



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/12/2019 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:15 PM

CCLC-48929

The Goddard School of Woodstock

3115 Parkbrooke Cir Woodstock, GA 30189 Cherokee County
 (770) 516-0880 woodstockga@goddardschools.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Joint with: Candace Gilbert

Mailing Address
 Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/12/2019	Monitoring Visit	Good Standing	
03/20/2019	Licensing Study	Good Standing	
09/20/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infant	Infants	3	9	C	14	C	NA	NA	Free Play
Main	2 12m-18m	One Year Olds	1	6	C	10	C	NA	NA	Free Play
Main	3 18m-24m	One Year Olds	1	7	C	13	C	NA	NA	Free Play
Main	4 24m-30m	Two Year Olds	2	9	C	13	C	NA	NA	Free Play
Main	5 30m-35m	Two Year Olds	1	5	C	15	C	NA	NA	Centers
Main	6 3's	Three Year Olds	1	9	C	21	C	NA	NA	Outside
Main	7 3's	Three Year Olds	2	11	C	22	C	NA	NA	Outside
Main	8 4's	Four Year Olds	2	16	C	21	C	NA	NA	Circle Time
Main	9 4's	PreK	2	18	C	21	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 150						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 90			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A School Age	42	C
Main	Playground B Infant/Toddler	30	C

Comments

The purpose of this visit was conduct a Monitoring visit and follow-up on previous citations. Consultant discussed webinar on rule updates.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Cinnamon Snipes, Program Official

Date

Elim Tekie, Consultant

Date

Candace Gilbert, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/12/2019 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:15 PM

CCLC-48929

The Goddard School of Woodstock

3115 Parkbrooke Cir Woodstock, GA 30189 Cherokee County
(770) 516-0880 woodstockga@goddardschools.com

Mailing Address
Same

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@dec.al.ga.gov

Joint with: Candace Gilbert

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety. Consultant mentioned access to chairs in the one year old classroom.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation, there was a cracked red doorbell on the play structure, on the smaller playground.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 8/22/2019

Technical Assistance

591-1-1-.26(9) - Consultant observed black tarp draped over the fence, on the large playground.

Correction Deadline: 8/12/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete. Provider stated that there are currently no students taking medication on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance

591-1-1-.36 - Consultant observed a vehicle on the premises, but the center does not provide transportation. In the future, if the center wanted to provide transportation, the center would have to review and follow all transportation rules.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on Consultant's observation there were four mattresses with tears in them. It was also observed by consultant that four of the mattresses were pulling up the corners, creating gaps in the crib.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, and there are no tears in the mattress.

Correction Deadline: 8/12/2019

Staff Records

Staff # 1 Date of Hire: 06/25/2018	Met
Staff # 2 Date of Hire: 02/12/2019	Met
Staff # 3 Date of Hire: 11/02/2017	Met
Staff # 4 Date of Hire: 06/25/2018	Met
Staff # 5	Met
Staff # 6 Date of Hire: 04/17/2019	Met
Staff # 7	Met
Staff # 8 Date of Hire: 12/12/2018	Met
Staff # 9 Date of Hire: 06/22/2018	Met
Staff # 10 Date of Hire: 02/13/2019	Met
Staff # 11 Date of Hire: 05/02/2019	Met
Staff # 12 Date of Hire: 08/01/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 13 Date of Hire: 06/25/2018	Met
Staff # 14 Date of Hire: 03/05/2019	Met
Staff # 15 Date of Hire: 06/25/2018	Met

Staff # 16 Date of Hire: 06/04/2018	Met
Staff # 17 Date of Hire: 04/05/2019	Met
Staff # 18 Date of Hire: 09/18/2018	Met
Staff # 19 Date of Hire: 12/12/2007	Met
Staff # 20 Date of Hire: 06/06/2011	Met
Staff # 21 Date of Hire: 11/07/2018	Met
Staff # 22 Date of Hire: 07/30/2018	Met
Staff # 23 Date of Hire: 01/24/2019	Met
Staff # 24 Date of Hire: 06/18/2006	Met

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of Criminal Background Check records, an employee had a Comprehensive Satisfactory Determination Letter, that was not portable. The criminal background check was valid to be portable thru September 17, 2017. The Employee was hired on August, 2, 2018. A One Day Letter was left with the provider.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete fingerprint application with employee and have employee complete background checks. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure All employees, upon hire, complete background checks to ensure Criminal records check rules are maintained. Employee will not return to work unless a Satisfactory background check is complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 - Consultant discussed supervision with the Staff on the playgrounds. Ensuring the staff member walks around the playground and focus on the children and not updating the class tablet.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.