



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/12/2018    **VisitType:** Initial Licensing Study    **Arrival:** 9:30 AM    **Departure:** 1:15 PM

**CCLC-48936**

**Shenandoah Learning Center**

1260 Flat Shoals Road College Park, GA 30349 Clayton County  
 (678) 961-5766 shenandoahlc@yahoo.com

**Regional Consultant**

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@dec.al.gov

**Mailing Address**

40 Bledsoe Rd.  
 Newnan, GA 30265

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
07/12/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 4yrs		0	0	C	19	C	NA	NA	Not In Use
Main	B Two's		0	0	C	20	C	NA	NA	Not In Use
Main	C Ones		0	0	C	10	C	NA	NA	Not In Use
Main	D Infants		0	0	C	11	C	NA	NA	Not In Use
Main	E 4yrs		0	0	C	18	C	NA	NA	Not In Use
Main	F After school		0	0	C	17	C	NA	NA	Not In Use
Main	G 3 yr old		0	0	C	10	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 105						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Back	84	C
Main	B Right	123	C
Main	C Left	21	C

**Comments**

Congratulations permission to operate was granted on this date!

Plan of Improvement: Developed This Date 07/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decals.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Sophia Fasina Wright, Program Official

Date

Jessica Grant, Consultant

Date



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### Findings Report

**Date:** 7/12/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:15 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

Please add more age-appropriate books and music equipment to all classrooms.

**Correction Deadline: 7/12/2018**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

On this date, the Consultant discussed the proper securing of equipment and furniture with the Director to prevent injuries.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director, prior to the visit and on this date. Consultant also stated to Center Director that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The total Licensed capacity of the Center measured at 105 children, based on Consultant measurement of seven (7) of seven (7) classrooms, Licensed this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Please remove the vines from the fence on the right playground. Please be mindful of the acorns on the right playground. Also, please remove the large pieces of mulch on the back playground.

**Correction Deadline: 7/12/2018**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Director on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

No children were enrolled in the program or present on this date. Consultant observed Department - approved medication authorization forms that the Center will use as required. The Consultant discussed proper medication documentation and procedures with the Director.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director stated that the Center provides Transportation and will conduct Field Trips, however, no Transportation or Field Trips have been provided at this time. Prior to the visit and on this date, Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also observed documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation and/or Field Trips.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

On this date, Consultant observed six (6) of six (6) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director, prior to the visit and on this date. Further, Consultant observed a pleasant nap time environment, and discussed cot and mat disinfecting requirements with Center Director on this date.

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**Staff Records**

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**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 07/12/2018

Staff # 2 Met  
Date of Hire: 07/12/2018

Staff # 3 Met  
Date of Hire: 07/12/2018

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

On this date, Consultant observed a Satisfactory COGENT Criminal Records Check Determination letter, regarding three (3) of three (3) Center Employees. Consultant also discussed all COGENT Criminal Records Check requirements with Center Director, prior to the visit and on this date. records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR**

**Not Met**

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the kit on the vehicle was missing a thermometer, protective eye-wear, protective face mask, scissors, triangular bandage, and insect sting preparation.

**POI (Plan of Improvement)**

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that the kits are not accessible to children but are easily accessible to Center Staff.

**Correction Deadline: 7/22/2018**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the Director on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.