 10/23/2018****.26(8) - Consultant observed adequate amount of red mulch under the yellow wooden structure, swings, red metal climber and tire climber.****Food Service**

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalf.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed on this date.

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 8/29/2018****Corrected on 10/23/2018****.17(8) - On this date, Consultant observed children and staff washing hands throughout the center.**

591-1-1-.20 Medications(CR)**Met****Comment**

The Center Director/Owner stated that the Center does not currently dispense medication. Consultant discussed proper medication documentation and administration procedures with Center Director/Owner, prior to the visit and on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 10/23/2018****Corrected on 10/23/2018**

.21(3) - On this date, Consultant observed Fire / Tornado Drill Documentation Form completed for May, June, August, September for fire and June and September for tornado.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

Complete documentation of transportation observed for the week of October 22, 2018. Director stated transportation began the week of October 15, 2018.

Technical Assistance

591-1-1-.36(4)(e) - Please ensure the seat behind the passenger seat is covered or fixed so that the foam is not exposed. Also ensure van is clean and free of trash and debris.

Correction Deadline: 10/24/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed five (5) of five (5) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Cribs manufacture dates are two (2) cribs September, 2012, July 6, 2017, July 8, 2017, and August 23, 2017. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director, prior to the visit and on this date.

Correction Deadline: 11/2/2018

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 06/26/2018

Staff # 2

Met

Date of Hire: 06/26/2018

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 06/26/2018	Met
Staff # 4 Date of Hire: 06/26/2018	Met
Staff # 5 Date of Hire: 06/26/2018	Met
Staff # 6 Date of Hire: 10/23/2018	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

On this date, Consultant observed a Satisfactory Gelmato COGENT Criminal Records Check Determination letter, regarding six (6) of six (6) Center Employees. Consultant also discussed all Gelmato COGENT Criminal Records Check requirements with Center Owner, prior to the visit and on this date.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 9/28/2018

Corrected on 10/23/2018

.14(2) - Consultant observed five (5) of the six (6) staff First Aid and CPR cards on this date. The six staff was a volunteer and did not have a card on file.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs on this date.

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 8/29/2018

Corrected on 10/23/2018

.32(7) - On this date, Consultant observed two staff members in Classroom D. All staff and children were located on one side of the classroom.