



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/10/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:25 AM **Departure:** 2:30 PM

CCLC-48494

Small Wonders Early Learning Center

170 North Hammond Drive Monroe, GA 30655 Walton County
 (770) 267-5023 hillmanwl@yahoo.com

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/10/2019	Complaint Investigation & Monitoring Visit	Good Standing	
06/26/2019	Complaint Closure	Good Standing	
06/26/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	One Year Olds	2	14	C	15	C	NA	NA	Lunch, Free Play
Main	B - 2R	Infants and One Year Olds	3	10	C	21	C	NA	NA	Floor Play, Feeding
Main	C - 3R	Two Year Olds	2	15	C	21	C	NA	NA	Lunch, Music, Outside
Main	D - 3L		0	0	C	20	C	NA	NA	
Main	E - 2L	Three Year Olds and Five Year Olds and Six Year Olds and Over	2	15	C	20	C	NA	NA	Centers
Main	F - 1L		0	0	C	15	C	NA	NA	
Total Capacity @35 sq. ft.: 112					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Left Side	21	C
Main	Playground - Right Side	21	C

Comments

The consultant and director discussed lead teacher requirements, first aid kid requirements, and parental access.

Plan of Improvement: Developed This Date 10/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

FERRIS HILLMAN, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 10/10/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:25 AM **Departure:** 2:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Please ensure televisions are secured to the wall or furniture before use in Classroom D.

Correction Deadline: 10/10/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(6) - Please ensure restroom supplies are available.

Correction Deadline: 10/10/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on an observation that the large gray area rug in Classroom C was not tight or smooth and posed as a potential tripping hazard.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 10/18/2019

Technical Assistance

591-1-1-.25(13) - Please ensure baby wipes that state "keep out of reach of children" are stored inaccessible to children.

Correction Deadline: 10/10/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on an observation that the half wall in the reading center of Classroom E was unsecure and easily shaken.

POI (Plan of Improvement)

The Center will make repairs where needed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The Center will remove or repair the half wall so that it is secure.

Correction Deadline: 10/18/2019

Technical Assistance

591-1-1-.25(8) - Please ensure any unused electrical outlets are properly covered at all times.

Correction Deadline: 10/10/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on an observation that the purple play equipment on Playground - Left Side was not securely anchored to the ground. It was further determined, that the bolts were protruding out of the base and posed as a potential tripping hazard.

POI (Plan of Improvement)

The Center will remove or repair equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

Correction Deadline: 10/21/2019

Technical Assistance

591-1-1-.26(9) - Please ensure the caution tape is removed from the playground once any water flow repairs are made so that the entire licensed playground is available for play.

Correction Deadline: 10/10/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on an observation that all children in Classroom A were served Lactaid milk for lunch and all children in Classroom C were served chocolate milk for lunch.

POI (Plan of Improvement)

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines. Center Staff will serve Lactaid milk only to the children with the needed supplement.

Correction Deadline: 10/11/2019

Finding

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on an observation that three of three children in Classroom B were not buckled into the kidney table, as required, while being fed lunch.

POI (Plan of Improvement)

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

Correction Deadline: 10/10/2019

Technical Assistance

591-1-1-.15(5) - Please ensure the posted menu has specific dates and any substitutions are notated.

Correction Deadline: 10/10/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(7) - Please ensure children's hands are washed with warm soap and water after every diaper change.

Correction Deadline: 10/10/2019

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a director statement that the center did not obtain written authorization to dispense medication to a child on October 7, 2019 and October 8, 2019.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 10/10/2019

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a staff statement that medication was not documented when a breathing treatment was given to a child on October 7, 2019 and October 8, 2019.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 10/10/2019

Policies and Procedures

Technical Assistance

591-1-1-.22 - Consultant and director discussed best practices regarding parental access.

Correction Deadline: 10/10/2019

Safety**591-1-1-.36 Transportation(CR)****Met**

Correction Deadline: 5/23/2019

Corrected on 10/10/2019

.36(7)(c)1 - Correction of previous citation in that the consultant observed transportation checklists for all children the center is responsible for transporting.

Correction Deadline: 5/23/2019

Corrected on 10/10/2019

.36(7)(c)2. - Correction of previous citation in that the consultant observed documentation using a check mark to symbolize children loading and unloading the vehicle.

Correction Deadline: 5/23/2019

Corrected on 10/10/2019

.36(7)(c)3. - Correction of previous citation in that the consultant observed arrival and departure times notated.

Correction Deadline: 5/23/2019

Corrected on 10/10/2019

.36(7)(d)1. - Correction of previous citation in that the consultant observed completed documentation of first checks of the vehicles.

Correction Deadline: 5/23/2019

Corrected on 10/10/2019

.36(7)(d)2. - Correction of previous citation in that the consultant observed completed transportation documentation of the required second checks since the last regulatory visit.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)4 requires that a light cover be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on an observation that children in Classroom A and Classroom C were not offered a light cover during rest time.

POI (Plan of Improvement)

The Center will ensure that a light cover is available for each child and will meet the requirements for laundering.

Correction Deadline: 10/11/2019

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/17/2019	
Staff # 2	Met
Date of Hire: 09/08/2019	
Staff # 3	Met
Date of Hire: 04/12/2004	
Staff # 4	Met
Date of Hire: 05/29/2019	
Staff # 5	Met
Date of Hire: 12/10/2018	
Staff # 6	Met
Date of Hire: 10/01/2018	

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Not Met
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Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on an observation that Staff #1 did not obtain the required First Aid and CPR training before engaging in transportation responsibilities.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 10/31/2019

Technical Assistance

591-1-1-.14(3) - Consultant and director discussed replacing the first aid kits located on both vehicles to include all the required items.

Correction Deadline: 10/20/2019

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff hired on June 5, 2018 did not obtain the required health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The director will ensure all new staff obtain health and safety training within 90 days of hire.

Correction Deadline: 11/8/2019

Recited on 10/10/2019

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Please ensure a professional learning plan is on file for all lead teachers obtaining a credential.

Correction Deadline: 10/10/2019

Correction Deadline: 7/31/2019

Corrected on 10/10/2019

.31(2)(c) - Correction of previous citation in that all classrooms have lead teachers in place that plan to obtain the required credential within 24 months of hire.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Technical Assistance

591-1-1-.32(7) - Consultant and director discussed a supervision plan for bringing one-year-old children inside from the playground.

Correction Deadline: 10/10/2019

The following information is associated with a Complaint Investigation Visit:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/26/2019

Corrected on 10/10/2019

.08(4) - Correction of previous citation in that the director discussed confidentially expectations with staff and cell phones are no longer allowed at the center.

Safety

Correction Deadline: 6/26/2019

Corrected on 10/10/2019

.11(2) - Correction of previous citation in that staff stated redirection is used at a form of discipline at the center. The consultant and director discussed staff's tone of voice when redirecting.