



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/1/2017    **VisitType:** Initial Licensing Study    **Arrival:** 11:00 AM    **Departure:** 3:20 PM

**CCLC-48419**

**Union Cathedral Academy**

1903 N. Forrest St. Valdosta, GA 31601 Lowndes County  
(229) 242-6127 unionlearning@att.net

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
11/01/2017	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L/ 1's	One Year Olds	2	8	C	20	C	NA	NA	Nap
Main	B- Back L/ 2's	Two Year Olds	2	8	C	23	C	NA	NA	Nap
Main	C- Middle/ Afterschool		0	0	C	38	C	NA	NA	
Main	D - 3R/ Pre-K	PreK	2	19	C	37	C	NA	NA	Transitioning
Main	E - 2R/ Infants	Infants	1	3	C	19	C	NA	NA	Feeding,Lunch
Main	F- 1R/ 3's	Three Year Olds	1	13	C	23	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 51

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Ages	44	C

**Comments**

A Temporary licensed issued this date. Consultant is obtaining confirmation on sewer services.

A copy of the site room measurements were left with provider this date.

The center's overall capacity is limited to 125 due to six (6) toilets and thirteen (13) sinks.

Staff have 90 days from today to obtain their Health and Safety Orientation training.

Plan of Improvement: Developed This Date 11/01/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Felicia Major, Program Official

Date

Jennifer Salies, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(7) requires that toys that launch projectiles, such as dart guns, pop guns, slingshots, etc., not be allowed in the Center and balloons not be accessible to preschool children. It was determined based on consultant's observation that balloons were accessible to the children in classroom D.

**POI (Plan of Improvement)**

The Center director will ensure that preschool children do not have access to balloons.

**Correction Deadline: 12/1/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The center's capacity is limited to 125 children due to the number of toilets.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on consultant's observation that an infant was not elevated while feeding. The infant was lying in a bouncer/rocker while drinking his bottle.

**POI (Plan of Improvement)**

The Center will train Staff to hold an infant or place them in a high chair to elevate infant's heads during feeding.

**Correction Deadline: 11/1/2017****Technical Assistance**

591-1-1-.15(3) - Please be mindful to date the infant bottles.

**Correction Deadline: 11/1/2017**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout.

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation from October 16, 2017 through November 1, 2017.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Observed-Pleasant Naptime Environment.

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**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 04/13/2017

Staff # 2 Date of Hire: 08/01/2016	Met
Staff # 3 Date of Hire: 10/11/2017	Met
Staff # 4 Date of Hire: 08/18/2016	Met
Staff # 5 Date of Hire: 08/08/2017	Met
Staff # 6 Date of Hire: 08/08/2017	Met
Staff # 7 Date of Hire: 07/24/2017	Met
Staff # 8 Date of Hire: 10/26/2015	Met
Staff # 9 Date of Hire: 12/15/2016	Met
Staff # 10 Date of Hire: 05/03/2011	Met
Staff # 11 Date of Hire: 10/26/2016	Met
Staff # 12 Date of Hire: 09/26/2017	Met
Staff # 13 Date of Hire: 09/26/2017	Met
Staff # 14 Date of Hire: 01/25/2017	Met
Staff # 15 Date of Hire: 09/26/2017	Met
Staff # 16 Date of Hire: 10/11/2017	Met

591-1-1-.09 Criminal Records Check(CR)

Met

**Comment**

Criminal Records Check complete.

591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff education requirements met.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Observed-Appropriate Staff:Child Ratios.

591-1-1-.32 Supervision(CR)

Met

**Comment**

A Supervision Plan was submitted this date due to the shape of Classrooms C and D as well as for Classroom F using the bathroom in the hallway.