



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/4/2019 **VisitType:** Licensing Study **Arrival:** 1:20 PM **Departure:** 4:00 PM

CCLC-48375

Childcare Network #312

9315 Conners Road Villa Rica, GA 30180 Douglas County
(770) 456-0777 cni312@childcarenetwork.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/04/2019	Licensing Study	Good Standing	
06/28/2019	Complaint Closure	Good Standing	
05/21/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants and One Year Olds	1	6	C	14	C	NA	NA	Floor Play, Nap
Main	B - 2L	Three Year Olds	1	14	C	20	C	NA	NA	Nap
Main	C - 3L GA PreK	PreK	2	18	C	21	C	NA	NA	Snack
Main	D - 4L	Two Year Olds	1	11	NC	15	C	NA	NA	Nap
Main	E - 3R GA PreK	Five Year Olds and Six Year Olds and Over and PreK	2	14	C	20	C	NA	NA	Centers
Main	F-2R GA PreK	PreK	2	19	C	20	C	NA	NA	Art
Main	G - 1R	One Year Olds	1	7	C	16	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 126						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 89			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - 6 wk to 23 mths	30	C
Main	Area B - School Age	48	C
Main	Area C - 24 to 35 mths	31	C

Comments

Plan of Improvement: Developed This Date 09/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Leslie James, Program Official

Date

Laura Swann, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/4/2019 **VisitType:** Licensing Study **Arrival:** 1:20 PM **Departure:** 4:00 PM

CCLC-48375

Childcare Network #312

9315 Conners Road Villa Rica, GA 30180 Douglas County
(770) 456-0777 cni312@childcarenetwork.com

Mailing Address
Same

Regional Consultant

Laura Swann

Phone: (706) 855-3454
Fax: (706) 434-7641
laura.swann@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(6) - Please monitor the arrival and departure records to ensure parents are documenting the time for arrival and departure.

Correction Deadline: 9/4/2019

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following fencing hazards were present:

Playground A

The front right gate had exposed rough metal pieces.

Playground B

The left side metal fencing was not flush with the ground.

The right side metal fence had gaps measuring from three and one - half inches - five inches along the 3rd, 4th and 5th sections posing an entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The center will secure all fence to be flush with the ground to prevent entrapment.

Correction Deadline: 9/25/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Infant feeding forms were updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that no fire drill was completed for August 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/9/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Correction Deadline: 6/28/2019****Corrected on 9/4/2019****.11(2) - Correction observed on this date. Redirection observed today.**

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/22/2018

Staff # 2

Met

Date of Hire: 01/04/2019

Staff # 3

Met

Date of Hire: 07/30/2019

Staff # 4

Met

Date of Hire: 02/26/2019

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 5 Date of Hire: 07/15/2019	Met
Staff # 6 Date of Hire: 04/28/2017	Met
Staff # 7 Date of Hire: 06/04/2019	Met
Staff # 8	Met
Staff # 9 Date of Hire: 06/04/2019	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 12 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(5) requires that during day-time rest or sleeping periods, at least one Staff person is in each room providing direct supervision of the children and all Staff required by these rules relating to Staff: child ratios are in the Center and available to assure safe evacuation in an emergency. Staff: child ratios may be doubled for children three (3) years and older provided these requirements are met. It was determined based on observation that in classroom D 4L during nap time there was one staff with 11 two-year-olds when two staff were required.

POI (Plan of Improvement)

The Center will rearrange staff schedules to ensure the required number of staff are in each room and available.

Correction Deadline: 9/4/2019

591-1-1-.32 Supervision(CR) **Technical Assistance**

Technical Assistance

591-1-1-.32(7) - Consultant reviewed with the director the need for classroom D 4L to provide active supervision.

Correction Deadline: 9/4/2019