



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/16/2018    **VisitType:** Initial Licensing Study    **Arrival:** 10:15 AM    **Departure:** 5:00 PM

**CCLC-48681**

**Little Stars Academy**

1 Mercedes Benz Drive Atlanta, GA 30328 Fulton County  
(404) 974-9140 littlestarsacademy@brighthorizons.com

**Regional Consultant**

Iko Blackmon

Phone: (404) 276-7844

Fax: (770) 342-3060

iko.blackmon@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/16/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A - 1L - Infant		0	0	C	15	C	NA	NA		
Main	Room B - 2L - Toddler 1		0	0	C	12	C	NA	NA		
Main	Room C - 3L - Toddler 2		0	0	C	11	C	NA	NA		
Main	Room D - 4L - Preschool		0	0	C	25	C	NA	NA		
Total Capacity @35 sq. ft.:			50			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Insufficient Toilets/Sinks

Total # Children this Date: 0    Total Capacity @35 sq. ft.: 50    Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 1L - Infant - Toddler	13	C
Main	Playground B - 1R - Preschool	18	C

**Comments**

The Child Care Learning Center program was granted Permission to Operate on this date. The Center was not operating and no children were present or enrolled during the visit. The total Licensed capacity of the Center, measured at 63 children, based on Consultant measurement of four (4) of four (4) classrooms, Licensed this date. However, the total Licensed capacity of the Center is limited to 50 children, due to the number of toilets available for children's use. Additionally, two (2) of two (2) playgrounds were Licensed this date, and one (1) additional outdoor area (Splash Pad), was approved for Special Use only.

Plan of Improvement: Developed This Date 05/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decals.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Jocelyn Juhan, Program Official

Date

Iko Blackmon, Consultant

Date



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### Findings Report

**Date:** 5/16/2018    **VisitType:** Initial Licensing Study    **Arrival:** 10:15 AM    **Departure:** 5:00 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, Consultant observed water equipment; (Special Use splash pad area and water feature equipment) on the Center's first - left Playground A, and first - right Playground B, to not hold water measuring two (2) feet in depth or greater. The Center Director/Administrator stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed supervision of children while in use of water equipment. Consultant also discussed Swimming/water requirements with Center Director/Administrator, prior to the visit and on this date. Further, Consultant stated to Center Director/Administrator, that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

### Facility

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Comment**

591-1-1-.06(4) The Center submitted a Variance Application to the Department, regarding non - enclosed bathrooms for children younger than three - years - old. The Variance Application is currently under review and pending Department determination. Once a determination has been reached, the Center will receive written notification from the Department, and will comply as required.

**Correction Deadline: 6/15/2018**

**Technical Assistance**

591-1-1-.06(5) - The Center was not operating and no children were enrolled in the program or present during the visit. Consultant discussed with Center Director and Administrator, to ensure that additional privacy screening is added between the toilets, located in the bathroom area of the Third - Left (3L) Toddler 2 - Room C, and the Fourth - Left (4L) Preschool - Room D. The Center Director and Administrator stated that additional screening will be added by May 25, 2018.

**Correction Deadline: 5/26/2018**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The total Licensed capacity of the Center, measured at 63 children, based on Consultant measurement of four (4) of four (4) classrooms, Licensed this date. However, the total Licensed capacity of the Center is limited to 50 children, due to the number of toilets available for children's use.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(4) - The Center was not operating and no children were enrolled in the program or present during the visit. Consultant discussed with Center Director and Administrator to ensure that all fence openings measure less than three and one - half (3-1/2) inches; (including interior fencing around the Special Use Splash Pad and between Playgrounds A and B).

**Correction Deadline: 5/16/2018**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

The Center was not operating and there were no children enrolled on this date. Consultant discussed Diapering requirements with Center Director and Administrator, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities (non - porous surface and adjacent sink) with warm running water and proper ventilation.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

The Center was not operating and there were no children enrolled on this date. Consultant discussed proper hand washing of children and staff with the Center Director and Administrator, prior to the visit and on this date.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Center was not operating and no children were enrolled in the program or present during the visit. Consultant discussed medication requirements with the Center Director and Administrator, prior to the visit and on this date.

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**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Consultant observed the center's discipline policy and discussed regulations regarding proper discipline with the Center Director and Administrator, prior to the visit and on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

The Center Director and Administrator stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Administrator, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Administrator that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Administrator, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director and Administrator stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Administrator, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Administrator that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Administrator, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

On this date, Consultant observed eight (8) of eight (8) cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Administrator, prior to the visit and on this date. Further, Consultant discussed all non - infant sleeping equipment (cots/mats/cover/sheets/disinfecting) requirements with Center Director and Administrator on this date.

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**Staff Records**

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**Records Reviewed: 3****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 05/16/2018	
Staff # 2	Met
Date of Hire: 05/16/2018	
Staff # 3	Met
Date of Hire: 05/16/2018	

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

On this date, Consultant observed a Satisfactory Gemalto COGENT Criminal Records Check Determination letter, regarding three (3) of three (3) Center Employees. Consultant also discussed all Gemalto COGENT Criminal Records Check requirements with Center Director and Administrator, prior to the visit and on this date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

On this date, Consultant observed Staff qualifications to meet requirements. Consultant also discussed with Center Director and Administrator, that all newly hired Lead Staff without qualifying educational credential, must enroll in an approved education program within six (6) months of Licensing/employee hire date, and complete the program within 18 months of Licensing/employee hire date.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

The Center was not operating, and there were no children enrolled on this date. Consultant discussed proper ratios and classroom capacities with the Center Director and Administrator, prior to the visit and on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

On this date, Consultant obtained a signed and dated written Supervision Plan from the Center, regarding diapering, office/non - Licensed areas of the Center, Special Use outdoor areas, and classroom area not within direct line of sight.

**Comment**

The Center was not operating, and there were no children enrolled or present during the visit. Consultant discussed proper supervision and watchful oversight, with the Center Director and Administrator, prior to the visit and on this date.