



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/11/2020 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 3:45 PM

CCLC-48508

Little Kingdom Academy

2367 Chattanooga Valley Road Flintstone, GA 30725 Walker County
 (706) 841-1300 littlekingdomacademy1@yahoo.com

Regional Consultant

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/11/2020	Licensing Study	Good Standing	
11/05/2019	Complaint Closure	Good Standing	
10/15/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Infants	Infants	2	6	C	6	C	NA	NA	Feeding,Nap,Flo or Play
Main	B- One Year	Infants and One Year Olds	3	13	C	16	C	NA	NA	Floor Play,Nap,Free Play
Main	C- Two Year	Two Year Olds and Three Year Olds	2	18	C	20	C	NA	NA	Free Play,Diapering,Circle Time
Main	D- Three Years	Three Year Olds and Four Year Olds	2	19	C	20	C	NA	NA	Circle Time
Main	E- Four Year (upstairs)	Four Year Olds and Five Year Olds	2	22	C	22	C	NA	NA	Lunch
Main	F- 4+ years (upstairs)		0	0	C	22	C	31	C	Not In Use
Total Capacity @35 sq. ft.: 106						Total Capacity @25 sq. ft.: 115				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 115				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants	10	C
Main	B- Toddlers	12	C
Main	C- 3+ Years	96	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tisha Moore, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

Date: 3/11/2020 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 3:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Correction Deadline: 11/5/2019

Corrected on 3/11/2020

.03(14) - Citation observed to be corrected on this date. Staff stated appropriate use of media with children.

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation and review of records that two of five classrooms in use did not have current lesson plans on file.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 3/11/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Ensure a telephone number for children's physicians is obtained.

Correction Deadline: 3/11/2020

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 10/16/2019

Corrected on 3/11/2020

.19(1) - Citation observed to be corrected on this date. Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children on this date:

Classroom C- children's toothpaste, children's liquid Zyrtec, hand sanitizer, and lotion were accessible in children's book bags and labeled Keep Out of Reach of children.

Classroom D- diaper rash cream labeled Keep Out of Reach of Children was accessible in a child's book bag

Classroom E- disinfecting wipes labeled Keep Out of Reach of Children were on a shelf accessible to children.

In addition, an unlocked closet contained hand sanitizer, and four bottles of disinfecting cleaner.

Classroom F- disinfecting wipes, glass cleaner, and trash bags labeled Keep Out of Reach of Children were accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/11/2020

591-1-1-.26 Playgrounds(CR)**Defer****Defer**

591-1-1-.26(8)-Citation deferred until next visit. Playground had flooded due to rain and was not in use. Center provided order forms for mulch and new barriers to maintain resilient surface.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/25/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on review of records that seven of seven children did not have written parental authorization for routine transportation on file.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 3/12/2020

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that two infants in classroom A were observed to be asleep in the crib with pacifier clips attached to their clothing.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 3/11/2020

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Date of Hire: 05/27/2018	
Staff # 2	Met
Date of Hire: 09/24/2019	
Staff # 3	Met
Date of Hire: 08/29/2019	
Staff # 4	Met
Date of Hire: 07/01/2019	
Staff # 5	Met
Date of Hire: 07/01/2019	
Staff # 6	Met
Date of Hire: 11/25/2019	

Staff # 7 Date of Hire: 09/23/2019	Met
Staff # 8 Date of Hire: 10/01/2017 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 9 Date of Hire: 03/28/2018	Met
Staff # 10 Date of Hire: 08/26/2019	Met
Staff # 11 Date of Hire: 03/27/2018 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training	Not Met
Staff # 12 Date of Hire: 04/11/2019	Met
Staff # 13 Date of Hire: 05/30/2018	Met
Staff # 14 Date of Hire: 07/05/2018	Met
Staff # 15 Date of Hire: 03/05/2018	Met
Staff # 16 Date of Hire: 07/16/2019	Met
Staff # 17 Date of Hire: 04/18/2018 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 18 Date of Hire: 01/02/2020	Met

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided eight files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please add cold pack to first aid kit on vehicle.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(3) - Ensure all staff complete Health and Safety orientation within 90 days of hire.

Correction Deadline: 4/10/2020

Technical Assistance

591-1-1-.33(4) - Ensure all staff serving food obtain four clock hours of food service and nutrition training.

Correction Deadline: 4/10/2020

Technical Assistance

591-1-1-.33(5) - Ensure that all staff obtain 10 hours of annual training per calendar year.

Correction Deadline: 4/10/2020

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 10/15/2019

Corrected on 3/11/2020

.32(1) - Citation observed to be corrected on this date. Consultant observed appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Correction Deadline: 10/15/2019

Corrected on 3/11/2020

.32(7) - Citation observed to be corrected on this date. Staff stated having a staff member in the hallway while children are using the restroom.