



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/31/2018 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:10 AM **Departure:** 4:25 PM

CCLC-48695

Little Linguists Decatur

3640 Clubhouse Circle Drive East Decatur, GA 30032 DeKalb County
(404) 370-3828 xiaodan@littlelinguistspreschool.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
08/31/2018	Complaint Investigation & Initial Licensing Study	Good Standing
08/31/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left-Infants	Infants	1	4	C	10	C	NA	NA	Outside
Main	B-2nd Left-1's	One Year Olds	1	3	C	15	C	NA	NA	Free Play
Main	C-3rd Left-2's	Two Year Olds	1	4	C	22	C	NA	NA	Free Play
Main	D-Left Back-3&4's	Three Year Olds and Four Year Olds	1	4	C	22	C	NA	NA	Outside
Main	E-Right Back- 3 &4's		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 75						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Insufficient Toilets/Sinks			
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 75			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Left	123	C
Main	Playground B-Back	26	C

Comments

Plan of Improvement: To Be Submitted 09/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Xiaodan Gu, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/31/2018 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:10 AM **Departure:** 4:25 PM

CCLC-48695

Little Linguists Decatur

3640 Clubhouse Circle Drive East Decatur, GA 30032 DeKalb County
 (404) 370-3828 xiaodan@littlelinguistspreschool.com

Mailing Address
 Same

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that there was no exhaust vent and no window available in the bathroom in classroom D-Back Left.

.....

.....

.....

.....

.....

.....
Correction Deadline: 9/30/2018

591-1-1-.19 License Capacity(CR)

Met

Comment

The program has the following capacity limitations: capacity limited to 75 children due to the number of available toilets and sinks.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on consultant's observation that the floor in the following classrooms was not tight, smooth and washable :

- Classroom B-2nd Left- by the sink and by the wall on the left.
- Classroom D- Left Back- by the left wall

.....
Correction Deadline: 9/30/2018

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that teacher's purses were placed on the floor and accessible to the children in classrooms B-2nd Left and C-3rd Left. Additionally, it was determined that Chlorox wipes, a tube of sunscreen and a container with shaving cream was stored in an unlocked cabinet in classroom B-2nd Left. It was also determined that containers swith Chlorox wipes and grocery bags were stored in an unlocked cabinet under the sink in the bathroom in classroom D-Left Back.

.....
Correction Deadline: 8/31/2018

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on consultant's observation that on the back fence on Playground A-Left there was a shrub with some fruits on it that were accessible to the children.

Correction Deadline: 8/31/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that there was no cover on the light in the bathroom C-3rd Left. Additionally, it was determined that seven lights in classroom E-Back Right were not working

.....
.....
.....
.....
.....
.....

Correction Deadline: 8/31/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation as followed:

- The fence on both playgrounds was observed to be Wrought Iron and the gaps between the poles measured at four inches.
- There were protruding bolts on the gates between the two playgrounds and on the outside gate.
- There were gaps that measured approximately four inches under the gates on both playgrounds.
- There were gaps at the bottom of the chain link fence facing the parking lot.
- There were protruding sharp wires on the chain link fence facing the parking lot.

.....
.....
.....
.....
.....
.....

Correction Deadline: 8/31/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that there were exposed sharp edges of concrete on the sidewalks on both playgrounds. Additionally, it was determined that there were acorns and pine cones on the Back playground.

.....
.....
.....
.....
.....
.....

Correction Deadline: 8/31/2018

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Proper diapering procedures observed.

Finding

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on consultant's observation that the diapering sink in classroom A-First Left-Infants was not adjacent to the diapering surface and was approximately 8 feet away.

Correction Deadline: 8/31/2018

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication. Consultant discussed regulations and requirements prior to the visit and on this date.

Organization

591-1-1-.16 Governing Body & License

Not Met

Finding

591-1-1-.16(c) prohibits the operation of a Child Care Learning Center without a License or Permit. A separate License or Permit is required for each address or location at which a Center is proposed to be operated even when all of the proposed Centers are owned by the same person or entity. A separate License or Permit is also required for each Center operated at a single location by the same governing body. It was determined based on consultant's observations, interviews and review of records that the center was operating without a License at this location.

Correction Deadline: 8/31/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

On this date, Consultant observed 5 of 5 cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/16/2017	
Staff # 3	Met
Date of Hire: 10/30/2015	
Staff # 4	Met
Date of Hire: 08/01/2016	
Staff # 5	Met
Date of Hire: 12/15/2016	
Staff # 6	Met

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Date of Hire: 08/01/2016

Staff # 7

Met

Date of Hire: 08/01/2017

Staff # 10

Met

Date of Hire: 10/10/2016

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 2

Met

Date of Hire: 03/10/2009

Staff # 8

Met

Date of Hire: 03/05/2018

Staff # 9

Met

Date of Hire: 08/20/2018

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed more than of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant's observation that one staff walked into an adjacent classroom to pick up something from the refrigerator and left two one-year old children by themselves in classroom B-2nd Left.

.....

.....

.....

.....

.....

Correction Deadline: 8/31/2018