



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/4/2019    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 10:15 AM    **Departure:** 1:45 PM

**CCLC-48755**

**Bright Promises of Hartwell**

92 Maret Drive Hartwell, GA 30643 Hart County  
 (706) 376-2068 stoneapril610@gmail.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
03/04/2019	Complaint Investigation & Licensing Study	Good Standing
12/12/2018	Monitoring Visit	Good Standing
03/29/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-1R Infants	Infants and One Year Olds	3	11	C	12	C	NA	NA	Floor Play, Free Play	
Main	B-1L Back	Two Year Olds	1	8	C	9	C	NA	NA	Free Play	
Main	C-1L front	One Year Olds	1	8	C	11	C	NA	NA	Free Play	
Main	D-Left hall 1R	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Centers, Transitioning	
Main	E-left hall back	Four Year Olds and Five Year Olds	2	12	C	24	C	NA	NA	Circle Time, Music	
Total Capacity @35 sq. ft.: 80						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 59						Total Capacity @35 sq. ft.: 80				Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back left Playground	25	C
Main	Back Right Playground	14	C
Main	Front Playground	55	C

### Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on December 12, 2018. Consultant was unable to provide the director with an official copy of the visit report due to technical difficulties. Consultant will email an official copy of the visit report upon correcting the issue.

March 13, 2019 - Consultant contacted the provider to review the visit report on this date.

Plan of Improvement: Developed This Date 03/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

Nina Smith, Program Official

Date

---

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/4/2019    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 10:15 AM    **Departure:** 1:45 PM

**CCLC-48755**

**Bright Promises of Hartwell**

92 Maret Drive Hartwell, GA 30643 Hart County  
(706) 376-2068 stoneapril610@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation the following equipment were in need of repair:

- Classroom D-Left Hall 1R – The red and brown refrigerator door was missing a handle and the gray and blue stove was missing four knobs in the kitchen area located on the back-left side of the classroom.
- Classroom B-1L Back – The red and gray kitchen sink was missing two faucets and one knob located on the back-right side of the classroom.

**POI (Plan of Improvement)**

The center will ensure that equipment and furniture are used by the age-appropriate group of children. The center will also monitor furniture and equipment for normal wear and tear.

**Correction Deadline: 3/4/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 3	Met
Child # 4	Met
Child # 5	Met

---

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Facility**

---

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

---

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Correction Deadline: 12/12/2018**

**Corrected on 3/4/2019**

**The previous citation was observed to be corrected on this date. Consultant observed all hazardous items to be stored in a locked container and/or cabinet inaccessible to the children receiving care on this date.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the outside window screen of classroom C-1L Front was torn creating a potential entrapment hazard.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 3/4/2019**

---

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following equipment needed repair and/or replacement:

- Front Playground – A bent yellow hula hoop and a cracked gray plastic storage bin cover was sitting on the front left side of the entrance.
- Back Left Playground – The left blue swing contained peeling paint on the back-left side of the playground. The red merri-go-round contained peeling paint located on the middle left-side.
- Back Right Playground – Blue bucket swing set contained peeling paint located on the middle left-side. The blue Car was missing two steering wheels located on the front left entrance of the playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 3/14/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were observed on the playground areas:

- Front Playground – A broom, two mops, one mop head, and two buckets were sitting on top of a gray container and clear and white container containing toys located on the front right side of the playground exit ramp outside of classroom E.
- Back Left Playground – Two brooms, one dust pan, one mop, and two buckets containing approximately two to eight inches of standing water were sitting on the front right side of the exit ramp of classroom D. A white trash can was also observed to be sitting on the front left side of the playground exit of classroom D.
- Back Right Playground – A mop sitting inside of a bucket was sitting on the front left side of the playground exit ramp of classroom C-1L Front. A brown cabinet, trash can contained diapers, and a plastic clear and white bin were sitting on the front right side of the playground exit ramp of classroom C-1L.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 3/4/2019**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Technical Assistance**

**Technical Assistance**

Please ensure that bottles are covered and fully labeled with child's full name.

**Technical Assistance**

Please ensure that infant feeding forms are updated regularly.

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Technical Assistance**

**Technical Assistance**

Please monitor diaper changing areas for normal wear and tear.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

---

**Policies and Procedures**

---

---

**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

Consultant discussed reporting incidents that occur at the center via DECAL KOALA with the director on this date.

---

**Safety**

---

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

Consultant discussed monitoring crib mattresses and mats for normal wear and tear with the director on this date.

---

**Staff Records**

---

**Records Reviewed: 12****Records with Missing/Incomplete Components: 1**

---

Staff # 1

Met

Date of Hire: 01/11/2018

Staff # 2

Met

Date of Hire: 12/19/2017

Staff # 4

Met

**Records Reviewed: 12****Records with Missing/Incomplete Components: 1**

Date of Hire: 08/01/2017

Staff # 7 Met

Date of Hire: 03/09/2017

Staff # 10 Not Met

Date of Hire: 08/01/2018

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

**Records Reviewed: 12****Records with Missing/Incomplete Components: 4**

Staff # 3 Not Met

Date of Hire: 10/20/2010

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing, .14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 5 Met

Date of Hire: 11/01/2012

Staff # 6 Not Met

Date of Hire: 06/23/2015

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training, .14(2)-First Aid Missing,.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 8 Not Met

Date of Hire: 04/15/2016

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing, .14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 9 Met

Date of Hire: 12/29/2016

Staff # 11 Met

Date of Hire: 07/01/1994

Staff # 12 Not Met

Date of Hire: 02/12/2003

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing, .14(2)-First Aid Missing,.14(2)-CPR missing

**Staff Credentials Reviewed: 12**



**Comment**

Consultant reviewed 12 staff files on this date. Consultant observed 13 of 13 staff members to have evidence of a satisfactory criminal record check letter on file on this date.

**Comment**

Director provided one file for an employee hired since last visit was conducted on December 12, 2018. Consultant observed one of one newly hired staff member to have evidence of a satisfactory criminal record check letter on file on this date.

**Technical Assistance**

Consultant discussed the following criminal record check information with the director on this date:

- Portability requirements for staff members and potential staff members.
- Criminal record check letters for clerical/maintenance staff members, therapists, volunteers, student-in-training, independent contractors, board members, and corporate employees.

**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records five of 13 staff members did not have evidence of a current first aid and CPR training card on file.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 4/3/2019****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records one of 13 staff members did not complete the required health and safety orientation training within 90-days of their date of hire.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 4/3/2019****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records one of 13 staff members did not complete the required 10 hours of annual training for the year 2018.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/3/2019**

---

591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Correction Deadline: 12/12/2018**

**Corrected on 3/4/2019**

**The previous citation was observed to be corrected on this date. Consultant observed children under three-year-old to be housed separately from children three-year-old and older.**

---

591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.