



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/29/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:20 AM    **Departure:** 1:15 PM

**CCLC-49136**

**A Unique Preparatory Learning Academy**

699 Village Square Dr. Stone Mountain, GA 30083 DeKalb County  
 (404) 292-5252 ruth.tanneshia@gmail.com

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
 Fax: (678) 891-5618  
 chrische.walker@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:**

<b>Compliance Zone Designation</b>		
03/29/2019	Monitoring Visit	Good Standing
12/14/2018	POI Follow Up	Good Standing
12/10/2018	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L Infants	Infants and One Year Olds	1	6	C	8	C	NA	NA	Floor Play, Feeding
Main	B/1R Front/Toddler	One Year Olds and Two Year Olds	2	18	C	26	C	NA	NA	Lunch
Main	C/1R Back/Toddler		0	0	C	8	C	NA	NA	Not In Use
Main	D/1Mid/AS	PreK	4	55	NC	31	NC	NA	NA	TV
Main	E/2 Mid/Preschool	Three Year Olds	1	15	C	23	C	NA	NA	Outside
Main	F/Pre-K 1		0	0	C	26	C	NA	NA	Not In Use
Main	G/Pre-K 2		0	0	C	22	C	NA	NA	Not In Use
Main	H/Pre-K 3		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			166			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 94			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Pre-K	105	C
Main	School Age	80	C
Main	Toddler	24	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from a visit on December 14, 2018. The consultant left a First Aid Checklist resource on today's visit.

Plan of Improvement: Developed This Date 03/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Tanneshia Grimes, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 3/29/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:20 AM    **Departure:** 1:15 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please monitor bathrooms for necessary supplies.

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 55 children were utilizing Room D that is licensed for the total capacity of 31. The consultant observed all three Pre-K classrooms combined in Room D.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 3/29/2019**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a gate measured five inches on the top school age playground on the far right near the front of the building, causing a potential escape hazard.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 3/29/2019****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a large nail was protruding from a wooden top log on the top steps of the School-Age playground, causing a potential hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 3/29/2019**

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<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that bottles are covered and fully labeled with child's full name in Room A.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed. Great job!

**Technical Assistance**

591-1-1-.36(3)(a-b) - Please ensure that the director and all drivers have completed transportation training every two years.

**Correction Deadline: 4/8/2019**

**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that trash was present on vehicle tag number AXD2976.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 3/30/2019**

**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the vehicle with tag number AXD2976 was not equipped with a fire extinguisher on this date.

**POI (Plan of Improvement)**

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

**Correction Deadline: 3/29/2019**

**Sleeping & Resting Equipment**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 18**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/26/2018	
Staff # 2	Met
Date of Hire: 10/26/2015	
Staff # 3	Met
Date of Hire: 07/30/2018	
Staff # 4	Met

**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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Date of Hire: 07/30/2018

Staff # 5 Met

Date of Hire: 03/29/2019

Staff # 6 Met

Date of Hire: 07/31/2017

Staff # 7 Met

Date of Hire: 10/16/2018

Staff # 8 Met

Date of Hire: 08/05/2013

Staff # 9 Met

Date of Hire: 09/04/2018

Staff # 10 Met

Date of Hire: 12/03/2018

Staff # 11 Met

Date of Hire: 02/26/2018

Staff # 12 Met

Date of Hire: 09/05/2018

Staff # 13 Met

Date of Hire: 08/02/2011

Staff # 14 Met

Date of Hire: 03/08/2019

Staff # 15 Met

Date of Hire: 04/06/2018

Staff # 16 Met

Date of Hire: 06/04/2018

Staff # 17 Met

Date of Hire: 08/13/2018

Staff # 18 Met

Date of Hire: 04/24/2018

**Staff Credentials Reviewed: 18**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete. The consultant added two staff to the adult worksheet.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Please replace/add missing items in first aid kits on the vehicles. .

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**591-1-1-.33 Staff Training** **Defer**

**Correction Deadline: 12/31/2018**

**Corrected on 3/29/2019**

**.33(3) - The previous citation has been corrected on this date. The consultant observed the employee to complete the health and safety orientation class.**

**Defer**

591-1-1-.33(6)-Staff training will be reviewed at the next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2018**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.