



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/6/2018    **VisitType:** Initial Licensing Study    **Arrival:** 9:25 AM    **Departure:** 12:00 PM

**CCLC-48563**

**Little Ones Early Learning Center**

260 Rolling Hills Avenue Canton, GA 30114 Cherokee County  
(770) 479-5625 office@littleoneselc.com

**Regional Consultant**

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/06/2018	Initial Licensing Study	Good Standing	
03/01/2018	Initial Licensing Study	Good Standing	
12/21/2017	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Two Front L	Two Year Olds	1	9	C	14	C	NA	NA	Art
Main	B - Toddler 2L	One Year Olds	2	6	C	6	C	NA	NA	Centers
Main	C - Mid Back 3/4	Three Year Olds and Four Year Olds	2	14	C	28	C	NA	NA	Art,Snack
Main	D - Infant R	Infants	2	9	C	12	C	NA	NA	Feeding,Floor Play
Total Capacity @35 sq. ft.: 60						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 60			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Toddler	31	C
Main	B - Older PG	29	C

**Comments**

Congratulations permission to operate was granted on this date!

Plan of Improvement: Developed This Date 08/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

Eva Davis, Program Official

Date

Jessica Grant, Consultant

Date



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### Findings Report

**Date:** 8/6/2018    **VisitType:** Initial Licensing Study    **Arrival:** 9:25 AM    **Departure:** 12:00 PM

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The following information is associated with a Initial Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.03 Activities****Not Met****Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the lesson plan posted in the infant classroom was dated February 26th-March 2, 2018.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 8/6/2018**

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**591-1-1-.12 Equipment & Toys(CR)****Not Met****Comment**

Equipment and furniture observed to be properly secured, on this date.

**Finding**

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation that the toddlers were not strapped into the bucket feeding seats at the table for feeding.

**POI (Plan of Improvement)**

The Staff will strap the toddlers in the seats for feedings as required by manufactured.

**Correction Deadline: 8/6/2018**

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities, per the Assistant Director.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

The total Licensed capacity of the Center measured at 50 children, based on Consultant measurement of four (4) of four (4) classrooms.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**591-1-1-.25 Physical Plant-Structural/Mechanical****Not Met****Finding**

591-1-1-.25(10) requires the Center to be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined based on review of files that the center does not have a current fire inspection completed by the fire marshal.

**POI (Plan of Improvement)**

The Center will secure a fire inspection from the appropriate authorities.

**Correction Deadline: 8/6/2018**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diapering changing table in the toddler classroom was not smooth. The pad was observed to have designs. The changing table being used did not have a guard or rail present to prevent children from falling. The center was utilizing a red shelf for a changing table.

**POI (Plan of Improvement)**

The Center will remove the pad and purchase a compliant pad. The center will purchase a changing table and replace the red shelf that is being used.

**Correction Deadline: 8/6/2018**

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete, on this date.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 3/1/2018****Corrected on 8/6/2018****.30(2) - No infants observed to be sleeping with a bib.**

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**Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 08/04/2014	
Staff # 2	Met
Date of Hire: 08/13/2012	
Staff # 3	Met
Date of Hire: 01/31/2018	
Staff # 4	Met
Date of Hire: 02/13/2017	
Staff # 5	Met
Date of Hire: 09/01/1978	
Staff # 6	Met
Date of Hire: 02/22/2016	
Staff # 7	Met
Date of Hire: 03/05/2018	
Staff # 8	Met

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 07/24/2017

Staff # 9

Met

Date of Hire: 07/29/2013

Staff # 10

Met

Date of Hire: 08/06/2013

Staff # 11

Met

Date of Hire: 01/16/2017

Staff # 12

Met

Date of Hire: 09/05/2004

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**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete, on this date.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A supervision plan was created on this date for the playground.

**Comment**

Adequate supervision observed on this date.