



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/15/2020 **VisitType:** MV POI Follow Up **Arrival:** 1:00 PM **Departure:** 3:45 PM

CCLC-48804

Kids' Galaxy of Lawrenceville

154 Johnson Road Lawrenceville, GA 30046 Gwinnett County
 (770) 995-9400 lawrenceville@kidsgalaxy.us

Regional Consultant

Margarita Collier

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Mailing Address

P O Box 1955
 Suwanee, GA 30024

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/15/2020	MV POI Follow Up	Good Standing	
06/03/2020	Licensing Study	Good Standing	
10/07/2019	Incident Investigation Closure	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 100 & 200- 1st left	Infants and One Year Olds	1	6	C	26	C	NA	NA	Nap
Main	B-300- 2nd left	Two Year Olds	1	9	C	28	C	NA	NA	Nap
Main	C400- 2's 1st right	Three Year Olds	1	12	C	25	C	NA	NA	Nap
Main	D500- 2nd right		0	0	C	22	C	NA	NA	
Main	E600-PreK 3rd right	PreK	2	17	C	23	C	NA	NA	Nap
Main	F650 PreK- 4th right		0	0	C	20	C	NA	NA	
Main	G700-Middle back right		0	0	C	18	C	NA	NA	
Main	H800-School age Back left		0	0	C	25	C	NA	NA	
Main	I801-Back far left		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 212					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 44					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 1L - Infant - Toddler	30	C
Main	Playground B - 1R - Preschool	18	C
Main	Playground C - Middle - Right - School - Age	32	C

Main	Playground D - Back-Middle - SA	75	C
Main	Playground E - Back - Lower Rear Right - SA	304	C

Comments

A virtual inspection was conducted on October 15, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Dawn Mosher, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a MV POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/3/2020

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed five of five children's files to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 10/7/2019

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed the center to be clean and in good repair.

591-1-1-.26 Playgrounds(CR)**Met**

Correction Deadline: 10/7/2019

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed the fence surrounding the playground area to be clean and in good repair. Per the director, the soccer field will not be in use during the fall and winter seasons. The consultant discussed monitoring the soccer field for the following:

- Normal wear and tear of the fence.
- Accumulation of leaves.
- Loose and/or weak tree branches.
- Potential ant mounds and/or bee hives.

Correction Deadline: 10/7/2019

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed the playground areas to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

The consultant discussed updating infant feeding forms regularly for children less than one year of age. Please ensure that center staff who care for children less than one (1) year of age know individual infants' nutrition requirements as determined by written instructions from the parent(s) and follow the feeding plan designed for each individual child.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated the proper handwashing procedures.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Correction Deadline: 6/4/2020

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed the center to document the load and unloading of children receiving school transportation during the week of October 5, 2020 and October 12, 2020.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/03/2020	
Staff # 2	Met
Date of Hire: 02/19/2018	
Staff # 3	Met
Date of Hire: 02/21/2020	
Staff # 4	Met
Date of Hire: 04/06/2019	
Staff # 5	Met
Date of Hire: 05/28/2019	
Staff # 6	Met
Date of Hire: 07/15/2019	

Staff # 7 Date of Hire: 08/17/2020	Met
Staff # 8 Date of Hire: 05/20/2019	Met
Staff # 9 Date of Hire: 02/09/2018	Met
Staff # 10 Date of Hire: 01/28/2019	Met
Staff # 11	Met
Staff # 12 Date of Hire: 09/07/2020	Met
Staff # 13 Date of Hire: 10/13/2020	Met

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The consultant observed 13 of 13 staff members to have evidence of a satisfactory comprehensive criminal record check letter on file.

Comment

The director provided four files for staff members hired since the previous visit was conducted on June 3, 2020. The consultant observed four of four newly hired staff members to have evidence of a satisfactory comprehensive criminal record check letter on file.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 10/7/2019

Corrected on 10/15/2020

The previous citation was observed to be corrected on this date. The consultant observed the staff members to provide direct attention to the children needs.