



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2020 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 4:15 PM **Departure:** 4:30 PM

CCLC-48929

The Goddard School of Woodstock

3115 Parkbrooke Cir Woodstock, GA 30189 Cherokee County
 (770) 516-0880 woodstockga@goddardschools.com

Regional Consultant

Rachael Brown

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rachael.brown@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
08/07/2020	Complaint Investigation & Monitoring Visit	Good Standing
02/20/2020	Licensing Study	Good Standing
08/12/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infant	Infants	3	8	C	14	C	NA	NA	Floor Play
Main	2 12m-18m		0	0	C	10	C	NA	NA	Not In Use
Main	3 18m-24m	One Year Olds	2	6	C	13	C	NA	NA	Free Play
Main	4 24m-30m	Two Year Olds	2	8	C	13	C	NA	NA	Story
Main	5 30m-35m	Two Year Olds	2	10	C	15	C	NA	NA	Free Play
Main	6 3's		0	0	C	21	C	NA	NA	Not In Use
Main	7 3's	Three Year Olds	2	9	C	22	C	NA	NA	Free Play
Main	8 4's	Four Year Olds	1	12	C	21	C	NA	NA	Story
Main	9 4's	PreK	2	15	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 150						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 68			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A School Age	42	C
Main	Playground B Infant/Toddler	30	C

Comments

The purpose of this visit was to conduct a complaint investigation by phone and a monitoring visit virtually. The complaint investigation by phone was conducted on August 7, 2020. A virtual inspection was conducted on August 11, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cinnamon Snipes, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider, swimming activities are not provided. There was no pool on property.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity was observed to be met during the virtual walk through.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Defer

591-1-1-.26(6)-Citation deferred until next regulatory visit. Playground was observed virtually and due to technical issues, this citation was unable to be evaluated.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 8/22/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through diapering was discussed and the provider displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Director stated proper knowledge of hand washing techniques. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - A Virtual Visit was conducted due to the COVID-19 pandemic. Director stated appropriate knowledge of rules and regulations regarding medication. Medication forms were not observed due to the visit being conducted virtually. Proper documentation was discussed with the Director displayed appropriate knowledge.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Defer****Defer**

591-1-1-.21(3)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated. Emergency drills are suspended due to Executive Order.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 2/25/2020

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider there was no routine transportation provided.

Sleeping & Resting Equipment

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

Staff Records**Records Reviewed: 28****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/02/2017	
Staff # 2	Met
Date of Hire: 04/07/2012	
Staff # 3	Met
Date of Hire: 08/28/2019	
Staff # 4	Met
Date of Hire: 01/18/2020	
Staff # 5	Met
Date of Hire: 02/07/2019	
Staff # 6	Met
Date of Hire: 07/29/2020	
Staff # 7	Met
Date of Hire: 08/01/2018	
Staff # 8	Met
Date of Hire: 07/05/2016	
Staff # 9	Met
Date of Hire: 03/05/2019	
Staff # 10	Met
Date of Hire: 08/29/2019	
Staff # 11	Met
Date of Hire: 02/23/2020	
Staff # 12	Met
Date of Hire: 01/24/2020	
Staff # 13	Met
Date of Hire: 07/22/2019	

Staff # 14 Date of Hire: 02/17/2020	Met
Staff # 15 Date of Hire: 07/27/2020	Met
Staff # 16 Date of Hire: 01/17/2020	Met
Staff # 17 Date of Hire: 04/22/2019	Met
Staff # 18 Date of Hire: 08/19/2019	Met
Staff # 19 Date of Hire: 12/03/2007	Met
Staff # 20 Date of Hire: 04/02/2018	Met
Staff # 21 Date of Hire: 06/06/2011	Met
Staff # 22 Date of Hire: 01/01/2020	Met
Staff # 23 Date of Hire: 11/25/2019	Met
Staff # 24 Date of Hire: 07/30/2018	Met
Staff # 25 Date of Hire: 12/30/2019	Met
Staff # 26 Date of Hire: 01/01/2015	Met
Staff # 27 Date of Hire: 07/31/2020	Met
Staff # 28	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.