



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2019 **VisitType:** Monitoring Visit **Arrival:** 12:40 PM **Departure:** 5:30 PM

CCLC-48638

Excel Early Childhood Learning Center

5345 Laurel Springs Parkway Suwanee, GA 30024 Forsyth County
 (404) 382-9335 info@excelearychildhood.com

Regional Consultant

Mandi Sloan

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2019	Monitoring Visit	Good Standing	
07/23/2018	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L- 6wks-12mths		0	0	C	6	C	NA	NA	
Main	B/2L- 6wks - 12 months		0	0	C	6	C	NA	NA	
Main	G/2R-3 to 6 years old	Two Year Olds	2	5	C	12	C	NA	NA	Transitioning
Main	H/1R- 1's and 2's		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 5			Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/Left- 6wks - 2 years	41	C
Main	Playground B/ Back- 3 and up	113	C
Main	Playground C/Right - 1's and 2's	122	C

Comments

The purpose of today's visit is to do a Monitoring Visit.

Plan of Improvement: Developed This Date 02/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shireen Ali, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 2/21/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation that classrooms A, B, and H lacked a variety of activities.

Classroom A (not in use): Room only contained one empty toy shelf, one empty book shelf and four cribs with mattresses

Classroom B (not in use): Room was empty; no furniture or toys present

POI (Plan of Improvement)

The Center director will add language, music, and dramatic play items to each classroom.

Correction Deadline: 3/1/2019

Recited on 2/21/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the following rooms listed as "Room Type- Not Licensed Space" were in use:

-Room C(3L): used for diaper changing of five, two-year-old children being housed in Room F(3R)

-Room F(3R): used as a classroom for five, two-old children with a ratio of 1:5

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 2/21/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the screws were protruding more than two threads at the base of the toilets in currently occupied classrooms.

POI (Plan of Improvement)

The Center will cut down the screws to two threads and cap off the screws at the base of the toilets. .

Correction Deadline: 3/1/2019

Recited on 2/21/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to ensure gates leading to front parking lot are kept closed. Playground not currently in use.

Correction Deadline: 2/21/2019

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that ten (10) bolts protruding more than two (2) threads around the connecting gates from playground A to B, as well as playground B to C.

POI (Plan of Improvement)

The Center will cut down the protruding bolts to two (2) threads, sand and smooth off the rough edges.

Correction Deadline: 3/1/2019

Recited on 2/21/2019

Defer

591-1-1-.26(8)-Previous citation is deferred as ground is wet and ponding exists under play equipment from recent rain.

POI (Plan of Improvement)

The Center will add mulch to measure six (6) inches around the slides and tire swing on playground B.

Correction Deadline: 8/17/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that vegetation was growing through the fence on playgrounds A and B.

POI (Plan of Improvement)

The Center will remove all vegetation growing through the fence on playgrounds A and B.

Correction Deadline: 3/1/2019

Recited on 2/21/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(7) requires Center Staff to provide liquid soap, individually dispensed single-use hand towels, single-use wash cloths, and covered storage container for soiled items. It was determined based on observation that there were no single-use hand towels, single-use wash clothes or covered storage container for soiled items in room 3L which is currently being used for the changing of the five, two-year-old children housed in room 3R.

POI (Plan of Improvement)

The Center will secure missing items listed and ensure the ongoing availability of all supplies.

Correction Deadline: 2/21/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that four out of four crib mattresses measured one and a half (1-1/2) inches when two (2) inches is required.

POI (Plan of Improvement)

The center will order two (2) inch mattresses for all cribs.

Correction Deadline: 3/1/2019**Recited on 2/21/2019****Staff Records**

Records Reviewed: 4**Records with Missing/Incomplete Components: 4**

Staff # 1

Not Met

Date of Hire: 11/25/2018

"Missing/Incomplete Components"

Records Reviewed: 4**Records with Missing/Incomplete Components: 4**

.14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate

Staff # 2

Not Met

Date of Hire: 07/23/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 3

Not Met

Date of Hire: 11/25/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate

Staff # 4

Not Met

Date of Hire: 07/23/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that zero out of four staff did not possess certification in first aid and CPR.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/23/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that four of four staff did not possess evidence of health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 3/23/2019

Finding

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on review of records that four of four staff did not possess evidence of documentation of orientation to be reviewed for inspection on this date.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 3/3/2019

591-1-1-.31 Staff(CR)	Met
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Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.