



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/12/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 3:15 PM

CCLC-49158

Young Learners

1575 Indian Trail Road Norcross, GA 30093 Gwinnett County
(770) 243-2350 shill@greateratlantachristian.org

Mailing Address
Same

Regional Consultant

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@decal.ga.gov

Joint with: Lisa Chandler

Quality Rated: No

Compliance Zone Designation		
09/12/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Infants	Infants	2	5	C	6	C	NA	NA	Nap,Feeding,Diapering
Main	B Infants	Infants	2	2	C	6	C	NA	NA	Nap
Main	C Ones	One Year Olds	2	5	C	18	C	NA	NA	Outside
Main	D Three's	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Centers
Main	E Three's	Three Year Olds	2	12	C	18	C	NA	NA	Centers
Main	F Two's	Two Year Olds	2	8	C	18	C	NA	NA	Outside
Main	G Two's	Two Year Olds	2	8	C	19	C	NA	NA	Transitioning,Outside
Main	H Ones	One Year Olds	2	6	C	19	C	NA	NA	Outside,Transitioning
Total Capacity @35 sq. ft.: 122						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 122			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	69	C

Comments

Congratulations permission to operate was granted on this date!

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated, by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sharon Hill, Program Official

Date

Jessica Grant, Consultant

Date

Lisa Chandler, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(1) - Please lower the children tables in classrooms B and F.

Correction Deadline: 9/12/2018

Technical Assistance

591-1-1-.12(6) - Please ensure staff make books accessible to the children in classroom C.

Correction Deadline: 10/12/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on review of files that five (5) of five (5) files reviewed did not have authorization for emergency medical care.

POI (Plan of Improvement)

The program will utilize department forms.

Correction Deadline: 9/12/2018

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

The total Licensed capacity of the Center measured at 122 children, based on Consultant measurement of nine (9) of nine (9) classrooms, Licensed this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. Please add hooks over the cubbies in classroom A for diaper bags. Please add latches to drawers in the classrooms.

Technical Assistance

591-1-1-.25(6) - Please ensure children 12 months and older have access to their cubby space.

Correction Deadline: 10/12/2018

Technical Assistance

591-1-1-.25(8) - Please secure the white cord on the floor between the cribs in classroom A along the bottom right wall. Also, please secure the cords from the bottle warmer. To prevent children from having access.

Correction Deadline: 9/12/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the back left corner of the fence measured three feet six inches when four feet is required.

POI (Plan of Improvement)

The Center will remove mulch around the area to ensure fence meets the requirement.

Correction Deadline: 9/12/2018

Technical Assistance

591-1-1-.26(9) - Please ensure tree roots are painted.

Correction Deadline: 9/12/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Organization

591-1-1-.16 Governing Body & License **Not Met**

Finding

591-1-1-.16(c) prohibits the operation of a Child Care Learning Center without a License or Permit. A separate License or Permit is required for each address or location at which a Center is proposed to be operated even when all of the proposed Centers are owned by the same person or entity. A separate License or Permit is also required for each Center operated at a single location by the same governing body. It was determined based on observation that the center was operating without a license.

POI (Plan of Improvement)

The center was granted a license on this date.

Correction Deadline: 9/12/2018

Policies and Procedures

Technical Assistance

591-1-1-.27 - Please ensure all notices are posted. Please add:

-A statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence.

-names of persons responsible for the administration of the Center in the administrator's absence.

Correction Deadline: 9/12/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the Director on this date.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Also, please ensure mats are covered in the classrooms to prevent children from having access.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 09/01/2011	
Staff # 2	Met
Date of Hire: 07/27/2017	
Staff # 3	Met
Date of Hire: 09/04/2018	
Staff # 4	Met
Date of Hire: 05/16/2016	
Staff # 5	Met
Date of Hire: 07/18/2016	

Staff # 6	Not Met
Date of Hire: 05/04/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 7	Met
Date of Hire: 02/03/2015	
Staff # 8	Met
Date of Hire: 02/03/2014	
Staff # 9	Met
Date of Hire: 08/01/2017	
Staff # 10	Met
Date of Hire: 10/28/2016	
Staff # 11	Met
Date of Hire: 09/01/2018	
Staff # 12	Met
Date of Hire: 07/27/2018	
Staff # 13	Met
Date of Hire: 07/25/2013	
Staff # 14	Met
Date of Hire: 08/09/2016	
Staff # 15	Met
Date of Hire: 07/11/2016	
Staff # 16	Met
Date of Hire: 08/02/2017	
Staff # 17	Met
Date of Hire: 07/27/2016	
Staff # 18	Met
Date of Hire: 01/05/2016	
Staff # 19	Met
Date of Hire: 07/18/2016	
Staff # 20	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 1**

Date of Hire: 07/18/2016

Staff # 21 Met

Date of Hire: 06/01/2016

Staff # 22 Met

Date of Hire: 07/18/2016

Staff # 23 Met

Date of Hire: 01/29/2018

Staff # 24 Met

Date of Hire: 07/05/2018

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records Check(CR) Met****Comment**

Criminal records checks were observed to be complete. One staff is awaiting results in the system.

591-1-1-.24 Personnel Records Technical Assistance**Technical Assistance**

591-1-1-.24(1) - The program has staff records viewable in the computer system. Department application and orientation forms were given to the Director to utilize.

Correction Deadline: 9/17/2018**591-1-1-.31 Staff(CR) Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Adequate supervision observed on this date.