



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/3/2018    **VisitType:** Initial Licensing Study    **Arrival:** 10:00 AM    **Departure:** 3:00 PM

**CCLC-48812**

**Hands on Learning Academy**

126 Cecil Street Thomasville, GA 31792 Thomas County  
(229) 226-4426 japonicacampbell2002@yahoo.com

**Regional Consultant**

Angela Byrd

Phone: (678) 920-3975

Fax:

angela.byrd@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
05/03/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - Front (12 mos - 18 mos)		0	0	C	9	C	NA	NA	
Main	Room B - 1L (School-Age)		0	0	C	7	C	NA	NA	
Main	Room C - Bk L (18 mos - 24 mos)		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.: 21						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	19	C

**Comments**

Congratulations the Child Care Learning Center received Permission to Operate and Final License on this date, with approval to serve children ages one - years through School - Age. As such, the Center will not enroll Infants.

This facility does not carry liability insurance. A sign is posted on the posted noticed board.

Plan of Improvement: Developed This Date 05/03/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Japonica Edwards, Program Official

Date

Angela Byrd, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Center/Home, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**Correction Deadline: 5/3/2018**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

On this date, the Center Director/Administrator stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Center is only caring for children 12 months and walking through 6 years of age. Consultant discussed with the Director/Owner before enrolling children other than the ages listed. Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss the change and complete an amendment.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - On this date, a shovel and mop were on the porch and was moved by the owner. No children enrolled on this date. Please be mindful to keep hazard inaccessible to children.

**Correction Deadline: 5/3/2018**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Consultant obtained a supervision plan for the playground route.

**Correction Deadline: 6/2/2018****Technical Assistance**

591-1-1-.26(9) - Consultant also discussed with the owner, to be mindful of the acorn tree near the playground. Please have staff member check the playground daily for acorns and other hazardous items.

**Correction Deadline: 5/3/2018**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date and prior to the visit.

**Comment**

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date and prior to the visit.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Center Director/Owner stated that the Center does not currently dispense medication. Consultant discussed proper medication documentation and administration procedures with Center Director/Owner, prior to the visit and on this date.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. Consultant observed the center's discipline policy and discussed regulations regarding proper discipline with the Center Director/Administrator, prior to the visit and on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No children were enrolled in the program on this date. The Center Director/Administrator stated that the program will not provide Transportation and/or Field Trips, upon enrollment of children. Prior to the visit and on this date, Consultant discussed all Transportation and Field Trip requirements with Center Director and Administrator, regarding two (2) hour Transportation Training for Center Director and all Staff participating in any aspect of Transportation and/or Field Trips, CPR - First - Aid, proper Transportation/Field Trip documentation, vehicle requirements, regulations regarding walking field trips, checklists, name tags and parental permission forms. Consultant also stated to Center Director and Owner, that prior to conducting Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

The program is currently Licensed to care for children age one - year through School - Age, and will not enroll Infants.

**Correction Deadline: 5/3/2018****Finding**

591-1-1-.30(3) requires that at Centers that offer night-time care, each child, except infants who require individual cribs, shall be provided an individual bed with a four inch (4") mattress or a cot with a two inch (2") pad. Such equipment shall be arranged so that the children's sleep will not be unnecessarily interrupted by delivery and pick up of other children. It was determined based on consultant's observation that the facility lacked two inch (2") pads for night-time care.

**POI (Plan of Improvement)**

The Owner stated she would order two inch (2") pads to go on top of her cots.

**Correction Deadline: 5/17/2018**

<b>Staff Records</b>
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**Records Reviewed: 3****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/03/2018	
Staff # 2	Met
Date of Hire: 05/03/2018	
Staff # 3	Met
Date of Hire: 05/03/2018	

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

On this date, Consultant observed a Satisfactory Gelmato COGENT Criminal Records Check Determination letter, regarding three (3) of three (3) Center Employees. Consultant also discussed all Gelmato COGENT Criminal Records Check requirements with Center Owner, prior to the visit and on this date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date and prior to the visit.

**Comment**

A supervision plan was created on this date for the route to the playground.