



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/22/2019    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 4:30 PM

**CCLC-487**

**Little Dreamer's Academy**

176 Finis Springs Drive Cornelia, GA 30531 Habersham County  
 (706) 894-2606 amygrant@myemc.net

**Regional Consultant**

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

**Mailing Address**

P.O. Box 994  
 Cornelia, GA 30531

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/22/2019	Licensing Study	Good Standing	
11/14/2018	Monitoring Visit	Good Standing	
10/18/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L 2 years	Two Year Olds	2	9	C	19	C	NA	NA	Nap
Building 1	1R 4 year olds	Four Year Olds	1	10	C	13	C	NA	NA	Nap
Building 1	2L Infants	Infants	2	8	C	27	C	NA	NA	Nap,Free Play,Floor Play,Feeding
Building 1	2R 2-3 years	Three Year Olds	2	18	C	23	C	NA	NA	Nap
Building 1	3L 1 year olds	Two Year Olds	2	15	C	18	C	NA	NA	Nap
Building 1	Dining		0	0	C	35	C	NA	NA	
Building 1	Middle left 1-2 year olds	One Year Olds and Two Year Olds	2	13	C	16	C	NA	NA	Nap
Building 1	Middle right	Four Year Olds and Five Year Olds	1	9	C	15	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 166			Total Capacity @25 sq. ft.: 0							
Building 2	1L School Age	PreK	2	13	C	23	C	NA	NA	Nap
Building 2	1R 4-5 years old	PreK	2	14	C	25	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 0							


Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground A infants /twos	42	C
Building 1	Playground B	79	C
Building 2	Playground C	60	C
Building 2	Playground D-small left side	5	C

**Comments**

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on November 14, 2018.

Plan of Improvement: Developed This Date 05/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Amy Grant, Program Official

Date

---

Malissa Champion, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/22/2019 **VisitType:** Licensing Study

**Arrival:** 12:00 PM

**Departure:** 4:30 PM

**CCLC-487**

**Little Dreamer's Academy**

176 Finis Springs Drive Cornelia, GA 30531 Habersham County  
(706) 894-2606 amygrant@myemc.net

**Mailing Address**

P.O. Box 994  
Cornelia, GA 30531

**Regional Consultant**

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. rusting chains, resilient surface levels, entrapment hazards, etc.) with the director on this date.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff stated proper knowledge of hand washing procedures.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not have evidence of completing a fire drill between January 2019 through April 2019.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 5/27/2019**

---

**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

---

**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

<b>Safety</b>
---------------

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center has not participated in field trips since the last visit on November 14, 2018.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

<b>Sleeping &amp; Resting Equipment</b>
---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

<b>Staff Records</b>
----------------------

---

Staff # 1 Date of Hire: 04/09/2006	Met
Staff # 2 Date of Hire: 12/10/2002	Met
Staff # 3 Date of Hire: 12/10/2002	Met
Staff # 4 Date of Hire: 02/23/2019	Met
Staff # 5 Date of Hire: 04/30/2012	Met
Staff # 6 Date of Hire: 04/22/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 7 Date of Hire: 05/12/2009	Met
Staff # 8 Date of Hire: 08/20/2018	Met
Staff # 9 Date of Hire: 02/21/2019	Met
Staff # 10 Date of Hire: 10/26/2016	Met
Staff # 11 Date of Hire: 11/12/2018	Met
Staff # 12 Date of Hire: 12/01/2018	Met
Staff # 13 Date of Hire: 07/24/2014	Met
Staff # 14 Date of Hire: 07/31/2015	Met
Staff # 15	Met

**Records Reviewed: 24****Records with Missing/Incomplete Components: 1**

Date of Hire: 02/10/2019

Staff # 16 Met

Date of Hire: 02/01/2005

Staff # 17 Met

Date of Hire: 02/16/2017

Staff # 18 Met

Date of Hire: 02/25/2019

Staff # 19 Met

Date of Hire: 01/28/2015

Staff # 20 Met

Date of Hire: 02/25/2019

Staff # 21 Met

Date of Hire: 08/24/2015

Staff # 22 Met

Date of Hire: 06/16/2017

Staff # 23 Met

Date of Hire: 09/09/2016

Staff # 24 Met

Date of Hire: 01/19/2019

**Staff Credentials Reviewed: 24****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

Director provided 5 files for employees hired since last visit November 14, 2018.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one (1) of 23 staff members did not have evidence of submitting fingerprints to an authorized fingerprinting site.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will promote a staff member that only handles staff files to ensure the CRC rules are maintained.



---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.