



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2019 **VisitType:** Monitoring Visit **Arrival:** 9:20 AM **Departure:** 1:00 PM

CCLC-49156

Park Bridge Academy

1688 Lawrenceville Highway Lawrenceville, GA 30044 Gwinnett County
(770) 559-4206 tbowen@pbacademy.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

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jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
02/19/2019	Monitoring Visit	Good Standing
09/20/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II Left side	E-Left side		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 0							
Main	B-Middle	Infants	1	4	C	14	C	NA	NA	Floor Play
Main	C-1st Left	Three Year Olds and Four Year Olds	1	6	C	11	C	NA	NA	Centers
Main	D-Lower Level		0	0	C	24	C	NA	NA	
Main	Room-A 1Right	One Year Olds and Two Year Olds	2	7	C	16	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 17			Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of the visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 02/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tara Bowen, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Defer**

Defer

591-1-1-.25(3)- Previous citation has been deferred due to repair of Classroom E Building II stained floor tiles and transition brick hallway wall with paint residue being scheduled for February 28, 2019.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/21/2018

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 9/24/2018

Corrected on 2/19/2019

.26(4) - Previous citation has been corrected in that the 5 inch gap in the fence gates on both sides of the playground has added material to close the gap which was present. Consultant discussed with the director to monitor the covering material to ensure gap remains covered.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider stated medication has not been administered since the previous visit.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed. Staff stated appropriate use of discipline methods.

591-1-1-.36 Transportation(CR)

Technical Assistance

Technical Assistance

591-1-1-.36 - The provider stated the vehicles have not been used for transportation as of today's date. The consultant discussed with the provider the appropriate transportation forms to use prior to being transportation: vehicle emergency forms, transportation agreement forms, vehicle checklists, and vehicle inspections. Consultant also stated the two-hour transportation training course (completed within the last two years) and CPR/first aid must be completed prior to transporting children.

Correction Deadline: 9/24/2018

Corrected on 2/19/2019

.36(4)(c) - Previous citation has been corrected in that operable fire extinguishers were present on both vehicles used for transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Safety approved cribs were observed and the staff member present stated use of safe sleep procedures.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 09/20/2018

Staff # 2

Met

Date of Hire: 01/24/2019

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 01/02/2019	Met
Staff # 4 Date of Hire: 10/10/2018	Met
Staff # 5 Date of Hire: 09/20/2018	Met
Staff # 6 Date of Hire: 09/20/2018	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined, based on observation and a review of files, that a provisional staff member hired January 24, 2019 had a satisfactory national determination and was left solely responsible for children for an undetermined amount of time on this date.

POI (Plan of Improvement)

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Correction Deadline: 2/19/2019

591-1-1-.33 Staff Training

Met

Comment

Health and Safety orientation training was observed on file for all staff employed over 90 days. Please ensure new staff obtain the training within 90 days of hire.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.