



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/17/2021    **VisitType:** Licensing Study    **Arrival:** 11:40 AM    **Departure:** 12:30 PM

**CCLC-48929**

**The Goddard School of Woodstock**

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**Regional Consultant**

Rachael Brown

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**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/17/2021	Licensing Study	Good Standing	
08/17/2020	Complaint Closure	Good Standing	
08/07/2020	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infant	Infants	2	8	C	14	C	NA	NA	Floor Play, Diapering
Main	2 12m-18m		0	0	C	10	C	NA	NA	Not In Use
Main	3 18m-24m	One Year Olds	2	6	C	13	C	NA	NA	Story
Main	4 24m-30m	One Year Olds	2	10	C	13	C	NA	NA	Story
Main	5 30m-35m	Three Year Olds	1	9	C	15	C	NA	NA	Free Play
Main	6 3's	Two Year Olds	2	13	C	21	C	NA	NA	Outside
Main	7 3's	Three Year Olds	1	13	C	22	C	NA	NA	Outside
Main	8 4's	Four Year Olds and Five Year Olds	1	12	C	21	C	NA	NA	Art
Main	9 4's	PreK	2	12	C	21	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 150						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 83			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A School Age	42	C
Main	Playground B Infant/Toddler	30	C

### Comments

An Administrative Review was conducted on February 17, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 19, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 02/17/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cinnamon Snipes, Program Official

Date

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Rachael Brown, Consultant

Date



Child # 6

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Ensure a complete address is obtained for persons to whom children may be released.

**Correction Deadline: 2/17/2021**

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 8/31/2020**

**Corrected on 2/17/2021**

**.26(4) - Citation observed to be corrected. Center placed mesh coverings over chain link fence to prevent children from putting their arms through the fence.**

**Correction Deadline: 8/22/2019**

**Corrected on 2/17/2021**

**.26(6) - Citation observed to be corrected. Playground equipment observed to be in good repair during virtual walk through.**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through diapering was observed and the staff displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the staff on this date. Liquid soap and paper towels were observed accessible in the restroom area.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met**

**Correction Deadline: 2/25/2020**

**Corrected on 2/17/2021**

**.21(3) - Citation observed to be corrected on this date. Center observed to maintain appropriate drill logs for 2020.**

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**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

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<b>Safety</b>
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**591-1-1-.05 Animals****Not Evaluated****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the staff on this date.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. Cribs and cots observed to be in good repair and sheets/blankets stated to be laundered daily. Staff was observed to place infant to sleep in the crib on their back with no items in or on the crib.

**Staff Records****Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/02/2017	
Staff # 2	Met
Date of Hire: 09/03/2020	
Staff # 3	Met
Date of Hire: 04/07/2012	
Staff # 4	Met
Date of Hire: 11/30/2020	
Staff # 5	Met
Date of Hire: 01/18/2020	
Staff # 6	Met
Date of Hire: 12/16/2019	
Staff # 7	Met
Date of Hire: 02/07/2019	
Staff # 8	Met
Date of Hire: 01/25/2021	
Staff # 9	Met
Date of Hire: 08/01/2018	
Staff # 10	Met
Date of Hire: 07/05/2016	
Staff # 11	Met
Date of Hire: 03/05/2019	
Staff # 12	Met
Date of Hire: 02/17/2020	
Staff # 13	Met

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Date of Hire: 09/28/2020

Staff # 14 Met

Date of Hire: 04/22/2019

Staff # 15 Met

Date of Hire: 12/03/2007

Staff # 16 Met

Date of Hire: 04/02/2018

Staff # 17 Met

Date of Hire: 06/06/2011

Staff # 18 Met

Date of Hire: 07/30/2018

Staff # 19 Met

Date of Hire: 02/03/2021

Staff # 20 Met

Date of Hire: 01/01/2015

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**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six files for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training Technical Assistance**

**Comment**

Documentation observed of required annual staff training.

**Technical Assistance**

591-1-1-.33(4) - Ensure that the Director and all persons responsible for food prep obtain four hours of food service and nutrition training. Consultant discussed that Food Service and Nutrition training is a separate training from ServeSafe training obtained by center.

**Correction Deadline: 3/19/2021**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.



## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.

**Correction Deadline: 8/17/2020****Corrected on 2/17/2021**

**.32(7) - Citation observed to be corrected. Appropriate supervision was observed in classrooms and on the playground.**