



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2018 **VisitType:** Monitoring Visit **Arrival:** 11:25 AM **Departure:** 12:40 PM

CCLC-48419

Union Cathedral Academy

1903 N. Forrest St. Valdosta, GA 31601 Lowndes County
(229) 242-6127 unionlearning@att.net

Regional Consultant

Beth Houtz

Phone: (229) 238-2130
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beth.houtz@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
03/06/2018	Monitoring Visit	Good Standing
11/01/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L/ 1's	One Year Olds	2	5	C	20	C	NA	NA	Nap
Main	B- Back L/ 2's	Two Year Olds	1	9	C	23	C	NA	NA	Nap
Main	C- Middle/ Afterschool		0	0	C	38	C	NA	NA	
Main	D - 3R/ Pre-K	PreK	2	17	C	37	C	NA	NA	Outside, Art, Transitioning
Main	E - 2R/ Infants	Infants	1	3	C	19	C	NA	NA	Feeding, Nap
Main	F- 1R/ 3's	Three Year Olds	2	11	C	23	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 45

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Ages	44	C

Comments

The purpose of today's visit is a monitoring visit and to follow up on any previous rule citations. The center does provide transportation. The center does not dispense any medication.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Felicia Major, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The Center will ensure that all Lesson Plans posted are current and up-to-date.

Correction Deadline: 3/6/2018

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. the consultant discussed securing shelves and locking wheel casters on shelves with wheels to prevent shelves from being a tipping or falling hazard with the Assistant Director.

Correction Deadline: 3/6/2018

Correction Deadline: 12/1/2017

Corrected on 3/6/2018

.12(7)

- This citation was observed as corrected on this date. There were no balloons accessible to children in care.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. The consultant discussed monitoring the painted metal equipment to ensure that the paint is not chipping off with the Assistant Director.

Correction Deadline: 3/16/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 11/1/2017****Corrected on 3/6/2018**

.15(2)(a) - This citation was observed to be corrected on this date. The consultant observed feeding time in the infant room and no bottles were propped.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Center does not currently dispense any medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 15****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 04/13/2017	Met
Staff # 2 Date of Hire: 08/01/2016	Met
Staff # 3 Date of Hire: 08/18/2016	Met
Staff # 4 Date of Hire: 08/08/2017	Met
Staff # 5 Date of Hire: 08/08/2017	Met
Staff # 6 Date of Hire: 07/24/2017	Met
Staff # 7 Date of Hire: 10/26/2015	Met
Staff # 8 Date of Hire: 12/15/2016	Met
Staff # 9 Date of Hire: 05/03/2011	Met
Staff # 10 Date of Hire: 10/26/2016	Met
Staff # 11 Date of Hire: 09/26/2017	Met
Staff # 12 Date of Hire: 09/26/2017	Met
Staff # 13 Date of Hire: 01/25/2017	Met
Staff # 14	Met

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Date of Hire: 09/26/2017

Staff # 15

Met

Date of Hire: 10/11/2017

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.