



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/1/2018 **VisitType:** Follow-Up **Arrival:** 10:40 AM **Departure:** 1:00 PM

CCLC-48804

Kids' Galaxy of Lawrenceville

154 Johnson Road Lawrenceville, GA 30046 Gwinnett County
(770) 995-9400 shefali.patt@gmail.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/01/2018	Complaint Closure	Good Standing	
10/01/2018	Complaint Investigation Follow Up	Good Standing	
09/10/2018	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 100 & 200- 1st left	One Year Olds and Two Year Olds	1	6	C	26	C	NA	NA	Breakfast
Main	B-300- 2nd left	Two Year Olds	2	7	C	28	C	NA	NA	Centers
Main	C400- 2's 1st right	Three Year Olds	1	10	C	25	C	NA	NA	Transitioning, Breakfast
Main	D500- 2nd right	PreK	2	18	C	22	C	NA	NA	Centers
Main	E600-PreK 3rd right		0	0	C	23	C	NA	NA	Not In Use
Main	F650 PreK- 4th right		0	0	C	20	C	NA	NA	Not In Use
Main	G700-Middle back right		0	0	C	18	C	NA	NA	Not In Use
Main	H800-School age Back left		0	0	C	25	C	NA	NA	
Main	I801-Back far left		0	0	C	25	C	NA	NA	

Total Capacity @35 sq. ft.: 212

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 41

Total Capacity @35 sq. ft.: 212

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 1L - Infant - Toddler	30	C
Main	Playground B - 1R - Preschool	18	C


Main	Playground C - Middle - Right - School - Age	32	C
Main	Playground D - Back- Middle - SA	75	C
Main	Playground E - Back - Lower Rear Right - SA	304	C

Comments

The purpose of the visit was to conduct a complaint investigation and follow up.

Plan of Improvement: Developed This Date 10/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shefali Pattharwala, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/14/2018

Corrected on 10/1/2018

.25(3) - Previous citation has been corrected in that the changing table cabinet door has been repaired; the light fixture covers have been replaced and the board on the Right side of the sink in Room H has been repaired.

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 9/11/2018

Corrected on 10/1/2018

.17(8) - Previous citation has been corrected in that appropriate hygiene methods were observed on this date.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/09/2018

Staff # 2

Met

Date of Hire: 06/03/2018

Staff # 3

Met

Date of Hire: 06/06/2018

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/29/2018	
Staff # 6	Met
Date of Hire: 09/06/2018	
Staff # 7	Met
Date of Hire: 06/18/2018	
Staff # 8	Met
Date of Hire: 06/13/2018	
Staff # 9	Met
Date of Hire: 06/14/2018	
Staff # 10	Met
Date of Hire: 01/15/2018	
Staff # 11	Met
Date of Hire: 09/28/2018	
Staff # 12	Met
Date of Hire: 01/15/2018	

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided one file for employees hired since last visit. Current comprehensive satisfactory determination letters were observed on file for all staff.

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 9/14/2018

Corrected on 10/1/2018

.09(1)(d) - Previous citation has been corrected in that current satisfactory determination letters were on file for all staff.