



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/17/2019 **VisitType:** POI Follow Up **Arrival:** 10:15 AM **Departure:** 12:40 PM

CCLC-48494

Small Wonders Early Learning Center

170 North Hammond Drive Monroe, GA 30655 Walton County
 (770) 267-5023 hillmanwl@yahoo.com

Mailing Address
 Same

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Joint with: Kaycee Purvis

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/17/2019	POI Follow Up	Deficient	
05/23/2019	POI Follow Up	Deficient	
04/08/2019	Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	One Year Olds	2	14	C	15	C	NA	NA	Lunch, Circle Time
Main	B - 2R	Infants	2	10	C	21	C	NA	NA	Nap, Floor Play
Main	C - 3R	Two Year Olds	2	12	C	21	C	NA	NA	Story, Lunch
Main	D - 3L	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	15	C	20	C	NA	NA	Art, Outside
Main	E - 2L	Three Year Olds and Four Year Olds	2	19	C	20	C	NA	NA	Outside
Main	F - 1L		0	0	C	15	C	NA	NA	
Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 70			Total Capacity @35 sq. ft.: 112							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Left Side	21	C
Main	Playground - Right Side	21	C

Comments

Consultant and director discussed ratios, criminal record checks, quiet time for summer camp children. The consultant left a one-day letter and affidavit.

Plan of Improvement: To Be Submitted 07/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

FERRIS HILLMAN, Program Official

Date _____

Valarie Musselwhite, Consultant

Date

Kaycee Purvis, Consultant

Date _____



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Findings Report

Date: 6/17/2019 **VisitType:** POI Follow Up

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 6/7/2019

Corrected on 6/17/2019

.12(2) - Correction of previous citation in that the consultant observed all toys in Classroom A to have batteries and working as intended. The consultant observed the refrigerator in the infant room to have a safety latch.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 5/24/2019

Corrected on 6/17/2019

.08(1) - Correction of previous citation in that the consultant observed completed children's files.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.19(1) - Correction of previous citation in that the consultant observed all classrooms to meet licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.25(3) - Correction of previous citation in that the consultant observed the damaged entrance blocked with caution tape and signs to use an alternate entrance.

Correction Deadline: 5/10/2019

Corrected on 6/17/2019

.25(6) - Correction of previous citation in that the consultant observed individual hooks for each child's personal belongings.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 5/24/2019

Corrected on 6/17/2019

.26(9) - Correction of previous citation in that the consultant observed the playground free of any active ant beds. The consultant and director discussed concrete blocks posing as a hazard on the edges of P playground - Left Side.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.15(2)(a) - Correction of previous citation in that the consultant did not observe bottles given to children on mats during rest time.

Policies and Procedures

591-1-1-.22 Parental Access

Technical Assistance

Technical Assistance

591-1-1-.22 - Please ensure parents have access to their child's classroom at all times, including pick up and drop off.

Correction Deadline: 6/17/2019

Safety

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 5/24/2019

Corrected on 6/17/2019

.36(3)(a-b) - Correction of previous citation in that the consultant observed all staff with transportation responsibilities to have current and complete transportation training.

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Correction Deadline: 5/29/2019

Corrected on 6/17/2019

.36(4)(a) - Correction of previous citation in that the consultant observed annual vehicle inspections for both center vehicles.

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on an observation that six of twenty three seat belts were not properly secured for appropriate use during transportation.

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Correction Deadline: 6/17/2019

Recited on 6/17/2019

Defer

591-1-1-.36(7)(c)1-Citation deferred until the center begins routine transportation in August 2019.

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Correction Deadline: 5/23/2019

Defer

591-1-1-.36(7)(c)2.-Citation deferred until the center begins routine transportation in August 2019.

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Correction Deadline: 5/23/2019

Defer

591-1-1-.36(7)(c)3.-Citation deferred until the center begins routine transportation in August 2019.

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Correction Deadline: 5/23/2019

Defer

591-1-1-.36(7)(d)1.-Citation deferred until the center begins routine transportation in August 2019.

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Correction Deadline: 5/23/2019

Defer

591-1-1-.36(7)(d)2.-Citation deferred until the center begins routine transportation in August 2019.

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Correction Deadline: 5/23/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.30(1)(d) - Correction of previous citation in that the consultant observed mats placed appropriately during rest time.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 6

Met

Records Reviewed: 15

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 02/11/2019

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 2 Date of Hire: 08/27/2018	Met
Staff # 3 Date of Hire: 01/11/2018	Met
Staff # 4 Date of Hire: 04/12/2004	Met
Staff # 5 Date of Hire: 06/05/2018	Met
Staff # 7 Date of Hire: 06/07/2019	Met
Staff # 8 Date of Hire: 11/12/2018	Met
Staff # 9 Date of Hire: 06/07/2019	Met
Staff # 10 Date of Hire: 06/17/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 11 Date of Hire: 10/01/2018 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 12 Date of Hire: 05/29/2019	Met
Staff # 13 Date of Hire: 05/20/2019	Met
Staff # 14 Date of Hire: 12/10/2018	Met
Staff # 15 Date of Hire: 06/14/2019	Met

Staff Credentials Reviewed: 15

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that the center did not complete a records check application for one staff hired on June 17, 2019.

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Correction Deadline: 6/17/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on the review of records that one staff hired on June 17, 2019 was present at the center without a comprehensive records check determination.

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Correction Deadline: 6/17/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff hired on October 1, 2018 did not obtain the required health and safety orientation training.

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Correction Deadline: 6/28/2019

591-1-1-.31 Staff(CR)

Defer

Correction Deadline: 6/7/2019

Corrected on 6/17/2019

.31(11) - Correction of previous citation in that the center has hired an adequate amount of staff to carry out the daily duties of the center.

Defer

591-1-1-.31(2)(c)-Citation deferred until previous deadline of July 31, 2019. The consultant and director discussed lead teacher requirements.

Correction Deadline: 7/31/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that a staff:child ratio of 1:12 two-year-olds, was observed in Classroom C during lunch. A staff:child ratio of 2:12 was required.

Correction Deadline: 6/17/2019

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.32(2) - Correction of previous citation in that the consultant observed appropriate ratios in all classrooms.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 5/23/2019

Corrected on 6/17/2019

.32(7) - Correction of previous citation in that the consultant observed adequate supervision throughout the center.